

SUBMITTAL TO THE BOARD OF DIRECTORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

917



FROM: Regional Park & Open-Space District

SUBMITTAL DATE:
 2/20/07

SUBJECT: RESOLUTION 2007-2, USE FEES FOR THE RIVERSIDE COUNTY REGIONAL
 PARK & OPEN-SPACE DISTRICT EFFECTIVE JULY 1, 2007

RECOMMENDED MOTION: That the Board:

1. Schedule Park District Resolution No. 2007-2, Establishing Use Fees for the Regional Park & Open-Space District effective July 1, 2007 for public hearing on May 1, 2007; and
2. At the conclusion of the public hearing, adopt Park District Resolution No. 2007-2.

BACKGROUND:

The Riverside County Board of Supervisors Policy Manual, Section J, Policy J5, states that the Regional Park & Open-Space District shall collect public use fees and charges for its operations. The policy requires a Resolution for establishment of rates, and an annual review by the District Advisory Commission.

On May 23, 2006, by Minute Order 13.1, your honorable Board approved Resolution 2006-2, Establishing the Use Fees for the Regional Park & Open-Space District effective July 1, 2006.
 (continued on page 2)

Paul Frandsen

Paul Frandsen, General Manager

MAR 20 2007

COUNTY COUNSEL

35-Parks Use Fees Effective 7/1/07, Resolution
 2007-2.doc

FINANCIAL BY DATA n/a	Current F.Y. Total Cost:	\$	In Current Year Budget:
	Current F.Y. Net County Cost:	\$	Budget Adjustment:
	Annual Net County Cost:	\$	For Fiscal Year:

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE**

County Executive Office Signature

Alex Jann

- Policy
- Consent
- Policy
- Consent
- Dept Recomm.:
- Per Exec. Ofc.:

Prev. Agn. Ref.: | District: all | Agenda Number:

13.2

Subject: USE FEES FOR THE RIVERSIDE COUNTY REGIONAL PARK & OPEN-SPACE DISTRICT EFFECTIVE JULY 1, 2007

The proposed Use Fees for 2007-2008, remains the same as approved in Resolution 2006-2, except for a new fee structure for the 9,000 sq. ft. community room located at the Park District headquarters (Crestmore Manor).

The addition will accommodate indoor weddings and other corporate events seven days a week, and is expected to be complete in spring 2007. For this new addition, a fee comparison was done with like facilities in Riverside and Redlands.

At its meeting on January 4, 2007, the Riverside County District Advisory Commission unanimously voted to recommend that your Honorable Board approve the proposed changes as listed below:

	<u>Current Fees</u>	<u>Proposed New Fees</u>
<u>Garden Room</u>		
Cleaning Deposit	\$100.00	\$100.00 refundable
<u>Weddings/Event Fees *</u>		
101 – 200 people	250.00 per hour	275.00 per hour (1)
201 - 300 people	250.00 per hour	300.00 per hour (1) (2)
301 – 400 people	300.00 per hour	350.00 per hour (1) (2)
401 – 500 people	350.00 per hour	400.00 per hour (1) (2)
* Listed as Outdoor Weddings/Event and Banquet Room fees in FY 2006/2007 Fee Schedule but combined as Wedding/Event fee for FY 2007-2008 Fee Schedule		
<u>Additional Fees</u>		
Kitchen fee-rental	200.00 per day	200.00 per day
Kitchen cleaning deposit	200.00	200.00 refundable
Use of audio visual equipment	0	100.00 per event
Video montage	0	250.00 per video
Rental of exterior tables	0	5.00 each
Linen rental for exterior tables	0	50.00 per event
Rental of exterior chairs	0	1.00 each
Monday through Thursday events organized by the District/County or events co-sponsored by District/County are not subject to the hourly fee. General Manager or Designee has the ability to negotiate/waive fee.	0	200.00 per day
(1) Events with a head count of 200 people or more with alcohol, additional fees apply as determined by Recreation Coordinator	60.00 per hour/per sheriff	
(2) Events with a head count of 300 or more, additional fees apply	10.00 per hour/per additional park staff	

The above changes have been incorporated in Resolution 2007-2, as outlined as "Attachment A" Use Fees for the Riverside County Regional Park & Open-Space District, effective July 1, 2007, and it is requested that your Honorable Board adopt said Resolution.

Attachments:

Park District Resolution 2007-2

Excerpt from District Advisory Commission Meeting Minutes, 1/4/07



AUDITOR-
CONTROLLER

INTER-DEPARTMENTAL LETTER
COUNTY OF RIVERSIDE
OFFICE OF THE AUDITOR-CONTROLLER

TO: John Johnson, Administrative Manager
County Executive Office

FROM: *Martin W. Nakunz*
Martin W. Nakunz, Chief
Audits and Specialized Accounting Division

DATE: December 15, 1999

SUBJECT: Regional Parks and Open Space District 1999/00 Fee Schedule

As noted in our previous letter of June 24, 1999, the comparative methodology used to establish the proposed 1999/00 Regional Parks and Open Space District fee schedule would not conform to Government Code requirements

However, according to County Counsel opinion of November 30, 1999 (see attached copy), Public Resources code section 5562 would exclude District rates from Government Code requirements and also Auditor-Controller fiscal review requirements specified in Board of Supervisors Policy B-4.

