

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

525



FROM: TLMA/ Building and Safety

SUBMITTAL DATE:
March 5, 2007

SUBJECT: Ordinance No. 457.101 amending Ordinance No. 457. to convert commercial and industrial building permit fees to deposit based and increasing minor building permit fees to recover costs.

RECOMMENDED MOTION: Set Ordinance No. 457.101 for public hearing pursuant to California Government Code § 66016 and adopt the ordinance thereafter.

BACKGROUND: The Department of Building and Safety currently uses a deposit based system for plan reviewing and inspecting single family homes. This system is more equitable to the applicant in that it allows the department to charge each applicant the actual cost for services. Commercial, industrial and minor building permit fees (i.e. patio covers, pools, block walls, etc) are fixed and are based on a formula adopted by the Board in 1996. These fixed fees no longer cover the cost of services due to increases in operating costs, salaries and complexity of projects. The proposed fee structure converts commercial, industrial and some residential fees to deposit based. Minor permits will remain fixed but will be adjusted to reflect the statistical average of the actual time it takes to plan review and inspect.


James J. Miller, Director of Building and Safety

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2006/2007

SOURCE OF FUNDS: Fees will cover the actual cost of services. There is no impact to the general fund.	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature 

- Dept't Recomm.: Consent Policy
- Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: _____ **District:** _____ **Agenda Number:** _____

3.31



FORM APPROVED COUNTY COUNSEL
 MAR 22 2007
 BY 
 Departmental Concurrence
 BY  4/27/07
 Deputy
 ROBERT E. BYRD, Auditor-Controller
 FISCAL PROCEDURES APPROVED

TABLE 3-H									
AP Types	Description	Sub Type	Description	Deposit or Fixed Fee	Plan Review Hours	Counter Hours	Inspection Hours	Total Hours	Notes
BNR	Commercial Buildings	BACOM	ADDITION TO COMMERCIAL	D	18.5	7.2	12.1	37.8	
		BAGRC	AGRICULTURAL BUILDING	D	19.3	3.5	3.4	26.2	
		BAIND	ADDITION TO INDUSTRIAL	D	41.3	9.2	26.8	77.3	
		BNCOM	NEW COMMERCIAL	D	36.7	8.5	18.4	63.6	
		BNIND	NEW INDUSTRIAL	D	52	12.3	24.6	88.9	
		BRCOM	REHAB COMMERCIAL	D	6.3	8.3	4.3	18.9	
		BRIND	REHAB INDUSTRIAL	D	6.3	8.3	4.3	18.9	
BTI	Tenant Improvement	BTI	TENANT IMPROVEMENT	D	5.3	5.8	4.3	15.4	
BME	Mechanical	BRMECH	MECHANICAL RESIDENTIAL	F	0	0.4	0.6	1.0	
		BCMCH	MECHANICAL COMMERCIAL	D	1.1	0.6	0.6	2.3	
BPL	Plumbing	BRPLUM	PLUMBING PERMIT - RES	F	0	0.5	0.5	1.0	
		BCPLUM	PLUMBING PERMIT - COM	D	1.1	0.6	0.6	2.3	
BSP	Pool	BCOM	COMMERCIAL POOL	F	0.7	1.2	2.1	4.0	
		BRES	RESIDENTIAL POOL	F	0	0.7	2.4	3.1	
		BSPA	PORTABLE SPA/ FOUNTAIN	F	1.5	0.5	0.5	2.5	
BDE	Demo	BDEMO	DEMOLITION PERMIT	F	0	0.6	0.6	1.2	
BEL	Electrical	BRELEC	RESIDENTIAL ELECTRICAL	F	0	0.5	0.7	1.2	
		BCELEC	COMMERCIAL ELECTRICAL	D	1	0.1	1.2	2.3	
		BRSET	ELECTRICAL SAFETY, METER RESET	F	0	0.7	1.4	2.1	
		BEWELL	ELECTRIC TO WELL	F	1	0.5	0.7	2.2	
		BTPWR	TEMPORARY POWER	F	0	0.5	0.7	1.2	
		BEUPG	SERVICE UP-GRADE - RESIDENTIAL	F	0	0.5	0.5	1.0	
BRR	Re-Roof	BRREPL	INSTALLATION/REPLACEMENT - RES	F	0	0.4	0.6	1.0	
		BRALT	STRUCTURE ALTERATION - RES	F	1	0.4	0.9	2.3	
		BCREPL	INSTALLATION/REPLACEMENT - COM	F	0	0.4	0.6	1.0	
		BCALT	STRUCTURE ALTERATION - COM	F	1	0.4	0.9	2.3	
BHR	Hourly	BSFIRE	FIRE DAMAGE	D	0.6	0.4	0.7	1.7	
		BSMISC	MISCELLANEOUS HOURLY INSPECTION	D	0.6	0.4	0.7	1.7	
		BQUAKE	EARTHQUAKE DAMAGE	D	0.6	0.4	0.7	1.7	
		BFLOOD	FLOOD DAMAGE	D	0.6	0.4	0.7	1.7	
		BGRADE	GRADING INSPECTION	D	0.6	0.4	0.7	1.7	
		BTEVNT	SPECIAL TEMPORARY EVENT	D	0	0.4	2.2	2.6	
BAS	Accessory Structure	BPRGR	PRIVATE GARAGE	D	2.1	3.6	4.5	10.2	
		BSHED	SHED PERMIT	F	2.4	1.4	1.6	5.4	
		BBAG	AG. BUILDING, BARN, GREEN HOUSE	D	4.3	2.5	3.2	10.0	
		BPOOL	POOL HOUSE, CABANA	D	4.3	2.5	3.2	10.0	
		BWORK	WORKSHOP, CARPORT, CANOPY	D	4.3	2.5	3.2	10.0	
BCT	Change of Tenancy	BCTEN	CHANGE OF TENANCY	F	0	0.5	0.5	1.0	
BSD	Standard Plan	BSTSP	STANDARD PLAN TRACT (each lot)	D	20.1	3.1	0	23.2	
		BSISP	STANDARD PLAN INDIVIDUAL	D	14.4	5	0	19.4	
BMK	Mobile Home Park	BMFWH	MIGRANT FARM WORKER HOUSING	F	N/A	N/A	N/A	N/A	**
		BPARK	MOBILE HOME PARK	F	N/A	N/A	N/A	N/A	**
		BNACC	ACCESSORY STRUCTURE (each structure)	F	N/A	N/A	N/A	N/A	\$196*

* Fees are calculated per Title 25, Division 1, Chapter 2, Article 1, Section 1020.4

** Fees are calculated per Title 25, Division 1, Chapter 2, Article 1, Section 1020.7

AP Types	Description	Sub Type	Description	Deposit or Fixed Fee	Plan Review Hours	Counter Hours	Inspection Hours	Total Hours	Notes
BRS	New Residential	BMODL	MODEL TRACT HOME	D	20.1	3.1	8.9	32.1	
		BNGST	GUEST HOUSE	D	8.7	3.5	8.4	20.6	
		BNMFR	MULTI-FAMILY RESIDENTIAL	D	7.9	2.1	17.7	27.7	
		BNSFA	SINGLE FAMILY ATTACHED	D	16.6	5.5	13.4	35.5	
		BNSFD	SINGLE FAMILY DETACHED	D	14.4	5	10.9	30.3	
		BRPET	REPEAT TRACT HOME	D	0.9	1.3	6.3	8.5	
		BFACT	FACTORY BUILT (ICBO, ICC,ECT)	D	14.4	5	10.9	30.3	
					0 0		0		
BRE	Relocation	BRELO	RELOCATION PERMIT	D	0	1.7	6.2	7.9	
BMN	Manufactured Buildings-Commercial	BLP	LOW PROFILE	F	0.3	0.8	1.1	2.2	
		BNCC	COMMERCIAL COACH	F	N/A	N/A	N/A	N/A	\$196*
		BNACC	ACCESSORY STRUCTURE (each structure)	F	N/A	N/A	N/A	N/A	\$196*
		BNFB	FACTORY BUILT	D	0.7	1.2	2.5	4.4	
		BPF	PERMANENT FOUNDATION	F	N/A	N/A	N/A	N/A	Valuation**
		BREPL	REPLACEMENT MANUFACTURED BLDG	F	N/A	N/A	N/A	N/A	\$196*
		BSP	SITE PREPARATION	D	3.1	0.3	1.2	4.6	
BPT	Patio	BCDEK	COMMERCIAL DECK	F	1.3	1	1.5	3.8	
		BCPAT	COMMERCIAL PATIO COVER	F	1.3	1	1.5	3.8	
		BRDEK	RESIDENTIAL DECK	F	0.5	0.8	1.3	2.6	
		BRPATL	RESIDENTIAL LATTICE PATIO COVER	F	0.2	0.7	0.5	1.4	
		BRPATS	RESIDENTIAL SOLID PATIO COVER	F	0.2	0.7	0.9	1.8	
BSN	Sign	BSIGN	SIGN	F	0.9	0.9	0.7	2.5	
BMR	Manufactured Buildings-Residential	BLP	LOW PROFILE	F	0	0.5	1.3	1.8	
		BNACC	ACCESSORY STRUCTURE (each structure)	F	N/A	N/A	N/A	N/A	\$196*
		BNFB	FACTORY BUILT WITH FOUADATION SYS.	D	0.66	1.21	2.53	4.4	
		BNMH	MOBILE HOME	F	N/A	N/A	N/A	N/A	\$196*
		BPF	PERMANENT FOUNDATION	F	N/A	N/A	N/A	N/A	**
		BREPL	REPLACEMENT MANUFACTURED BLDG	F	N/A	N/A	N/A	N/A	\$196*
		BRACC	REHABILITATE ACCESSORY STRUCTURE	F	0.1	0.4	0.7	1.2	
		BRFB	REHABILITATE FACTORY BUILT	F	0.1	0.2	0.8	1.1	
		BRMH	REHABILITATE MOBILE HOME	F	0.1	0.2	0.8	1.1	
		BSP	SITE PREPARATION	D	0.9	0.1	2.3	3.3	
BERBS	ERBS	F	N/A	N/A	N/A	N/A	\$196***		
BAR	Residential Additions, Rehab.	BAGST	ADDITION TO GUEST HOUSE	D	9	3.6	8.4	21.0	
		BAMFR	ADDITION MULTI-FAM RESIDENCE	D	1	1.7	1.5	4.2	
		BASFR	ADDITION SINGLE FAM RESIDENCE	D	7.2	3.3	6.4	16.9	
		BRGST	REHABILITATE GUEST HOUSE	D	4.6	3.2	5	12.8	
		BRMFR	REHAB MULTI FAMILY RESIDENCE	D	0.7	1.7	1.5	3.9	
		BRSFR	REHAB SINGLE FAMILY RESIDENCE	D	6.3	4.4	6.8	17.5	
BWE	Wind Energy Conservation	BWECSM	MASTER WECS	D	2.8	1.1	2.2	6.1	
		BWECSR	REPEAT WECS (each additional Wecs)	F	0	0.1	0.8	0.9	
BWL	Walls	BRRETN	RESIDENTIAL RETAINING WALL	D	1.1	0.5	1	2.6	
		BCRETN	COMMERCIAL RETAINING WALL	D	1.1	0.5	1	2.6	
		BGWAL	GARDEN WALL, COUNTY STANDARD, SINGLE LOT	F	0.2	0.2	0.9	1.3	
		BGWALR	REPEAT GARDEN WALLS (Each additional Tract wall)	F	0.1	0.1	0.3	0.5	****
		BGWALE	GARDEN WALL, ENGINEERED	D	3.3	0.2	1	4.5	
BTW	Tower	BTOWR	TOWER	D	6.6	4.1	2.6	13.3	
* Fees are calculated per Title 25, Division 1, Chapter 2, Article 1, Section 1020.1									
** Fees are calculated per Title 25, Division 1, Chapter 2, Article 1, Section 1020.7 Table A									
*** Fees are calculated per Title 25, Division 1, Chapter 2, Article 1, Section 1025									
**** Fees are for repeat walls (engineered or County Standard Plan)									

