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**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

915



FROM: Riverside County Fire Department – Communications/Technology Division (Com/Tech Div.)

SUBMITTAL DATE:
 11-1-2006

SUBJECT: In-Principle approval to seek leased space in the adjacent community (Perris, Moreno Valley and Sun City community) for Riverside County Fire Department Com/Tech Div.

Departmental Concurrence

RECOMMENDED MOTION: That the Board of Supervisors grant in-principle approval to seek leased space in the surrounding community adjacent to the current Fire Headquarters located in the City of Perris.

BACKGROUND: In order to accommodate the current growth of the County Fire Department, the Com/Tech Div. and Command Divisions have been increasing their work force, thus outgrowing the space currently available in the existing Emergency Command Center (ECC) located at Fire Headquarters in Perris. To remain in these existing locations approximately 7500 square feet of office space would be required.

Continued.



 John Hawkins, Fire Chief
 Riverside County Fire Department



 Rob Field, Director
 Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	06/07

SOURCE OF FUNDS: Structural Fire Taxes, Contract reimbursements and General Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature



Dep't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 0001 7VM -3 6WIS: 03

District: 5

Agenda Number:

3 . 26

BOARD OF SUPERVISORS

Form 11: In-Principle approval to seek leased space in surrounding community of the current Fire Headquarters located in the City of Perris for Riverside County Fire Com/Tech Div.

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BACKGROUND: (Continued) – Currently staff operates in approximately 750 square feet at Perris Headquarters offering only six work areas for a total of 15 authorized positions. More importantly, space needed to install, replace, or repair specialized communication equipment on emergency vehicles has to compete with limited employee parking space and often has to be completed in non-secured areas on public access roads.

The requested and required space will include offices, work area, file storage, conference room, reception, restrooms, communications room, and a break room. The requested space will also need to provide an open and secure area where emergency vehicles can be outfitted with specialized communication equipment. There should be sufficient parking to accommodate staff and constituents. The facilities should have the ability to safely park department vehicles.

The Riverside County Fire Department is determined to improve their fire protection services to the County and Contract Cities. The current space restrictions at Fire Headquarters in Perris prevent us from meeting this commitment due to the inability to provide any safe and reasonable work space for the newly authorized positions approved by the Board for this fiscal year. Although Fire is currently working with Facilities Management to develop a program for a new Fire Headquarters that we expect will accommodate our immediate as well as future space needs, realistically this facility will not be available for occupation for at least 24 months. Moving the IT/Communications bureau into lease space is the only solution at this time to provide short-term relief to current space problems at Fire Headquarters prior to the new facility being constructed and ready for occupation.