Please feel free to contact us if we can be of further assistance.

MEMORANDUM



RIVERSIDE COUNTY COUNSEL

November 30, 1999

TO: Larry Parrish, County Executive Officer
Attn.: John Johnson, Administrative Manager

FROM: *JJ* James J. Brzytwa, Deputy County Counsel

RE: Regional Park and Open Space District (District) Fee Reviews

We have reviewed your October 21, 1999, memo and attachments regarding the above-referenced subject. We also spoke to Bud German to obtain an understanding of the nature of the fees in issue and a copy of the proposed revised fee schedule.

The District imposes fees for the use of park facilities, such as for day use and camping. These fees are established in accordance with District Policy J-5 and are determined by a comparison with fees charged by other public and private agencies for similar uses.

The Auditor-Controller disapproves the comparative rate methodology used by the District because it does not conform to the provisions of the Government Code (presumably, section 54985) requirements related to fees for services that may be levied by the County, and to Board of Supervisors Policy B-4. Section 54985 limits fees or charges for products or services to the amount reasonably necessary to recover the cost of providing any product or service. The Auditor-Controller suggests that park use fees must be based upon the actual cost of providing the services. For the reasons that follow, we cannot agree with the Auditor-Controller's position.

First, the ability to use a public park for recreational purposes is essentially a permissive license to use and possess real property. Park use is not in the nature of a distinct product, like a map, or a service, such as a building inspection, as contemplated and controlled by section 54985. Government Code section 50402, as amended in 1983, bears out the distinction between charges for use of park facilities and for services provided therein. Between the authorized charges that may be made for use or services, only service charges are limited to actual costs. Fees for the use of real property, whether by license, permit, or lease, are, by nature, market driven. We are not aware of any authority that prohibits a public entity from establishing fees for the use of real property at market rates. To establish the market rates for specific real property uses, it is entirely appropriate to make comparisons with what others charge for similar uses.

Larry Parrish, CEO
November 30, 1999
Page 2

Second, the provisions of Government Code sections 50402 and 54985 and Board of Supervisors Policy B-4, which pertain to county fees, do not apply to the District. The District is a separate entity from the County and the County Board of Supervisors wears a different hat when it acts as the governing body of the District. The District has independent powers to operate and maintain public parks and to do all things necessary or convenient to carry out those purposes under the general powers established by Public Resources Code section 5541, and the specific powers to fix public use fees under section 5562.

Should you have additional questions or concerns on this matter, do let us know.

cc: Anthony Bellanca, Auditor-Controller
Martin Nakunz, Auditor-Controller
Paul Frandsen, Parks District
Bud German, Parks District

G:\Property\VERZYTWA\Fee 3.doc

1 Board of Directors

Riverside County
Regional Park & Open-Space District

2
3 RESOLUTION NO. 2007-2

4 Use Fees for the Riverside County
5 Regional Park & Open-Space District

6 Effective July 1, 2007

7
8 WHEREAS, the Board of Directors is authorized to established the fees for use of
9 facilities for the Riverside County Regional Park & Open-Space District;

10 WHEREAS, the fees were last revised by Resolution 2006-2, adopted on May 23, 2006;

11 WHEREAS, it has been determined to be appropriate to revise certain fees, as has been
12 approved by the District's Advisory Commission;

13
14 BE IT RESOLVED by the Board of Directors of the Riverside County Regional Park &
15 Open-Space District, in regular session assembled on May 1, 2007, that a
16 revised schedule of the fees for the Riverside County Regional Park & Open-Space District is
17 approved as described in Exhibit A to this resolution.
18
19
20
21
22
23
24
25
26
27

28 Att-565-Parks Resolution 2007-2

FORM APPROVED
COUNTY COUNSEL

MAR 29 2007
BY: 

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

EXHIBIT A

Board of Directors

**Riverside County
Regional Park & Open-Space District**

**Resolution No. 2007-2
Use Fees for the Riverside County
Regional Park & Open-Space District
Effective July 1, 2007**

CONTENTS PAGE

- I. GENERAL RECREATION FEES**
 - A. Vehicle Entry/Parking
 - B. Day Use
 - C. Pets/Horses
 - D. Corrals
 - E. Fishing
 - F. Interpretive Programs
 - G. Individual Camping
 - H. Youth Camping
 - I. Adult Group Camping
 - J. Dry Storage/Wet Slips
 - K. Group Picnic
 - L. Equestrian Rides
 - M. Swimming
 - N. Special Events
 - O. Sewage Fees
 - P. Facility Rental
 - Q. Launching
 - R. Annual Passes/Discounts/Miscellaneous

