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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Department of Facilities Management

SUBMITTAL DATE:
November 22, 2006

SUBJECT: Consulting Services Agreement - Environmental Document Preparation

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve a Waiver from Board Policy A-18, Procedures for Contracting for Professional or Personal Services, as provided for in Board Policy A-18, Section 7;
2. Approve the attached Consulting Services Agreement with ICF, Inc. for California Environmental Quality Act Document Preparation Services in the amount of \$55,146;
3. Authorize the Chairman of the Board to execute said Agreement on behalf of the County;
4. Authorize the Director of the Department of Facilities Management to administer the consulting services agreement in accordance with applicable Board policies;

RF:MD:dl
10.148

Robert Field, Director
Department of Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 60,660	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	No
	Annual Net County Cost:	\$ -0-	For Fiscal Year:	06/07

SOURCE OF FUNDS: Development Impact Fees Countywide
Public Facilities Fund No. 30501

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE**

County Executive Office Signature

Policy Policy

Consent Consent

FORM APPROVED BY COUNTY CLERK
DEC 06 2006
BY *H. H. [Signature]*

[Handwritten Signature]
Purchasing Department
Department of Facilities Management

Dept's Recomm.:
Per Exec Office:

DEC 13 6W 3:50

Prev. Agn. Ref.: District: 5th Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

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RECOMMENDED MOTION: (continued)

5. Authorize the use of up to \$60,660 of Countywide Public Facilities Development Impact Fee (DIF) Fund 30501 for environmental consulting services costs associated with the expansion of jail beds at Smith Correctional Facility; and
6. Direct the Executive Office to transfer up to \$60,660 from DIF Countywide Public Facilities Fund 30501 as needed, pursuant to contracts and billings received from Riverside County Department of Facilities Management.

BACKGROUND:

The Sheriff's Department and the Department of Facilities Management are evaluating the possibility of increasing the number of cells at the existing Smith Correctional Facility located at 1627 South Hargrave Street in Banning, California. As part of the evaluation process, the departments are performing a number of evaluations, including a study of potential environmental impacts pursuant the requirements of the California Environmental Quality Act (CEQA).

ICF, Inc. prepared the CEQA documents, including the background studies (i.e., biological, traffic and cultural resources), for the current 240-bed expansion, which is nearing completion. Since the firm has already developed extensive knowledge and completed the required studies on the area's environmental conditions, it was determined to be in the County's interest to build on ICF's prior CEQA documentation and focus the new assessment on potential impacts resulting from the increased number of cells and inmates. Avoiding duplication of the prior environmental review/studies will save time and expense.

Facilities Management seeks approval to enter into the attached consulting services agreement on a sole-source procurement basis, and to establish a project budget not to exceed \$60,660, which includes a 10% contingency allowance. The County's Purchasing Department concurs with the sole source procurement, and County Counsel has reviewed and approved the attached agreement as to form.