

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

823



**FROM:** Community Health Agency, Department of Animal Services

**SUBMITTAL DATE:**  
March 19, 2007

**SUBJECT:** Memorandum of Understanding with Ramona Humane Society for the use of the Department of Animal Services' Mobile Spay/Neuter and Wellness Bus

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Ratify the Memorandum of Understanding between the Department of Animal Services and the Ramona Humane Society for the performance period from February 27, 2007 through April 30, 2007.

**BACKGROUND:** In February 2007, the Ramona Humane Society (RHS) suffered a flood damaging its spay/neuter clinic and rendering it inoperable until major repairs could be made. Consequently, RHS contacted the Department of Animal Services (DAS) and requested the use of the County's Mobile Spay/Neuter and Wellness Bus until such repairs were completed.

(Continued)

*Robert P. Miller*  
Robert Miller, Director for Animal Services

RM:pmh

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	06/07

<b>SOURCE OF FUNDS:</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

*Debra C. Cunniff*  
County Executive Office Signature

Dept' Recomm.:  Consent  Policy

Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: \_\_\_\_\_ District: All Agenda Number: \_\_\_\_\_

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.9

FORM APPROVED  
COUNTY OF RIVERSIDE

MAR 19 2007

**BACKGROUND:**

RHS operates the only low-cost spay/neuter clinic within the Southwest portion of the County and performs between 45 and 50 spay/neuter surgeries per day. RHS has been a key player in helping reduce the pet over-population within Riverside County for the past 38 years. Ceasing service for any length of time would have a domino affect on the Humane Society and the County as a whole. In compliance with State law, all animals being adopted from RHS must be altered prior to relinquishment. Consequently, should RHS not be able to perform these surgeries, RHS would only be able to adopt out the small number of animals that had been previously altered. Additionally, RHS would not be able to offer these surgery services to the many residents in the Southwest portion of the County who come to the shelter to receive such services for their pets.

DAS recently took possession of its new Mobile Spay/Neuter and Wellness Bus and is preparing to launch the new program within the County once the outside wrap of the bus is completed. Since the bus was not ready to launch, the Department consulted with County Counsel, Risk Management and Fleet Services and together agreed to loan the bus to RHS for use on their property until the end of April, or earlier, when the repairs to its clinic are completed.

A Memorandum of Understanding (MOU) was created and approved by County Counsel, Risk Management and Fleet Services. The bus was delivered to RHS by County personnel on February 23, 2007. Necessary insurance proof and the signed MOU were received by County Counsel on February 27, 2007 and RHS began utilizing the bus on that date. The bus will be picked up by County personnel and driven back to the Riverside Animal Shelter by the end of April and returned in the condition in which it was loaned. Under the terms of the MOU, the Mobile Spay/Neuter and Wellness Bus will be accessed by only RHS employees, it will be housed in a well-lit, fenced and secured area on the RHS property, and it will not be driven by anyone other than designated County of Riverside staff.

**FINANCIAL OBLIGATION TO COUNTY:**

None. Under the terms of the MOU, RHS will be responsible for all costs and expenses incurred while using the Mobile Spay/Neuter and Wellness Bus, including but not limited to gasoline and generator expenses. RHS has further agreed to indemnify and defend the County, as well as procure and maintain, at its sole cost and expense, insurance coverage for the Mobile Spay/Neuter and Wellness Bus.