- II. MISCELLANEOUS**
 - A. Service Fees, Refunds, Discounts

- III. SPECIFIC RECREATION AREAS**
 - A. Lake Skinner Recreation Area
 - B. Rancho Jurupa Park
 - C. Lake Cahuilla Recreation Area
 - D. Mayflower Park
 - E. Hurkey Creek Park/Idyllwild Park
 - F. Lawler Lodge/Lawler Alpine
 - G. Bogart Park
 - H. McCall Park
 - I. Crestmore Manor

1
2
3 **I. GENERAL RECREATION FEES**

4 *This section contains general rules and fees applicable to all County park facilities.*
5 *Specific fees for park sites are contained in Section III.*

6 **A. Vehicle Entry/Parking**

	Fee
Regular Entry (Lake Skinner Only)	\$5.00 per vehicle
Holiday and Special Events	\$7.00 per entry
Buses (Commercial- Non School)	\$50.00 max
Campground Visitor (day use hours only)	\$3.00 per vehicle
Overflow parking fee	\$5.00 per vehicle
Bicycle	\$2.00 per unit

- 7
8
9
10
11
12
13
- Holiday rates will only include those holidays recognized by the County of Riverside. The General Manager or designee may waive Holiday rates and utilize regular vehicle entry rates.
 - Bus fee will be per person day use, not to exceed \$50 maximum.
 - For holiday or special events, a new entry fee may be required after departing the park.

14 **B. Day Use**

	Fee
Adult	\$2.00 per person
Child (2-12 Years)	\$1.00 per person
0-2 Years	Free
Disabled	Free
Disabled Service Connected Americans	Free
School Groups "Educational"	Varies
Community/Undeveloped	Free

- 15
16
17
18
19
20
21
22
23
24
25
26
27
28
- Physically disabled persons residing in Riverside County will be allowed free day-use entrance and \$2.00 off camping fees for the card bearer and his/her dependant family members at County Parks provided that they meet the criteria adopted by the State of California for the issuance of disabled placards. An annual handling fee of \$10.00, renewable each year, along with procedures to obtain identification card, is obtainable at the Regional Park and Open-Space District Headquarters.
 - Disabled service-connected American veteran residing in Riverside County will be allowed free day-use entrance for the card bearer and his or her dependent family members at County Parks. A one time handling fee of \$5.00, along with procedures to obtain identification card is obtainable at the Regional Park and Open-Space District Headquarters.
 - School groups on picnics or recreational outings will pay regular fee. School groups on conducted approved educational tours of historic or interpretive facilities will pay the fees established for Park District interpretive programs.
 - No day use fees are charged at the following parks: Devil's Garden, Fish Traps, Harford Springs, Indian Relic, Kabian, Maze Stone, Pine Cove, San Jacinto, Valley Hi, and Miller Park.

C. <u>Pets/Horses</u>	<u>Fee</u>
All Pets	\$1.00 each
Horses	\$1.00 each

- Seeing eye dogs are exempt from the pet fee.
- Campers are limited to three pets per site.
- All pet and horse fees are per animal.

D. <u>Corrals</u>	<u>Fee</u>
	Free

E. <u>Fishing</u>	<u>Fee</u>
Adults (18 Years and Older)	\$6.00 per person
Non Adult (Under 18 Years)	\$4.00 per person
Adults (18 Years and Older <i>Lake Skinner</i>)	\$4.00 per person
Non Adult (Under 18 Years- <i>Lake Skinner</i>)	\$2.00 per person

- Parks with day use fees (no vehicle entry fee) will not require day use fee when in possession of fishing pass. Vehicle entry fees still apply.

F. <u>Interpretive Programs</u>	<u>Fee</u>
Specialized park outdoor recreation	\$ 0 – \$10 per person/ per program
Interpretive Publications	.50 – \$30

G. <u>Individual Camping</u>	<u>Fee</u>
Primitive	\$10 - \$14 per site
Developed	\$12 - \$18 per site
Developed Electric	\$16 - \$20 per site
Full Hook-ups	\$18 - \$24 per site
Weekly	\$56 - \$125 per site
Monthly	\$250 - \$450 per site
Reservation Service Fee	\$7.00 per site
Reservation Service Fee Groups	\$15.00 per reservation
Special Events	to be determined

- Late payment will result in a written violation notice. A second written violation notice shall result in a notice to vacate.
- Return campers with prior written notice to vacate will be denied access for one (1) year.
- No trailer may be dropped off without an operable vehicle available on site.
- Campers must have current valid insurance and registration on all vehicles and provide proof upon request. Registered adults are required to provide valid identification upon request.