AP Types	Description	Sub Type	Description	Deposit or Fixed Fee	Plan Review Hours	Counter Hours	Inspection Hours	Total Hours	Notes
BXX	Miscellaneous Permits	BFENC	FENCES OVER 6'	F	1.1	0.7	1.5	3.3	
		BOTHER	OTHER CONSTRUCTION, EXPLORATORY	D	2.2	1.1	1.1	4.4	
		BCTANK	COM WATER TANK	F	2	1.2	0.5	3.7	
		BRTANK	RES WATER TANK	F	2	1.2	0.5	3.7	
		BLIGHT	LIGHT STANDARD	F	1.7	0.8	1.7	4.2	
TABLE 3-G									
BGR	Grading	BGCOM	COMMERCIAL, INDUSTRIAL	D	15.4	5.2	9.1	29.7 *	
		BGOTH	GOLF COURSE, FLOOD, ETC	D	6.6	0.8	5	12.4	
		BGPRE	TRACTS; PRECISE ONLY	D	1.1	0.8	0.6	2.5 *	
		BGRUF	TRACTS; ROUGH OR ROUGH/ PRECISE	D	14.3	0.8	14.3	29.4 *	
		BGSFR	SINGLE FAMILY - NEW	D	6.6	0.8	4.4	11.8 *	
		BGSFRE	SINGLE FAMILY - EXPANSION	D	6.6	0.8	4.4	11.8 *	
		BGSM	SURFACE MINING	D	2.8	0.8	10.8	14.4	
		BSPIL	STOCKPILE	D	22.5	2.5	1	26.0	
		BGAG	AGRICULTURAL (GRUBBING/CLEARING)	D	2	0.8	1	3.8	
* Fees for precise grade field inspections shall be recovered through the deposit-based fee process for the corresponding building permit.									
Inspections outside of normal business hours are charged at a two hour minimum or the total cost at fully burdened hourly overtime rate; whichever is the greatest.									

"Redlined"

ORDINANCE 457.101

AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE NO. 457.100 RELATING TO THE BUILDING REQUIREMENTS AND ADOPTING THE 1997 EDITION OF THE UNIFORM ADMINISTRATIVE CODE ADOPTED BY THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS; THE 2001 CALIFORNIA BUILDING CODE INCLUDING THE APPENDIX AND STANDARDS ADOPTED BY THE CALIFORNIA BUILDING STANDARDS COMMISSION; THE 1997 EDITION OF THE UNIFORM HOUSING CODE ADOPTED BY THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS; THE 1997 EDITION OF THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS ADOPTED BY THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS; THE 2001 CALIFORNIA PLUMBING CODE, INCLUDING THE APPENDIX AND STANDARDS ADOPTED BY THE CALIFORNIA BUILDING STANDARDS COMMISSION; THE 2001 CALIFORNIA MECHANICAL CODE, INCLUDING THE APPENDIX AND STANDARDS ADOPTED BY THE CALIFORNIA BUILDING STANDARDS COMMISSION; THE 2000 EDITION OF THE UNIFORM SWIMMING POOL, SPA AND HOT TUB CODE ADOPTED BY THE INTERNATIONAL ASSOCIATION OF PLUMBING AND MECHANICAL OFFICIALS; THE 2001 CALIFORNIA ELECTRICAL CODE ADOPTED BY THE CALIFORNIA BUILDING STANDARDS COMMISSION; THE 1997 EDITION OF THE UNIFORM SIGN CODE ADOPTED BY THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS; AND THE 1997 EDITION OF THE CODE FOR BUILDING CONSERVATION ADOPTED BY THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS AS THE STANDARDS OF SAID ORDINANCE.

The Board of Supervisors of the County of Riverside Ordains As Follows:

Section 1. Section 2 is amended to read as follows:

SECTION 2
UNIFORM ADMINISTRATIVE CODE

SECTION 2.

The Uniform Administrative Code, 1997 Edition, as adopted by the International Conference of Building Officials, is adopted and made a part of this Title by reference (three copies of which are on file for use by the public in the Office of the Clerk of the Board of Supervisors) with the following modifications:

A. Boards of Appeal:

1. Section 204.1 of the Uniform Administrative Code is amended to read: In order to hear and decide appeals of decisions made by the building official relative to the application and interpretation of the technical codes, seven Boards of Appeal, consisting of members who are qualified by education, experience and training to pass upon matters pertaining to the hereinafter listed fields of construction are hereby created. The members of each Board shall be appointed by the Board of Supervisors and shall hold office at its pleasure. The members of each Board shall annually elect a chairman of each Board of Appeal.

2. Each Board shall consist of five members of the following fields of construction:

Structural: Two General Contractors; one Structural Engineer; one Architect; one Material Supplier.

Grading: Two Grading Contractors; one Civil Engineer; one Soils Engineer; one Testing Laboratory.

- 1 Mechanical: Two Heating, Ventilating and Air Conditioning Contractors; one Mechanical
2 Engineer; one Architect; one Mechanical Equipment Supplier.
3
4 Plumbing: Two Plumbing Contractors; one Mechanical Engineer; one Architect; one
5 Plumbing Supplier.
6
7 Electrical: Two Electrical Contractors; one Electrical Engineer; one Electrical Utility; one
8 Electric Supplier.
9
10 Disabled Access: Two from the disabled community; two members experienced in construction;
11 and one public member.
12
13 Agricultural: One from the Riverside County Farm Bureau Board of Directors; one Grading
14 Contractor; one from the United States Department of Agriculture Natural
15 Resources Conservation Service; one actively engaged in the specialty farming
16 interest appealed (groves and vineyards; grain row crops; nurseries/turf,
17 livestock, aquaculture); and one public member from the Supervisorial District in
18 which the appealed registration is located.

- 19
20 3. The Disabled Access Appeal Board shall serve as the "local appeals board" specified in Section
21 19957.5 of the Health and Safety Code for appeals relating to accommodations for the
22 physically disabled. The Board shall have the ability to approve or disapprove interpretations
23 of the physically disabled access requirements set forth in Title 24, Part 2 of the California
24 Code of Regulations and enforcement actions taken by the Department of Building and Safety
25 including any exceptions granted pursuant to Section 19957 of the Health and Safety Code. All
26 such approvals of disapprovals by this Board shall be final and conclusive as to the Department
27 of Building and Safety in the absence of fraud or prejudicial abuse of discretion. The Board
28 shall also adopt regulations establishing procedural rules and criteria for the carrying out of its
duties.
4. Any person that is aggrieved by a decision of the building official relative to the application and
interpretation of the technical codes or any agricultural grading and clearing registration, may
appeal to the Board of Appeal for the field in question by filing a written notice of appeal upon
the form provided by the Department of Building and Safety within fifteen calendar days after
the date of the decision. The effect of the order or determination appealed from is suspended
until the termination of the hearing. This section does not afford any person the right to appeal
a decision of the building official, the basis for which, is something other than the technical
codes including but not limited to a decision based on the California Environmental Quality
Act, the County's General Plan, any other County ordinance, or any condition of approval of a
land use permit.
5. The Board of Appeal shall fix the time and place of hearing the appeal which shall not be less
than five nor more than thirty (30) calendar days after the date of filing of the appeal, and shall
give written notice of the time and place of the hearing to the appellant and the building
official. Witnesses may be sworn and examined and evidence produced by the interested
parties who shall appear in person only. The Board shall keep a record of each appeal and the
proceedings hereunder.
6. The Board shall prepare written findings and conclusions within fifteen (15) calendar days after
the close of the hearing and make its recommendations to the building official based upon such
findings and conclusions. The affirmative vote of three or more members of the Board shall

1 constitute the recommendation of the Board. The failure to prepare findings shall constitute a
2 recommendation approving the determination of the building official.

- 3 B. Section 301.2.1 of the Uniform Administrative Code is amended by adding thereto a new
4 subsection to read:

5 12. Agricultural Buildings, as defined in Section 202 of the Uniform Building Code, which are
6 open on two or more sides.

- 7 C. Whenever an agricultural building that does not require a building permit is constructed, a
8 Registration Certificate shall be obtained from the Department of Building and Safety prior to the
9 start of construction. The certificate shall be issued on payment of a \$30.00 fee and shall show the
10 location, nature and estimated cost of construction.

- 11 D. Tables 3-A, 3-B, 3-C, 3-D, 3-E, 3-F, 3-G, and 3-H of the Uniform Administrative Code are
12 deleted.

- 13 E. Section 303.4 of the Uniform Administrative Code is amended to read:

14 303.4. Expiration. Every permit issued by the building official under the provisions of the
15 technical codes shall expire by limitation and become null and void, if the building or work
16 authorized by such permit is not commenced and a written request for inspection filed with the
17 building official ~~within 45 days for demolition permits and for permits for previously un-permitted
18 construction, within 45 days for plans submitted for relocation, rehabilitation and fire damage
19 special inspection permits, or within 180 day~~ for all other permits from the date of issuance of the
20 permit. If the building or work authorized by such permit is suspended or abandoned at any time
21 after the work is commenced for a period of 180 days, ~~or 45 days for demolition permits and for
22 permits for previously un-permitted construction,~~ such permit shall expire by limitation and
23 become null and void. Work shall be deemed suspended or abandoned if at any time more than
24 180 days, ~~or 45 days for demolition permits and for permits for previously unpermitted
25 construction,~~ elapses before the filing of a written request with the building official documenting
26 the substantial completion of a required inspection pursuant to Section 305.5 of the Uniform
27 Administrative Code. Before work can be recommenced on a project for which the permit has
28 expired, a new permit shall first be obtained to do so, and the fee therefore shall be determined by
using the approved ~~hourly rate~~ hourly rate for the activity permitted. ~~The
specific amount of the fee shall be determined by the Building Official and shall be based on the
estimated number of hours needed to complete the inspection or the plan checking of the permitted
work.~~ If there has been a major code change between the original permit date and the request for a
renewal, the fees will be charged for the time necessary to verify code compliance with the new
building codes that have been adopted since the initial permit was issued. A major code change is
defined as the adoption by Riverside County through Ordinance No. 457 of an updated edition of
the Uniform Building Code, Uniform Housing Code, Uniform Code for the Abatement of
Dangerous Buildings, Uniform Mechanical Code, Uniform Plumbing Code, the Uniform
Swimming Pool, Spa and Hot Tub Code, the National Electric Code or the Uniform Code for
Building Conservation.

