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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Community Health Agency / Department of Public Health

**SUBMITTAL DATE:**  
February 13, 2007

**SUBJECT:** Ratify the Agreement between the County of Riverside Department of Public Health (DOPH) and the California Department of Health Services (CDHS) for the Public Health Preparedness and Response to Bioterrorism Grant, the Pandemic Influenza Grant, the Cities Readiness Initiative (CRI) and the Health Resources and Services Administration (HRSA) Grant; and Amend Ordinance 440 pursuant to Resolution No. 440- 8720

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Ratify the Agreement between the County of Riverside Department of Public Health (DOPH) and the California Department of Health Services (CDHS) for the Public Health Preparedness and Response to Bioterrorism Grant from August 31, 2006 to August 30, 2007 in the amount of \$1,635,683, the Pandemic Influenza Grants from July 1, 2006 to August 30, 2007 in the amount of \$749,391, the Cities Readiness Initiative (CRI) from August 31, 2006 to August 30, 2007 in the amount of \$643,923, and the Health Resources and Services Administration (HRSA) Grant from September 1, 2006 through August 31, 2007, in the amount of \$902,869; and
- 2) Amend Ordinance 440 pursuant to Resolution No. 440- 8720 submitted herewith; and
- 3) Authorize the Chairperson to sign four (4) originals of said Agreement on behalf of the County and sign four (4) originals of the Non-Supplantation Certification Form; and

(Motions continued on page 2)  
KS:nm

*Susan D. Harrington*  
Susan Harrington, Director of Public Health

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 1,559,350	In Current Year Budget:	Partial
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	06/07

<b>SOURCE OF FUNDS:</b> 66% funding by Federal Centers for Disease Control and Prevention, 23% funding by Federal Health Resources and Services Administration, and 11% funding by the California Department of Health Services.	<b>Positions To Be Deleted Per A-30</b>	<input checked="" type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

**County Executive Office Signature** *Debra Counger*

FORM APPROVED COUNTY COUNSEL

FEB 22 2007

Approved by Ronald W. Komers  
Asst. County Executive Officer/  
Human Resources Director

*[Signature]*  
Director

Purchasing:

Policy  Policy

Consent  Consent

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller

Dep't Recomm.:  
Per Exec. Ofc.:

2/13/07A

Prev. Agn. Ref.: 11/09/04, item 3.4;  
7/6/05, item 3.14; 8/23/05, item 3.16;  
04/28/06 item 3.3  
District: All  
Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.13

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**RECOMMENDED MOTION (Continued):**

- 4) Authorize the Director of Public Health to sign subsequent Non-Supplantation Certification Forms on a bi-annual basis; and
- 5) Authorize the Director of Finance to sign the progress and expenditure reports regarding program and funds, and to make internal budget adjustments as needed; and
- 6) Authorize the Purchasing Agent to sign an amendment to contract #03-081, increasing the amount by \$10,000 with Riverside County Medical Association (RCMA) to provide training; and
- 7) Authorize the Purchasing Agent to sign an amendment to contract #HSARC0022, increasing the amount by \$42,860 with EG&G Technical Services Inc. for consulting services; and
- 8) Authorize the Purchasing Agent to sign an amendment to contract #PUARC211, increasing the amount by \$30,000 with O'Reilly Public Relations for consulting services; and
- 9) Direct the Auditor-Controller to make the budget adjustments as specified on the attached Schedule A for FY06/07.

**BACKGROUND:** The Department of Public Health (DOPH) was awarded \$3,931,866 from the California Department of Health Services through the Local Public Health and Healthcare Preparedness Comprehensive Agreement to enhance public health preparedness in Riverside County. These funds represent an integration of efforts across funding streams to include the Center for Disease Control and Prevention (CDC) Public Health Emergency Preparedness Program; CDC Cities Readiness Initiative; HRSA Bioterrorism Hospital Preparedness Program; CDC Pandemic Influenza Preparedness; and California State General Fund Pandemic Influenza Preparedness. This single Comprehensive Agreement will replace individual Agreements for these funding streams and will require submission of an annual application and separate tracking of expenditures from each source.