- Two night/day minimum for all weekends and holidays unless waived by management.
- All trailers and motor homes must be roadworthy, safe, and neat in appearance.
- Upon receipt of two written violation notices, campers will receive notice to vacate.
- Six people maximum per site.
- A second vehicle is allowed as part of an individual camping site.
- Camping day defined as follows: All or part of the period beginning 2 p.m. each day ending 1 p.m. the following day. Unless otherwise stated, fees are per day.
- Definitions of campsites:
 - Primitive: no shower facilities; portable restrooms; water nearby.
 - Developed: restrooms/flush; showers; water nearby.
 - Developed with electrical: same as developed plus hookups.
 - Full hookups: electricity, water and sewer at each campsite.
 - Walk-Ins and Ride-Ins will pay full camping fees (no discounts)
- Firewood available at Idyllwild, Hurkey Creek, Rancho Jurupa, Lake Cahuilla, Lawler/Alpine, McCall, and Lake Skinner. Inquire at those parks if interested. (Cost available from Park Ranger).
- Check in at 2:00 p.m. Check out 1:00 p.m.
- Special event camping fees (to be determined) will cover one night camping maximum plus direct cost (e.g. Balloon & Wine tickets, portable showers).

H.	<u>Youth Camping</u>	Fee
	Per person	\$2 - \$8 per night

Youth Camping:

- Advance deposit fee is required.
- Refundable cleaning deposit may apply.
- Group minimum may apply.
- Youth is defined as a child of age 2 to 18 years.

Group Camping:

- Group area/mini group up to 12 vehicles, additional vehicle charge will apply.
- Advance deposit/fee is required up to 12 vehicles for each night reserved. Additional vehicles \$5.00 per night collected at park.
- Youth groups maintain priority status at some locations.
- Adult groups limited to 60-day advance reservation at some sites.

I.	<u>Adult Group Camping</u>	Fee
	Primitive Group	\$120 - \$160 per night
	Developed Group	\$144 - \$200 per night
	Developed with Electrical	\$160 - \$210 per night
	Developed	\$180 - \$230 per night

J. Dry Storage/Wet Slips	Fee
Dry storage	\$2 - \$3 per day
Monthly dry storage	\$35 - \$50 per site
3 month dry storage	\$140 - \$175 per site
6 month dry storage	\$230 - \$300 per site
Annual dry storage	\$390 - \$500 per site
3 month wet slip	\$210 - \$250 per site
6 month wet slip	\$360- \$450 per site
Annual wet slip	\$560 - \$600 per site

K. Group Picnic	Fee
Shelter fee	\$15 - \$300 per day
Group fee	\$150 - \$250 per day
Small groups	to be determined
Large groups	to be determined

Groups:

- Groups that fall under Board of Supervisors policies B-10 and H-21 shall provide proof of insurance in accordance with these policies.
- Shelters are available free of charge on a first come and serve basis. Rental fee guarantees availability and cleanliness and reserves site for the entire day from park opening to close.

L. Equestrian Ride	Fee
Youth (2-18 years old)	\$2.00 per person
Adult	\$5.00 per person
On mailing list	\$5.00 per person
Camping	\$7.00 per unit

- Equestrian rides must be sponsored by District, otherwise fees apply.

M. Swimming	Fee
Sessions	\$1 - \$3 per person
Private parties	to be determined

N. Special Events	Fee
Application fee	\$100 per event
Event fee	to be determined
Electric fee	\$25 - \$100 per event
Commercial Filming/Photo Shoot	\$150-\$2000 per event

- Insurance will be required.
- Event fee to equal cost of operational expenses in addition to the regular gate fee.

O. Sewage Fee	Fee
Overnight stay	Free
Per service (Dump Fee)	\$10 per use
Portable	\$5 - \$10 per service

P. Facility Rental	Fee
Park District Headquarters	\$75 - \$350 per hour
Headquarters Garden room	\$75 per hour
Cleaning deposit	\$100 per event
Kitchen	\$100 per event
Linen rental	\$150 per event
Napkins rental	\$50 per event

- Security policies vary by site.
- Reservation policies vary by site.
- Sheriff Officers are required at certain sites.

Q. Launching	Fee
Launch	\$2 - \$3 per day

R. Annual Passes/Discounts/Misc	Fee
Pedestrian pass	\$25 per year
Vehicle pass	\$100 per year
Boat launch pass	\$50 per year
Discount vehicle pass	\$65 per year
Fishing book 12 tickets (under 62 yrs)	\$55 each
Fishing book 12 tickets (62 yrs & older)	\$45 each

Passes/Discounts:

- Day use/pedestrian passes are valid for 12 months from date of purchase. Includes pets and/or horse when accompanied by cardholder. Not applicable to Lake Skinner, where vehicle pass is required for drive in.
- Vehicle pass may be used at all County parks for day-use entrance to include all occupants of vehicle. Excludes special events and holidays.
- Boat launch pass may be used at Mayflower and Lake Skinner.
- Discount vehicle pass valid for 12 months from date of purchase and may be purchased by seniors (62 & older) or qualified individuals with a disability. Excludes special events and holidays.
- Fishing books may be used at all County fishing parks. (No discount offered at Lake Skinner).
- Refunds will be considered by the General Manager, or a designee, under the following conditions:
 - (a) Inoperable park facilities, creating a hardship on park users;
 - (b) Cancellations of programs for which payment has been made; and
 - (c) Other circumstances deemed appropriate by the General Manager or a designee.
- New (first-time) park visitors may receive a 30-minute complimentary pass to preview the park and amenities. This pass is limited to first-time visitors or in circumstances deemed appropriate by the on-site designee.
- No refunds for removal from park due to violations of rules.

