



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** TLMA-Department of Environmental Programs

**SUBMITTAL DATE:**  
December 21, 2006

**SUBJECT:** Agreement Between the Riverside County Habitat Conservation Agency and the County to Officially Utilize the County's Purchasing Department as the RCHCA's Purchasing Agent.

**RECOMMENDED MOTION:** That the Board approve the Agreement between the RCHCA and the County with Respect to Establishing the RCHCA's Purchasing Agent and Purchasing Policies (Agreement) and authorize the Chairman of the Board to execute the document.

**BACKGROUND:** For many years, the RCHCA has operated under an informal relationship with the County to provide purchasing services as needed. At this juncture, the RCHCA wishes to formalize its relationship with the County by officially designating the County's Purchasing Department as the RCHCA's Purchasing Agent. RCHCA, Purchasing, and TLMA Administrative staff concur that the Agreement (Attachment A) is sufficient to formalize such a business arrangement.

On November 16, 2006, the RCHCA Board approved the Agreement and adopted the County's Purchasing Policy Manual (Manual). The RCHCA respectfully requests that you consider approving the Agreement also.

*Carolyn Syms Luna*

Carolyn Syms Luna  
Director Of Environmental Programs

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ 0	For Fiscal Year:	N/A

<b>SOURCE OF FUNDS:</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE**

**County Executive Office Signature**

*[Signature]*

DEC 18 2006

BY *[Signature]*

Departmental Concurrence

Purchasing: *[Signature]*  
Director

- lept' Recomm.:  Consent
- er Exec. Ofc.:  Consent
- Policy
- Policy

5001 744 -3 6WIS: 0r

Prev. Agn. Ref.:

District: All

Agenda Number:

3.38

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD