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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Facilities Management and Assessor-County Clerk-Recorder

**SUBMITTAL DATE:**  
October 6, 2006

**SUBJECT:** Assessor - County Clerk - Recorder - Renovation of the Box Springs Office - Project Contingency Budget

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Increase the project contingency budget by \$300,000;
2. Approve the attached amendment #1 to the architectural and engineering agreement between the County of Riverside and Harley Ellis Devereaux of Riverside, California, in the amount of \$23,140 and authorize the Chairperson to execute the agreement on behalf of the county;
3. Delegate change order authority for the increased project contingency to the Director of Facilities Management in accordance with Board Policy B-11; and
4. Direct The Auditor-Controller to make the budget adjustment on Attachment A.

(Continued on Page 2)

Robert Field, Director  
Department of Facilities Management

Larry W. Ward  
Assessor-County Clerk-Recorder

RDF:BB:jle

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$ 323,140	<b>In Current Year Budget:</b>	No
	<b>Current F.Y. Net County Cost:</b>	\$ 0	<b>Budget Adjustment:</b>	Yes
	<b>Annual Net County Cost:</b>	\$ 0	<b>For Fiscal Year:</b>	06/07

<b>SOURCE OF FUNDS:</b> Reserve Fund Balance for Modernization	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE**

**County Executive Office Signature**

Consent     Policy  
 Consent     Policy

Dep't Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref.:** M.O. 3.37, 7/11/06;  
 3.17, 5/2/06; 3.7, 3/14/06; 3.8, 12/13/05;  
 3.27, 10/26/04; 3.90, 8/10/04

**District: 1**

**Agenda Number:**

3 . 12

FORM APPROVED COUNTY COUNSEL

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller

OCT 30 2006  
BY *[Signature]*

BY *[Signature]* Deputy

Reviewed by  
CIP TEAM

Department of Facilities Management and Assessor-County Clerk-Recorder  
Form 11: Assessor – County Clerk – Recorder – Renovation of the Box Springs  
Office – Project Contingency Budget

October 6, 2006

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**BACKGROUND:**

On July 11, 2006, the Board of Supervisors approved the construction contract with H.P. Construction and Management, Inc. During the demolition phase of the project, the contractor discovered numerous unforeseen substandard structural conditions within the existing building. Modifications have been required to correct the deficiencies, thus expending most of the contingency budget for this project.

The project is in the early stages of construction and there are concerns that additional issues may arise. Board approval will increase the project contingency budget by \$300,000, which will increase the total project budget to \$5,813,077.

On December 13, 2005, the Board of Supervisors approved an architectural services agreement with Harley Ellis Deveraux in the amount of \$230,000 for the Renovation of the Box Springs Offices of the Assessor-County Clerk-Recorder. As a result of the problems described above, additional consultant and design services are required to continue with construction of the project. Amendment #1 will increase Harley Ellis Deveraux's compensation by \$23,140, for a new not to exceed total of \$253,140.

**Attachment A**

**Increase Appropriations:**

10000-1200200000-537280 - Interfund Exp-Misc Project (Contingency) \$300,000

**Release of Reserved Fund Balance:**

10000-1200200000-308108 - Reserve for Modernization \$300,000

**Increase Estimated Revenue:**

30100-7200800000-778280 - Interfund Reimbursement for Service \$300,000

**Increase Appropriations:**

30100-7200800000-542040 - Capital Projects \$300,000