1 **II. MISCELLANEOUS**

2 **A. SERVICES FEES/REFUNDS/DISCOUNTS**

- 3 • Service charge of \$25.00 will be applied to all checks with insufficient
4 funds.
- 5 • Refunds will be considered by General Manager, or designee, under the
6 following conditions:
- 7 a) Inoperable park facilities, creating a hardship on park users.
8 b) Cancellation of programs for which payment has been made.
9 c) Other circumstances deemed appropriate by the General Manager
10 or a representative.
- 11 • General Manager (or designee) is allowed to reduce fees up to 50% to
12 encourage facility use.
- 13 • General Manager (or designee) may offer occasional complimentary (not
14 for sale/not transferable) promotional special event passes.
- 15 • School groups on conducted educational tour of historical or interpretive
16 facilities will be charged the fees established for Park District
17 interpretive programs.
- 18 • \$20.00 deposit for park gate key/gate card.

19 **III. SPECIFIC RECREATION AREAS**

- 20 **A. Lake Skinner Recreation Area**
- 21 **B. Rancho Jurupa Park**
- 22 **C. Lake Cahuilla Recreation Area**
- 23 **D. Mayflower Park**
- 24 **E. Hurkey Creek Park/Idyllwild Park**
- 25 **F. Lawler Lodge/Lawler Alpine**
- 26 **G. Bogart Park**
- 27 **H. McCall Park**
- 28 **I. Crestmore Manor**

1 **A. LAKE SKINNER RECREATION AREA**

2 *For full details of fees, discounts and rules see General*
3 *Recreation Fees Section I.*

	<u>Fee</u>
4 Vehicle – non holiday	\$5.00
5 Vehicle – holiday/special events	\$7.00
6 Pedestrian/Walk in fee/Bicycle	\$2.00
7 Boat launch fee	\$2.00
8 Pets	\$1.00 each
9 Horses	\$1.00 each
10 Fishing:	
Adult	\$4.00
Child	\$2.00
11 Camping:	
Primitive/Equestrian	\$12.00
Developed	\$17.00
Developed with electric	\$18.00
Full hookups	\$20.00
Weekly developed w/electric	\$100.00
Weekly developed w/hookups	\$120.00
Monthly developed w/hookups	\$375.00
(Designated Sites Only)	
12 Group camping:	
Youth overnight (20 minimum)	\$2.00 per person
Primitive group (up to 12 vehicles)	\$150.00
Developed plus electric group area	\$210.00
(up to 12 vehicles)	
Mini group area developed	\$225.00
(with electric & sewer)	
(up to 12 vehicles)	
Group Equestrian area	\$150.00
(up to 12 vehicles)	
Special Events	to be determined
13 Group picnic:	
Shelter rental small	\$25.00
Shelter rental large	\$150.00
14 Swimming	\$2.00 per session/per
	person
15 Concession fees	set by concessionaire

1 **B. RANCHO JURUPA PARK**

2 *For full details of fees, discounts and rules see General*
3 *Recreation Fees Section I.*

	<u>Fee</u>
Day use:	
Adult	\$2.00
Child	\$1.00
Pets	\$1.00
Horses	\$1.00
Fishing:	
Adult	\$6.00
Child	\$4.00
Camping:	
Primitive	\$15.00
Developed w/electric	\$18.00
Full hookups	\$20.00
Weekly developed w/ electric	\$100.00
Weekly with full hookups	\$114.00
Youth overnight	\$2.00 per person
Primitive group (up to 12 vehicles)	\$150.00
Mini group developed w/ electric (up to 12 vehicles)	\$225.00
Special Events	to be determined
Group picnic:	
Shelter rental small	\$25.00
Shelter rental large	\$75.00
Bikes and Boats rentals	set by concessionaire

1 **D. MAYFLOWER PARK**

2 *For full details of fees, discounts and rules see General Recreation Fees*
3 *Section I.*

	<u>Fee</u>
Day use:	
Adult	\$2.00
Child	\$1.00
Pets	\$1.00
Boat Launch	\$2.00
Camping:	
Developed	\$16.00
Developed w/ electric	\$18.00
Weekly extensions of monthly only	\$75.00
Weekly non-extensions	\$90.00
Monthly	\$250.00
Group camping:	
Youth overnight (20 minimum)	\$4.00 per person
Dry storage:	
Day	\$3.00
Monthly	\$40.00
Group picnic:	
Shelter rental small	\$15.00
Portable sewage pumping (October 1 thru March 31)	\$5.00
Emergency sewage pump (October 1 thru March 31)	\$20.00