The CDC Public Health Emergency Preparedness Program continues to focus on preparedness goals that support Federal Department of Homeland Security Target Capabilities. The goals of Prevent; Detect/Report; Investigate; Control; Recover; and Improve are considered to be an all-hazards approach to emergency preparedness. A primary focus of the CDC FY 06/07 funding is on exercises and drills to test and improve essential emergency response functions within Riverside County. The FY 06/07 CDC Application includes \$42,860 to be added to an existing contract with the consulting firm of EG&G to assist with the development, monitoring, and evaluation of exercises and drills to meet CDC requirements in this area.

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**BACKGROUND (Continued):**

An amendment with RCMA allows continued development and maintenance of a database of actively practicing and retired physicians in Riverside County, and provision of a mechanism for disseminating health alerts to the physician population. An amendment of the existing contract with O'Reilly Public Relations will allow development of public information messages and a dissemination plan that will inform citizens of the types of community mitigation measures that may be used in a pandemic event in Riverside County. The dissemination plan will include dissemination strategies for reaching special needs populations within in the County.

Riverside County is one of 17 CDC Cities Readiness Initiative (CRI) localities within the State of California. The CRI provides aid to counties and cities to increase their capacity to deliver pharmaceuticals and medical supplies during a large-scale public health emergency within in 48-hour time frame.

Pandemic Influenza Preparedness will continue to be a priority through activities funded by the CDC and the State general fund. The specific priority target capabilities of Pandemic Planning, Mass Prophylaxis, Isolation and Quarantine, Medical Surge, Planning for Alternate Care Sites, and Communication have been established by CDC.

The HRSA National Bioterrorism Hospital Preparedness Program (NBHPP) has been restructured toward performance goals in the form of target capabilities and tiered response. Five core target capabilities have been identified: Personnel, Planning, Organizational Leadership, Equipment and Systems, Training and Exercises/ Evaluation/Corrective Actions.

Division 101, Chapter 3, Article 6, Part 3, Section 101315 (d) of the Health and Safety Code, requires the Chairperson of the County Board of Supervisors to certify that the funds appropriated have not been used to supplant funding for existing levels of service and shall only be used for specified purposes. More specifically, the funds should not be used to replace existing federal, state or local funds for bioterrorism, infectious disease outbreaks, other public health threats and emergencies, or public health infrastructure within the jurisdiction. Attached is a signed certification from Susan Harrington, Director of Public Health, indicating that all of the funds used by DOPH in these grants will be used on activities as specified in the individual Scopes of Work and will not be used to supplant any existing funding.

**PERSONNEL:**

<b>Classification</b>	<b>Class Code</b>	<b>No. of Positions</b>	<b>Grade</b>	<b>Salary Range</b>
CHA Program Coordinator I	74107	2	415	\$44,234-\$57,683
Administrative Supervisor	74199	1	505	\$49,471-\$64,483
Registered Nurse V	73992	1	685	\$66,596-\$82,481

The CHA Program Coordinator I positions will assist with implementing the components of the Local Public Health Preparedness Comprehensive Agreement for Riverside County, including identifying distribution sites for mass prophylaxis, writing pandemic influenza response plans and training DOPH staff.

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**PERSONNEL CONTINUED:**

The Administrative Supervisor will supervise budgetary and contractual development. The position will monitor and study the operations of these grants to make recommendations for the development, implementation, and improvement of departmental operations and grant reporting. This position will also review, recommend, and assist with the development of standardized office procedures.

The Registered Nurse V will assist the HRSA coordinator with the identification of alternate care sites in Riverside County; creating a community surge work plan and assisting healthcare facilities to update their emergency operations plans. The RN will facilitate a surge capacity taskforce that will develop the community surge plan consistent with the County Emergency Response Plan.

**FINANCIAL INFORMATION:** The entire award amount based on the Comprehensive Agreement is \$3,931,866 (please see chart below). Of that amount, only \$1,559,350 is requested for approval for FY06/07. The amount already appropriated for FY06/07 is \$1,512,671. The remaining \$642,895 will be requested for FY07/08 via the County budgeting process. The amounts for FY06/07 that represent 10-month amounts are for grants that end beyond the fiscal year end. The grants affected reflect a corresponding 2-month amount to be budgeted in FY07/08 since these grants expire at the end of August, 2007.