Any permittee holding an unexpired permit may apply for an extension of time within which he
may commence work under that permit when he is unable to commence work within the time

1 required by this section for good and satisfactory reasons. The building official or his designee
2 may grant such extensions of time upon written request of the permittee for a period not exceeding
3 180 days, or 45 days for demolition, relocation, rehabilitation, or fire damage special inspection
4 permits. No permit shall be extended more than once.

5 F. Section 304.2 of the Uniform Administrative Code is amended to read:

6 The ~~hourly~~ fee ~~and/or deposit based fee applicable to~~ for each permit shall be as set forth in
7 Appendix I and Tables 3-A, 3-B, 3-C, 3-D, 3-E, 3-F, and 3-G ~~and 3-H~~ of Riverside County
8 Ordinance No. 457. The minimum fee for any permit requiring field inspection shall be one hour
9 at the ~~hourly~~ ~~hourly rate for inspections~~ ~~fully burdened hourly rate~~, not including the permit
10 processing fee.

11 ~~The cost to process any permit is 30 15~~
12 minutes of ~~hourly~~ ~~hourly rate for~~ Counter Services, rate, which shall be established
13 through the yearly budget process and adopted by the Board of Supervisors as part of the County
14 Budget hearings. The fees paid for single family dwelling plan review and building permits and
15 for all grading plan review and grading permits shall be treated as a deposit. The specific fee
16 deposits shall be as follows:

17 Plan Review:

18 Individual Single Family Dwelling	=	200% of the fee set forth above
19 Model Plans	=	200% of the fee set forth above
20 Repeat Plans Based on Models	=	\$150.00

21 Building Permits:

22 Individual Single Family Dwelling	=	110% of the fee set forth above
23 Permits Based on Model Plans (Tract Housing)	=	110% of the fee set forth above

24 Grading Plan Review: = Listed in Table 3-G

25 ~~Grading Permits: = Listed in Table 3-G~~

26 ~~Fees collected in excess of the actual cost of providing the specific~~
27 ~~service shall be refunded. Permits whose work~~ ~~require~~ a cost to the department beyond
28 ~~the estimated fee collected as a deposit~~ shall require an additional deposit to
29 ~~cover costs incurred by the department. Work on any plan review or deposit based building~~
30 ~~permit will cease when the deposit is depleted and will resume when additional deposits~~
31 ~~are received. The County will make draws against deposited funds as needed and based on the~~

32 ~~The County will make draws against deposited funds at the fully burdened hourly rates for each~~
33 ~~job classification required to provide the specified service. Hourly rates for services shall be~~
34 ~~established through the annual budget process and adopted by the Board of Supervisors as part of~~
35 ~~the County Budget hearings.~~

36 ~~Deposits for plan review~~ ~~building and grading permits~~ will be collected upon submittal of an
37 ~~application for plan review. Deposits will be monitored and when 80% depleted, an~~
38 ~~analysis will be done to determine if the remaining portion of the deposit will cover expected~~
39 ~~project completion costs. If costs are expected to exceed the remaining deposit, additional~~
40 ~~deposits will be required to be submitted to recover the estimated full cost for plan review~~

1 completion. Additional deposits will be determined on a case by case basis based on the estimated
2 cost to complete the plan review.

3 A full accounting of each plan review [redacted] will be made within 30 days of completion of the
4 plan review [redacted] process and provided to the applicant. Remaining plan review [redacted] deposits
5 will be held and added to the building permit deposit, unless a request for refund is made by the
6 applicant.

7 ~~Deposits for building permits will be collected upon requests for the issuance of the building
8 permit. Deposits will be monitored and when 80% depleted, an analysis of the project will be
9 done to determine if the remaining portion of the deposit will cover expected project completion
10 costs. If costs are expected to exceed the remaining deposit, additional deposits will be required to
11 be submitted to ensure recovery of the full cost for project completion. Additional deposits will be
12 determined on a case by case basis based on the estimated cost to complete the project.~~

13 A full accounting of each permit will be [redacted] made within 30 days of final
14 inspection [redacted] and provided to the applicant. All remaining
15 deposit funds will then be refunded to the applicant.

16 ~~When it is mutually agreed by the applicant and the Transportation and Land Management Agency
17 Director ("Director") or the Department of Building and Safety ("Department"), any fees for plan
18 reviews and building permits for other than single family dwellings may be treated and accounted
19 for as deposit based fees in the manner established herein above and in the initial deposit amounts
20 as determined in the discretion of the Director of Department.~~

21 PERMIT FEE APPEALS PROCESS:

22 Within 10 calendar days of receipt of the full accounting of the plan review/building permit costs
23 or request for additional deposits, the applicant may request a review of the matter by the
24 Transportation and Land Management Agency (TLMA) Director, or his/her designee, who shall
25 along with the Building and Safety representative, review the cost of performing the plan
26 review/building permit services. The TLMA Director may, in his/her sole discretion, determine
27 that the costs were or were not appropriate and may then reduce the costs charged. The TLMA
28 Director shall, in writing, notify the appealing person of his/her decision within three working
days.

Any responsible party aggrieved by the decision of the TLMA Director, or his/her designee, may
within ten (10) calendar days after the date of mailing of the TLMA Director's decision, file a
written appeal of the decision with the Administrative Review Board. This appeal shall be filed
with the TLMA Administration. The Administrative Review Board shall be composed of
representatives of TLMA, EDA, and two building industry representatives, one each from the
western and eastern parts of the County. In addition, a fifth member of the board shall be selected
by the previously mentioned representatives, based on the expertise needed on the board. This
Administrative Review Board will convene within 10 working days of the filing of the appeal.