1 **E. HURKEY CREEK PARK/IDYLLWILD PARK**

2 *For full details of fees, discounts and rules see General Recreation Fees*
3 *Section I.*

		<u>Fee</u>
Day use:		
	Adult	\$2.00
	Child	\$1.00
	Pets	\$1.00
Camping:		
	Developed	\$17.00
Group camping: (Hurkey Creek only)		
	Youth/Adult overnight (40 minimum)	\$4.00 per person

10
11 **F. LAWLER LODGE/LAWLER ALPINE**

		<u>Fee</u>
Youth group overnight		
	Per person (minimum 20 people)	\$8.00
	<ul style="list-style-type: none">• Youth groups must be legitimate organized groups.• Advance deposit fee due at time of reservation -	\$160.00 minimum per night
	<ul style="list-style-type: none">• 1 night minimum on weekends• 3 night minimum on holiday weekends• Cleaning fee will be applied if site left unacceptable	
Adult group overnight		
	Per person (minimum 20 people)	\$10.00
	<ul style="list-style-type: none">• Adult groups limited to 60 day advance reservation. (Youth groups have priority status)• Advance deposit fee due at time of reservation - \$200.00 minimum per night.• 2 night minimum on weekends.• 3 night minimum on holiday weekends.• Cleaning fees will be charged if site left unacceptable.	

1
2 **G. BOGART PARK**

3 *For full details of fees, discounts and rules see General Recreation Fees*
4 *Section I.*

	<u>Fee</u>
Day use:	
Adult	\$2.00
Child	\$1.00
Pets	\$1.00
Horses	\$1.00
Fishing:	
Adult	\$6.00
Child	\$4.00
Camping:	
Primitive	\$10.00
Developed	\$12.00
Group camping:	
Youth overnight (20 minimum)	\$3.00 per person
Primitive group (up to 12 vehicles)	\$120.00
Developed group (up to 12 vehicles)	\$144.00
Equestrian (up to 12 vehicles)	\$120.00
Special Events	to be determined
Group picnic:	
Shelter rental small	\$25.00
Shelter rental large	\$75.00

5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

1 **H. MCCALL PARK**

2 *For full details of fees, discounts and rules see General Recreation Fees*
3 *Section I.*

	<u>Fee</u>
Day use:	
Adult	\$2.00
Child	\$1.00
Pets	\$1.00
Horses	\$1.00
Camping:	
Developed	\$15.00
Group camping:	
Youth overnight (20 minimum)	\$4.00
Developed group (up to 12 vehicles)	\$180.00

1 **I. CRESTMORE MANOR**

2 **(Park District Headquarters)**

3 *For full details of fees, discounts and rules see General Recreation Fees*
4 *Section I.*

	Fee
Garden Room	
Minimum two hour rental time	
Non-wedding rental only/weeknight	
0 – 50 people	\$75.00 per hour
Cleaning deposit	\$100.00 refundable
Weddings/Event Fees	
0 – 100 people	\$250.00 per hour
101 – 200 people	\$275.00 per hour (1)
201 – 300 people	\$300.00 per hour (1) (2)
301 – 400 people	\$350.00 per hour (1) (2)
401 – 500 people	\$400.00 per hour (1) (2)
Additional Fees	
Kitchen rental	\$200.00 per day
Kitchen cleaning deposit	\$200.00 refundable
Bride/Groom Room	\$100.00 per day
Linen rental	\$150.00 per event
Napkins rental	\$ 50.00 per event
Use of audio visual equipment	\$100.00 per event
Video montage	\$250.00 per video
Rental of exterior tables	\$ 5.00 each
Linen rental for exterior tables	\$ 50.00 per event
Rental of exterior chairs	\$ 1.00 each
Extra Decorating Time	\$100.00 per hour
Corporate weekday/day time rental	\$750.00 per day
Monday through Thursday events organized by the District/County or events co-sponsored by District/County are not subject to the hourly fee. General Manager or Designee has the ability to negotiate/waive fee.	\$200.00 per day
Facility rental deposit	\$500.00 nonrefundable
Saturday minimum 6-hour rental time Friday & Sunday minimum 4-hour rental time	
(1) Events with a head count of 200 people or more with alcohol, additional fees apply (as determined by Recreation Coordinator)	\$60 per hour/per sheriff
(2) Events with head count of 300 or more, additional fees apply	\$10 per hour/per staff



Park District Headquarters
4600 Crestmore Road
Riverside, CA 92509 6858
951/955-4310

Riverside County
Regional Park & Open-Space District
Advisory Commission
Regular Meeting

Thursday, January 4, 2007, 1:30 p.m.