Grant	Award Amount	Already Appropriated in FY06/07	Difference Appropriated in Schedule A for FY06/07	Amount to Budget in FY07/08
Public Health Preparedness & Response to Bioterrorism Grant	\$1,635,683	\$1,363,069 (10-month amount)	\$0	\$272,614 (2-month amount)
Cities Readiness Initiative (CRI)	\$643,923	\$149,602	\$387,000 (10-month amount)	\$107,321 (2-month amount)
CDC Pandemic Influenza (Federal)	\$326,897	\$0	\$272,414 (10-month amount)	\$54,483 (2-month amount)
State Pandemic Influenza	\$328,310	\$0	\$328,310 (12-month amount)	\$0
State Pandemic Influenza Extension	\$94,184	\$0	\$0	\$94,184 (performance period 7/1/07 – 8/30/07)
Health Resources & Services Administration (HRSA)	\$902,869 less \$216,950 retained by State for purchases on behalf of County of Riverside = \$685,919	\$0	\$571,626 (10-month amount)	\$114,293 (2-month amount)
Column Sums:	\$3,931,866	\$1,512,671	\$1,559,350	\$642,895



## SCHEDULE A

Community Health Agency  
 Department of Public Health  
 Bioterrorism Preparedness and Response Branch  
 CHS YR 05

Budget Adjustment  
 Fiscal Year 2006/07

**INCREASE IN APPROPRIATIONS:**

10000- 4200100000- 510040	Regular Salaries	\$ 311,730
10000- 4200100000- 518100	Budgeted Benefits	137,161
10000- 4200100000- 520230	Cellular Phone	4,310
10000- 4200100000- 520320	Telephone Service	2,010
10000- 4200100000- 520330	Communication Services	1,188
10000- 4200100000- 523640	Computer Equip-Non Fixed	11,800
10000- 4200100000- 523700	Office Supplies	14,167
10000- 4200100000- 523800	Printing/Binding	3,670
10000- 4200100000- 525440	Professional Services	227,059
10000- 4200100000- 529040	Private Mileage Reim.	10,150
10000- 4200100000- 528900	Air Transportation	3,783
10000- 4200100000- 528960	Lodging	1,000
10000- 4200100000- 528980	Meals	2,017
10000- 4200100000- 529000	Misc Travel Expense	1,850
10000- 4200100000- 527840	Training-Education/Tuition	4,900
10000- 4200100000- 526700	Rent-Lease Bldgs	33,000
10000- 4200100000- 527780	Special Program Exp.	11,509
10000- 4200100000- 524500	Admin Support-Direct	118,632
<b>TOTAL INCREASE IN APPROPRIATION:</b>		<b>\$ 899,936</b>

21750- 4200100000- 510040	Regular Salaries	\$ 317,309
21750- 4200100000- 518100	Budgeted Benefits	117,386
21750- 4200100000- 520230	Cellular Phone	1,800
21750- 4200100000- 520320	Telephone Service	1,260
21750- 4200100000- 520330	Communication Services	990
21750- 4200100000- 523640	Computer Equip-Non Fixed	5,667
21750- 4200100000- 523700	Office Supplies	7,158
21750- 4200100000- 523800	Printing/Binding	1,667
21750- 4200100000- 525440	Professional Services	19,182
21750- 4200100000- 529040	Private Mileage Reim.	1,854
21750- 4200100000- 528900	Air Transportation	1,250
21750- 4200100000- 528980	Meals	125
21750- 4200100000- 529000	Misc Travel Expense	833
21750- 4200100000- 527840	Training-Education/Tuition	125
21750- 4200100000- 526700	Rent-Lease Bldgs	6,667
21750- 4200100000- 527780	Special Program Exp.	2,593
21750- 4200100000- 546160	Equipment-Other	151,123
21750- 4200100000- 524500	Admin Support-Direct	22,425
<b>TOTAL INCREASE IN APPROPRIATION:</b>		<b>\$ 659,414</b>

**INCREASE IN ESTIMATED REVENUE:**

10000- 4200100000- 751680	CA-Grant Revenue	\$ 328,310
10000- 4200100000- 767220	Fed-Other Grants	571,626
21750- 4200100000- 767220	Fed-Other Grants	659,414

**TOTAL INCREASE IN ESTIMATED REVENUE: \$ 1,559,350**