

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

641



**FROM:** Community Health Agency, Department of Public Health

**SUBMITTAL DATE:**  
October 11, 2006

**SUBJECT:** Ratify the Agreement between Early Start Family Resource Network (ESFRN) and the County of Riverside, Department of Public Health (DOPH), California Children's Services (CCS) Program.

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Ratify the Early Start Family Resource Network Agreement, as developed. This agreement is from July 1, 2006 through June 30, 2011; and
- 2) Authorize the Board of Supervisors to sign this Agreement with Early Start Family Resource Network through June 30, 2011.
- 3) Authorize the Department of Public Health Director or designee to sign and approve any amendments.

**BACKGROUND:** This Agreement is entered into between the ESFRN and the County of Riverside, Department of Public Health, California Children's Services to foster collaboration in meeting the needs of children birth to three years of age with special health care needs. Both programs strive to recognize and support the essential role that families play in the care of their children.

SJM:fb

(continued on Page 2)

*Susan O. Harrington*  
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Susan Harrington, Director of Public Health

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	

<b>SOURCE OF FUNDS:</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE**

**County Executive Office Signature** *Debra Coungel*

Dept's Recomm.:  Consent  Policy   
Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** | **District:** ALL | **Agenda Number:**

110106A

**ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD**

3 . 4

Departmental Concurrence

Subject Ratify the Agreement between Early Start Family Resource Network (ESFRN) and the County of Riverside, Department of Public Health, California Children's Services (CCS) Program.

**BACKGROUND** (continued)

The ESFRN provides parent-to-parent support, resources, and referrals to families who have children ages 0-3 years with developmental or physical disabilities or who are at risk for disabilities. All services are provided at no cost to families. The ESFRN is staffed by parents of children with special needs who are available to visit or to phone families. The ESFRN serves families in both Riverside and San Bernardino counties.

**FINANCIAL IMPACT:** N/A

**JUSTIFICATION FOR LATE SUBMISSION:**

The delay in processing this Form 11 is due to the time required to determine content by both agencies and requested format revisions.

**Form 11 Attachment**  
**Contract/Lease/Purchase Summary Data**

**Contract**

- Approval/Renewal
- Sole Source
- Personal Services
- Independent Contractor
- Other than low Bid
- Change Order

**Lease**

- Approval/Renewal
- Multi-Year Lease
- Equipment
- Real Property
- Change Order

**Purchase**

- Sole Source
- Other Than Low Bid
- Change Order

<b>User Department:</b>	CHA/ CMS/ California Children's Services
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<b>Vendor/Lessor Name:</b>	Early start Family resource Network
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<b>Vendor/Lessor Location:</b>	Riverside, CA
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Selection Committee Member Names (RFP=s Only)	
Minority	
Status:	9 M 9 W 9 DV 9 None

**Applicable Board Policy #**

**Comments:**

**RFQ/RFP Process:**

- Date Mailed:
- Response Date:
- # of Responses:
- # of Qualified Responses:

**Bidding Process:**

- Bid Range: \$ To: \$
- Local Bid Range: \$ To: \$
- Responsive and
- Responsible Bid Range: \$ To: \$
- Local Performance Award Cost \$ To: \$
- (5% maximum preference)
- Local Preference FYTD: Cost \$ To: \$

**Contract/Lease Renewals Only**  
**Proposed Differences**

**Existing Agreement Items**

**Proposed Agreement Items**

1. Rates
2. Terms
3. Conditions
4. Legal Issues
5. Accountability