Riverside County
Regional Park & Open-Space District
4600 Crestmore Road
Riverside, CA 92509 6858
951/955-4398

MINUTES

Members Present:

William Hartford, District I
Jim Real, Chair, District II
Darrell Connerton, District III
Don Martin, District IV
Jerry Cody, District V

Members Absent:

Darrell Ruff, District I, excused
Virginia Field, District II, excused
Tony Barton, District IV, excused
Judy Nieburger, District V, excused
Bob Grady, District V, excused
Vacancy, District III

Others Present:

Paul Frandsen, General Manager, Regional Park & Open-Space District
Scott Bangle, Assistant General Manger, Operations & Maintenance,
Regional Park & Open-Space District
Cesar Quinones, Administrative Manager, Regional Park & Open-Space District
Maureen Gayk, Executive Assistant, Regional Park & Open-Space District
Michelle Randall, District I, Trails Committee Member
Leone Cody, San Timoteo Schoolhouse Committee

1.0 Call to Order/Introductions

The meeting was called to order at 1:30 p.m. by Chairman Real.

2.0 Approval of Minutes --

M/S/C Martin, Connerton

The minutes of the November 2, 2006 District Advisory Commission meeting were approved as printed.

3.0 Public Comments Related to Fish and Game

None.

4.0 Items of Public Interest Related to Fish and Game – information

None.

5.0 Public Comments Related to the Regional Park & Open-Space District

None.

6.0 Commissioners' Report – information

District V

Jerry Cody discussed the retrofitting of the San Timoteo Schoolhouse. He also involved in the Mill Creek bike trail, which will go around the schoolhouse. He has a rendering of the kiosk that is being put in at Mill Creek and the schoolhouse. He informed the group that a long-time resident of the canyon, Ms. Haskell passed away. She was very involved with the Pass Historical Society.

District IV

Don Martin commented on the local park and recreation districts.

District III

Darrell Connerton attended the groundbreaking of the newly installed sign monument at Lake Skinner. He showed photos of the sign. Mr. Bangle noted that the cost of the large stone monument was around \$70,000. Mr. Connerton visited Hurkey Creek Park and commented that it has large campsites and has tremendous potential to hold events.

District II

Jim Real visited parks while vacationing in Florida. He also toured parks in Illinois and was impressed with the citizen support, cleanliness, and acreage of the parks in that area.

He attended a meeting with the Forest Service and International Mountain Bike Association. They are attempting to get more trail access for the mountain bikers. He expressed concern that the Forest Service is working exclusively with the mountain bikers. He noted that everyone is in favor of shared-use trails, provided that safety is not compromised. There is a new mountain bike that goes 65 miles per hour, which could present a safety issue. State Parks is working with the Forest Service in meetings involving horsemen and hikers. Mountain bikers want more access to regional trails in San Bernardino and Riverside counties.

Friends of the Jurupa Mountains met with Supervisor Tavaglione and others. There is work in progress to put the Jurupa Mountains into a conservancy for recreational, educational, and conversational purposes.

District I

Bill Hartford mentioned that he attended the ethics training, a requirement of AB1234. He also complimented Parks staff of the Park District's annual holiday party. He visited the Santa Rosa Plateau and will visit Kabian Park and update the Commission on his findings.

7.0 Trails Committee Report - information

The Trails Committee met at the Santa Rosa Plateau on November 15, 2006. The Committee developed its schedule for trail rides in 2007. The Park District staff is working on the Hidden Valley Wildlife Area trail construction. The top candidate for the Trails Coordinator position declined the offer. The Park District will recruit for this position again. A staff report was also given on the Temescal, Mockingbird, Highgrove and Wildomar trails. They also discussed Proposition 84 and how it will assist the trails endeavor.

8.0 Park District Status Report – information

8.1 Financial Report

Cesar Quinones gave an overview the financial performance from July 1, 2006 through November 30, 2006. Net operating cash was \$2,096,158; year-to-date revenue projection was \$1,452,913, actual \$2,014,138, variance 38.63%; and year-to-date expenditures projection \$3,828,825 actual \$3,747,866, variance 2.11%.

8.2 Items of General Interest

Paul Frandsen

- The Park District will do its annual report on a fiscal year.
- The Park District will dedicate the new 8,000 square foot annex at Headquarters in a couple of months.
- The bid for seven miles of trail at Hidden Valley came in at \$3.1 million, instead of the estimated \$3.4 million.
- The County of Riverside has requested from State Resources an extension of the grant at Hidden Valley.
- Supervisor Tavaglione said that the group that wants to manage the Jensen Ranch sent an executive summary to him. An update will be given at the next meeting.
- The Park District is meeting with Risk Management regarding the fire at the Gilman Ranch for reimbursement of losses. The Park District is considering rebuilding the barn and use it for programs and move the maintenance function out of the historic core, and move the rest room.
- The Park District will strategize to compete for proposition 84 funds, with the hope to use these funds for Rancho Jurupa, Lake Skinner, and Mayflower parks, education centers and trails.
- The Historic Preservation Officer should start work in February 2007.
- Scott Bangle, Assistant General Manager, Operations & Maintenance, worked with the State for its contribution of fish stocking at Lake Skinner.

