

**SUBMITTAL TO THE BOARD OF DIRECTORS OF THE  
REDEVELOPMENT AGENCY  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

408



**FROM:** Redevelopment Agency

**SUBMITTAL DATE:**  
September 11, 2006

**SUBJECT:** Approval of Contract Award for Mobile Home Abatement Services

**RECOMMENDED MOTION:** That the Board of Directors:

1. Approve the attached agreement with Duran's Farming to provide mobile home abatement services in the Fourth District;
2. Approve the attached agreement with Top West End, Inc., to provide mobile home abatement services countywide;
3. Authorize the Chairman of the Board to execute each agreement; and
4. Authorize the Executive Director or designee to take the necessary steps to implement each agreement including execution of necessary and relevant documents.

**BACKGROUND:** On August 13, 2006, a Request for Proposal was issued for mobile home abatement services required by the Redevelopment Agency for the County of Riverside in Districts I, II, III, IV and V. A total of three proposals was received. The proposal submitted by Duran's Farming is for mobile home abatement services within District IV only. The proposal submitted by Top West End, Inc., is for mobile home abatement services countywide.  
(continued on page 2)

Robin Zimpfer  
Executive Director

RZ:JC:DL:JV:ER  
S:\Templates\RDA-001a-F11.doc

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 500,000.	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2006/2007

**COMPANION ITEM ON BOARD OF SUPERVISORS AGENDA:** No

<b>SOURCE OF FUNDS:</b> RDA Low- and Moderate-Income Funds	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

**County Executive Office Signature**

- Dep't Recomm.:  Consent  Policy
- Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** *50011EB S1 6W S: 02*

**District:** All

**Agenda Number:**

4.2

FORM APPROVED COUNTY COUNSEL

JAN 30 2007

Departmental Concurrence *[Signature]*

**BACKGROUND (continued):**

The proposals were reviewed based on responsiveness, general understanding of the scope of services, quality of the work plan, demonstrated success with similar accounts, experience and ability to perform the work, areas of services and the overall cost to the Agency. The majority of mobile homes to be abated are located within the Fourth Supervisorial District, although abatement services will also be required within the other four supervisorial districts. The proposal submitted by Duran's Farming was determined to be the most responsive proposal for District IV based on the review criteria. The proposal submitted by Top West End, Inc., was determined to be the most responsive countywide proposal based on the review criteria. Staff has concluded that a contract with more than one company is advantageous to the Agency due to the number of work orders expected to be issued during the 12-month contract period, the prompt response time required for completion of work orders and the large geographic area to be covered under the scope of services. The execution of the two contracts will ensure that no less than two abatement contractors are available to provide the necessary services.

The contract period is 12 months, with a 12-month extension upon mutual agreement by the Agency and the contractor. Staff estimates that the total cost of abatement services during the contract period will not exceed \$500,000 for both contracts. The maximum amounts for each contract will be \$470,000 for Duran's Farming, \$30,000 for Top West End, Inc., with no contractual obligation by the Agency to purchase any specified amount of services. The contract amounts are based on the anticipated amount of services required in District IV and countywide, although these amounts may need to be modified during the contract period depending on contractor performance and the need for services within a specific area of the County. The total amount of all contracts will not exceed \$500,000.

The form of the contracts have been reviewed and approved by County Counsel.