This Administrative Review Board will review the cost of performing the plan review/building
permit services which may include information provided orally or in written form by the applicant
and agency staff. The Administrative Review board may determine that the costs were or were
not appropriate and may then reduce the costs charged. The Administrative Review Board shall,
in writing, notify the appealing person of his/her decision within three working days.

1 Any responsible party aggrieved by the decision of the Administrative Review Board, may within
2 ten (10) calendar days after the date of mailing of the Administrative Review Board's decision,
3 file a written appeal of the decision with the Board of Supervisors. The appeal shall be on the
4 form(s) provided by the Clerk of the Board of Supervisors and shall be accompanied by a filing
5 fee of \$50. Upon receipt of the completed appeal with filing fees, the Clerk of the Board shall set
6 the matter for hearing before the Board of Supervisors not less than ten (10) nor more than thirty
7 (30) days thereafter and shall give written notice of the hearing to the applicant and the TLMA
8 Director. The Board of Supervisors shall render its decision within thirty (30) days following the
9 close of the hearing of the appeal.

6 Unless appealed, the decision of the TLMA Director is final. If the decision of the TLMA
7 Director is appealed, then the decision of the Administrative Review Board is final. If the decision
8 of the Administrative Review Board is appealed, then the decision of the Board of Supervisors is
9 final.

9 Work on any ~~plan check or building~~ permit may continue during any appeal process provided
10 there are sufficient funds on deposit.

11 G. Section 304.3 of the Uniform Administrative Code is amended to read:

12 When a plan or other data are required to be submitted by Section 302.2, a plan review fee shall be
13 paid at the time of submitting plans and specifications for review. ~~The plan review for buildings
14 or structures shall be seventy five percent of the building permit fee.~~

15 Where plans or other data are incomplete or changed so as to require additional review, an
16 additional minimum one-half hour fee at the approved rate shall be charged for the first half hour
17 and for each half hour thereafter.

18 H. Section 304.5.1 and 304.5.2 of the Uniform Administrative Code are amended to read:

19 304.5 Investigation Fees. Work Without a Permit.

- 20 1. Investigation. Whenever work for which a permit is required by this code has been
21 commenced without first obtaining a permit, an investigation shall be conducted before a
22 permit may be issued for such work.
- 23 2. Fee. An investigation fee, hereinafter referred to as "administrative costs" as defined by
24 Riverside County Ordinance No. 725, Section 1.e, shall be collected prior to the issuance
25 of any permit for work commenced without first obtaining the required permit. The
26 administrative cost shall be calculated as provided for in Riverside County Ordinance No.
27 725, Section 1.e. I through V, and shall not be based upon the permit fee as established by
28 this code.

29 I. Section 304.6 of the Uniform Administrative Code is amended to read:

30 The building official may authorize refunding of a fee paid hereunder which was erroneously paid
31 or collected.

1 The building official may authorize during the term of ~~the permit~~ the permit, the refunding of not
2 more than 80 percent of the permit fee paid when no work has been done under a permit issued in
accordance with this code; ~~however, a minimum of \$23.39 shall not be refunded on any permit.~~

3 ~~The building official may authorize during the term of the plan review, the refunding of not more~~
4 ~~than 80 percent of the permit fee paid when no work has been done under a permit issued in~~
accordance with this code; ~~however, a minimum of \$23.39 shall be not refunded on any permit.~~

5 When property for which a permit for a project has been issued is annexed to a city and the
6 County loses jurisdiction thereof before the project is completed, the portion of any fees collected
7 upon the recommendation of the building official and the approval of the Board of Supervisors.
8 The application for refund shall be made upon the usual form of claim against the County, and the
action of the building official shall be stated thereon along with the amount approved for refund.

9 Notwithstanding the foregoing, any fee collected under any section of this Ordinance for the State
10 of California shall not be refunded by the County of Riverside.

11 J. The following provisions are added to Section 304 of the Uniform Administrative Code:

12 304.7. Performance Bonds. As a condition to the issuance of a permit for any project involving
13 demolition, rehabilitation, or special inspection, the building official may require the posting of a
performance bond in an amount which the building official, in his discretion, deems sufficient to
14 assure timely performance and completion of the project for which the permit is issued.

15 The permit applicant shall satisfy the requirement of posting a performance bond by providing any
16 of the types of security specified in Section 19835 of the Health and Safety Code.

17 The performance bond shall be released upon completion, final inspection, and approval of the
18 project for which the permit is issued. All or part of the performance bond may be released
earlier, in the discretion of the building official.

19 ~~304.8. When plans are submitted that require a sideyard agreement an additional fee of \$621.00~~
~~shall be paid.~~

20 **Section 2.** This ordinance shall be effective thirty (30) days after the date of adoption.