8.3 CIP update

Scott Bangle

Scott Bangle gave an overview on the Park District's capital improvements projects. The Park District main focus for this reporting period has been the: Headquarters expansion; Lake Skinner monument, shelters and boat dock; Bogart Park playground; and Lake Cahuilla irrigation system.

9.0 New Business

Fees 2007/2008 – information/action

The Commission were given an overview by Scott Bangle for the requested changes to the current Regional Park & Open-Space District Fees and Charges Schedule (FY 2006-2007) for the upcoming Fiscal Year 2008/2007. The only changes were for fees proposed for Crestmore Manor (Park District headquarters). They are:

	<u>Current Fees</u>	<u>Proposed New Fees</u>
<u>Garden Room</u>		
Cleaning Deposit	\$100.00	\$100.00 refundable
<u>Weddings/Event Fees *</u>		
101 - 200 people	250.00 per hour	275.00 per hour (1)
201 - 300 people	250.00 per hour	300.00 per hour (1) (2)
301 - 400 people	300.00 per hour	350.00 per hour (1) (2)
401 - 500 people	350.00 per hour	400.00 per hour (1) (2)
* Listed as Outdoor Weddings/Event and Banquet Room fees in FY 2006/2007 Fee Schedule but combined as Wedding/Event fee for FY 2007-2008 Fee Schedule		
<u>Additional Fees</u>		
Kitchen rental	200.00 per day	
Kitchen cleaning deposit	200.00	200.00 refundable
Use of audio visual equipment	0	100.00 per event
Video montage	0	250.00 per video
Rental of exterior tables	0	5.00 each
Linen rental for exterior tables	0	50.00 per event
Rental of exterior chairs	0	1.00 each
Monday through Thursday events organized by the District/County or events co-sponsored by District/County are not subject to the hourly fee. General Manager or Designee has the ability to negotiate/waive fee.	0	200.00 per day
(1) Events with a head count of 200 people or more with alcohol, additional fees apply	60.00 per hour/per sheriff	
(2) Events with a head count of 300 or more, additional fees apply	10.00 per hour/per additional park staff	

Below is the Crestmore Manor fee schedule for FY 2007-2008 with proposed changes incorporated:

**G. CRESTMORE MANOR
(Park District Headquarters)**

For full details of fees, discounts and rules see General Recreation Fees Section I.

	<u>Fee</u>
Garden Room	
Minimum two hour rental time	
Non-wedding rental only/weeknight	
0 – 50 people	\$75.00 per hour
Cleaning deposit	\$100.00 refundable
Weddings/Event Fees	
0 – 100 people	\$250.00 per hour
101 – 200 people	\$275.00 per hour (1)
201 – 300 people	\$300.00 per hour (1) (2)
301 – 400 people	\$350.00 per hour (1) (2)
401 – 500 people	\$400.00 per hour (1) (2)
Additional Fees	
Kitchen rental	\$200.00 per day
Kitchen cleaning deposit	\$200.00 refundable
Bride/Groom Room	\$100.00 per day
Linen rental	\$150.00 per event
Napkins rental	\$ 50.00 per event
Use of audio visual equipment	\$100.00 per event
Video montage	\$250.00 per video
Rental of exterior tables	\$ 5.00 each
Linen rental for exterior tables	\$ 50.00 per event
Rental of exterior chairs	\$ 1.00 each
Extra Decorating Time	\$100.00 per hour
Corporate weekday/day time rental	\$750.00 per day
Monday through Thursday events organized by the District/County or events co-sponsored by District/County are not subject to the hourly fee. General Manager or Designee has the ability to negotiate/waive fee.	\$200.00 per day
Facility rental deposit	\$500.00 non-refundable
Saturday minimum 6-hour rental time	
Friday & Sunday minimum 4-hour rental time	

- | | |
|--|---------------------------|
| (1) Events with a head count of 200 people or more with alcohol, additional fees apply (as determined by Recreation Coordinator) | \$60 per hour/per sheriff |
| (2) Events with head count of 300 or more, additional fees apply | \$10 per hour/per staff |

M/S/C Connerton/Martin

The Commission recommended that the Board of Supervisors adopt as presented the above the proposed changes to the new fees for the Riverside County Regional Park & Open-Space District, Fees and Charges, Resolution 2007-2, FY 2007-2008, effective July 1, 2007; all other fees remain the same as were approved in the prior year's Resolution 2006-2, FY 2006-2007.

Scott Bangle will give a report of this new fee structure for the headquarters expansion at the District Advisory Commission in January 2008.

It was noted that the July 5, 2007 meeting will be changed to July 12, 2007.

10.0 Next Meeting – March 1, 2007, location may be in District IV or II.

11.0 Adjournment

The meeting adjourned at 2:50 p.m.

Respectfully submitted by
Paul Frandsen, General Manager
Regional Park & Open-Space District &
Secretary to District Advisory Commission