

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

311A



FROM: County Counsel

SUBMITTAL DATE: January 8, 2007

SUBJECT: Approval of the Conflict of Interest Code for the Alvord Unified School District

RECOMMENDED MOTION: That the Board of Supervisors approve the amended Conflict of Interest Code submitted by the Alvord Unified School District.

BACKGROUND: Government Code section 87306.5 requires that all local agencies review their Conflict of Interest Code, and the listing of designated positions for employees who must disclose along with the types of disclosure required, and make appropriate amendments to each as required.

The Alvord Unified School District recently revised Appendix Exhibits "A" and "B" of its Conflict of Interest Code and has submitted it for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the revised code and has found that it complies with statutory requirements. It is recommended that the Alvord Unified School District's new revised code be approved and that the Clerk of the Board notify the Agency of the action taken.

Joe S. Rank

JOE S. RANK
County Counsel

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

[Handwritten Signature]

Policy
 Poli

Consent
 Consent

Department Recommendation:
Per Executive Office:

5001 7VA 31 W11: 58

Prev. Agn. ref. [mirrored stamp]

Dist.

AGENDA NO.

APPENDIX

CONFLICT OF INTEREST CODE

OF THE

ALVORD UNIFIED SCHOOL DISTRICT

(Amended November 16, 2006)

EXHIBIT "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the District's Code, but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et seq.) [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments⁴:

Members of the Board of Education

Superintendent of Schools

Assistant Superintendent, Business Services

Financial Consultants

⁴ Individuals holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by §87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Accounting Supervisor Assistant (ALL)	6
Assistant Superintendent, Instructional Support Services	6
Assistant Superintendent, Operations	1, 2
Assistant Superintendent, Personnel Services	6
Controller, Accounting	5
Coordinator, Before & After School Students Programs	6
Coordinator, Child Welfare and Attendance	6
Coordinator, English Language Support Services	6
Coordinator, Special Education	6
Coordinator, State & Federal Programs	6
Coordinator, Student Assistance Programs & School Safety	6
Deputy Superintendent of Schools	1, 2
Director, Child Nutrition Services	6
Director, Elementary Education	6
Director, Facilities Planning	1, 2
Director, Information Technology	6

DESIGNATED EMPLOYEES'
TITLE OR FUNCTION

DISCLOSURE CATEGORIES
ASSIGNED

Director, Maintenance & Operations	3, 6
Director, Personnel Services	6
Director, Secondary Education	6
Director, Special Education	6
Director, Special Projects & School Accountability	6
Director, Student Services	6
Evaluation/Technology Specialist	6
General Counsel	1, 2
Network Systems Administrator	6
Maintenance Manager	6
Principals (ALL)	6
Program Evaluator	6
Program Manager	6
Project Planner	6
Risk Manager	6
Supervisor, Library/Media Services	6
Supervisor, Operations (Child Nutrition Services)	6
Supervisor, Purchasing/Warehouse	5
Supervisor, Special Education	6

DESIGNATED EMPLOYEES'
TITLE OR FUNCTION

DISCLOSURE CATEGORIES
ASSIGNED

Consultant⁵

⁵ Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The District Superintendent may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The District Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

EXHIBIT "B"

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, including gifts, loans and travel payments, or real property which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in business entities, and sources of income that are located in, that do business in or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

Category 3: All investments and business positions in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions.

Category 5: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Employee's Department.