21 BOARD OF SUPERVISORS OF THE COUNTY
22 OF RIVERSIDE, STATE OF CALIFORNIA

23
24 By: _____
25 Chairman, Board of Supervisors

26 ATTESTED:

27 NANCY ROMERO
28 Clerk to the Board

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By: _____
Deputy

ORDINANCE 457.101

AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE NO. 457.100 RELATING TO THE BUILDING REQUIREMENTS AND ADOPTING THE 1997 EDITION OF THE UNIFORM ADMINISTRATIVE CODE ADOPTED BY THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS; THE 2001 CALIFORNIA BUILDING CODE INCLUDING THE APPENDIX AND STANDARDS ADOPTED BY THE CALIFORNIA BUILDING STANDARDS COMMISSION; THE 1997 EDITION OF THE UNIFORM HOUSING CODE ADOPTED BY THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS; THE 1997 EDITION OF THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS ADOPTED BY THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS; THE 2001 CALIFORNIA PLUMBING CODE, INCLUDING THE APPENDIX AND STANDARDS ADOPTED BY THE CALIFORNIA BUILDING STANDARDS COMMISSION; THE 2001 CALIFORNIA MECHANICAL CODE, INCLUDING THE APPENDIX AND STANDARDS ADOPTED BY THE CALIFORNIA BUILDING STANDARDS COMMISSION; THE 2000 EDITION OF THE UNIFORM SWIMMING POOL, SPA AND HOT TUB CODE ADOPTED BY THE INTERNATIONAL ASSOCIATION OF PLUMBING AND MECHANICAL OFFICIALS; THE 2001 CALIFORNIA ELECTRICAL CODE ADOPTED BY THE CALIFORNIA BUILDING STANDARDS COMMISSION; THE 1997 EDITION OF THE UNIFORM SIGN CODE ADOPTED BY THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS; AND THE 1997 EDITION OF THE CODE FOR BUILDING CONSERVATION ADOPTED BY THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIALS AS THE STANDARDS OF SAID ORDINANCE.

The Board of Supervisors of the County of Riverside Ordains As Follows:

Section 1. Section 2 is amended to read as follows:

SECTION 2
UNIFORM ADMINISTRATIVE CODE

SECTION 2.

The Uniform Administrative Code, 1997 Edition, as adopted by the International Conference of Building Officials, is adopted and made a part of this Title by reference (three copies of which are on file for use by the public in the Office of the Clerk of the Board of Supervisors) with the following modifications:

A. Boards of Appeal:

1. Section 204.1 of the Uniform Administrative Code is amended to read: In order to hear and decide appeals of decisions made by the building official relative to the application and interpretation of the technical codes, seven Boards of Appeal, consisting of members who are qualified by education, experience and training to pass upon matters pertaining to the hereinafter listed fields of construction are hereby created. The members of each Board shall be appointed by the Board of Supervisors and shall hold office at its pleasure. The members of each Board shall annually elect a chairman of each Board of Appeal.

2. Each Board shall consist of five members of the following fields of construction:

Structural: Two General Contractors; one Structural Engineer; one Architect; one Material Supplier.

Grading: Two Grading Contractors; one Civil Engineer; one Soils Engineer; one Testing Laboratory.

- 1 Mechanical: Two Heating, Ventilating and Air Conditioning Contractors; one Mechanical
 2 Engineer; one Architect; one Mechanical Equipment Supplier.
 3 Plumbing: Two Plumbing Contractors; one Mechanical Engineer; one Architect; one
 4 Plumbing Supplier.
 5 Electrical: Two Electrical Contractors; one Electrical Engineer; one Electrical Utility; one
 6 Electric Supplier.
 7 Disabled Two from the disabled community; two members experienced in construction;
 8 Access: and one public member.
 9 Agricultural: One from the Riverside County Farm Bureau Board of Directors; one Grading
 10 Contractor; one from the United States Department of Agriculture Natural
 11 Resources Conservation Service; one actively engaged in the specialty farming
 12 interest appealed (groves and vineyards; grain row crops; nurseries/turf,
 13 livestock, aquaculture); and one public member from the Supervisorial District in
 14 which the appealed registration is located.

- 15 3. The Disabled Access Appeal Board shall serve as the "local appeals board" specified in Section
 16 19957.5 of the Health and Safety Code for appeals relating to accommodations for the
 17 physically disabled. The Board shall have the ability to approve or disapprove interpretations
 18 of the physically disabled access requirements set forth in Title 24, Part 2 of the California
 19 Code of Regulations and enforcement actions taken by the Department of Building and Safety
 20 including any exceptions granted pursuant to Section 19957 of the Health and Safety Code. All
 21 such approvals of disapprovals by this Board shall be final and conclusive as to the Department
 22 of Building and Safety in the absence of fraud or prejudicial abuse of discretion. The Board
 23 shall also adopt regulations establishing procedural rules and criteria for the carrying out of its
 24 duties.
- 25 4. Any person that is aggrieved by a decision of the building official relative to the application and
 26 interpretation of the technical codes or any agricultural grading and clearing registration, may
 27 appeal to the Board of Appeal for the field in question by filing a written notice of appeal upon
 28 the form provided by the Department of Building and Safety within fifteen calendar days after
 the date of the decision. The effect of the order or determination appealed from is suspended
 until the termination of the hearing. This section does not afford any person the right to appeal
 a decision of the building official, the basis for which, is something other than the technical
 codes including but not limited to a decision based on the California Environmental Quality
 Act, the County's General Plan, any other County ordinance, or any condition of approval of a
 land use permit.
5. The Board of Appeal shall fix the time and place of hearing the appeal which shall not be less
 than five nor more than thirty (30) calendar days after the date of filing of the appeal, and shall
 give written notice of the time and place of the hearing to the appellant and the building
 official. Witnesses may be sworn and examined and evidence produced by the interested
 parties who shall appear in person only. The Board shall keep a record of each appeal and the
 proceedings hereunder.
6. The Board shall prepare written findings and conclusions within fifteen (15) calendar days after
 the close of the hearing and make its recommendations to the building official based upon such
 findings and conclusions. The affirmative vote of three or more members of the Board shall

1 constitute the recommendation of the Board. The failure to prepare findings shall constitute a
2 recommendation approving the determination of the building official.

3 B. Section 301.2.1 of the Uniform Administrative Code is amended by adding thereto a new
4 subsection to read:

5 12. Agricultural Buildings, as defined in Section 202 of the Uniform Building Code, which are
6 open on two or more sides.

7 C. Whenever an agricultural building that does not require a building permit is constructed, a
8 Registration Certificate shall be obtained from the Department of Building and Safety prior to the
9 start of construction. The certificate shall be issued on payment of a \$30.00 fee and shall show the
location, nature and estimated cost of construction.

10 D. Tables 3-A, 3-B, 3-C, 3-D, 3-E, 3-F, 3-G, and 3-H of the Uniform Administrative Code are
11 deleted.

12 E. Section 303.4 of the Uniform Administrative Code is amended to read:

13
14 303.4. Expiration. Every permit issued by the building official under the provisions of the
15 technical codes shall expire by limitation and become null and void, if the building or work
16 authorized by such permit is not commenced and a written request for inspection filed with the
17 building official within 180 days from the date of issuance of the permit. If the building or work
18 authorized by such permit is suspended or abandoned at any time after the work is commenced for
19 a period of 180 days, such permit shall expire by limitation and become null and void. Work shall
20 be deemed suspended or abandoned if at any time more than 180 days elapses before the filing of
21 a written request with the building official documenting the substantial completion of a required
22 inspection pursuant to Section 305.5 of the Uniform Administrative Code. Before work can be
23 recommenced on a project for which the permit has expired, a new permit shall first be obtained to
24 do so, and the fee therefore shall be determined by using the approved fixed-rate fee or deposit-
based fee for the activity permitted. If there has been a major code change between the original
permit date and the request for a renewal, the fees will be charged for the time necessary to verify
code compliance with the new building codes that have been adopted since the initial permit was
issued. A major code change is defined as the adoption by Riverside County through Ordinance
No. 457 of an updated edition of the Uniform Building Code, Uniform Housing Code, Uniform
Code for the Abatement of Dangerous Buildings, Uniform Mechanical Code, Uniform Plumbing
Code, the Uniform Swimming Pool, Spa and Hot Tub Code, the National Electric Code or the
Uniform Code for Building Conservation.

25 Any permittee holding an unexpired permit may apply for an extension of time within which he
26 may commence work under that permit when he is unable to commence work within the time
27 required by this section for good and satisfactory reasons. The building official or his designee
28 may grant such extensions of time upon written request of the permittee for a period not exceeding
180 days, or 45 days for demolition, relocation, rehabilitation, or fire damage special inspection
permits. No permit shall be extended more than once.

F. Section 304.2 of the Uniform Administrative Code is amended to read:

1 The fixed-rate fee and/or deposit-based fee applicable to each permit shall be as set forth in Tables
2 3-G and 3-H of Riverside County Ordinance No. 457. The minimum fee for any permit requiring
3 field inspection shall be one hour at the Productive Hourly Rate for inspections not including the
4 permit processing fee. "Productive Hourly Rate" shall mean and refer to the fully burdened
5 hourly rates for each job classification required to provide a specific service. Hourly rates for
6 services shall be established through the yearly budget process and adopted by the Riverside
7 County Board of Supervisors as part of the County budget public hearings. The cost to process
8 any permit is 30 minutes of the Productive Hourly Rate for Counter Services.

9 Deposit-based fee amounts collected in excess of the actual cost of providing the specific service
10 shall be refunded. Permits whose work results in a cost to the department beyond the estimated
11 deposit-based fee amount shall require an additional deposit to cover the costs incurred by the
12 department. Work on any deposit-based building or grading permit will cease when the deposit is
13 depleted and will resume when additional deposits are received. The County will make draws
14 against deposited funds as needed and based on the Productive Hourly Rate.

15 Deposits for building and grading permits will be collected upon submittal of a permit application.
16 Deposits will be monitored and when 80% depleted, an analysis will be done to determine if the
17 remaining portion of the deposit will cover expected project completion costs. If costs are
18 expected to exceed the remaining deposit, additional deposits will be required to be submitted to
19 recover the estimated full cost for completion. Additional deposits will be determined on a case
20 by case basis based on the estimated cost to complete the plan review.

21 A full accounting of each permit will be made within 30 days of completion of the permit process
22 and provided to the applicant. Remaining permit deposits will be held and added to the building
23 permit deposit, unless a request for refund is made by the applicant.

24 A full accounting of each permit will be provided to the applicant within 30 days of final
25 inspection, or withdrawal, or expiration of the permit. All remaining deposit funds will then be
26 refunded to the applicant.

27 PERMIT FEE APPEALS PROCESS:

28 Within 10 calendar days of receipt of the full accounting of permit costs or request for additional
deposits, the applicant may request a review of the matter by the Transportation and Land
Management Agency (TLMA) Director, or his/her designee, who shall along with the Building
and Safety representative, review the cost of performing the permit services. The TLMA Director
may, in his/her sole discretion, determine that the costs were or were not appropriate and may then
reduce the costs charged. The TLMA Director shall, in writing, notify the appealing person of
his/her decision within three working days.

Any responsible party aggrieved by the decision of the TLMA Director, or his/her designee, may
within ten (10) calendar days after the date of mailing of the TLMA Director's decision, file a
written appeal of the decision with the Administrative Review Board. This appeal shall be filed
with the TLMA Administration. The Administrative Review Board shall be composed of
representatives of TLMA, EDA, and two building industry representatives, one each from the
western and eastern parts of the County. In addition, a fifth member of the board shall be selected
by the previously mentioned representatives, based on the expertise needed on the board. This
Administrative Review Board will convene within 10 working days of the filing of the appeal.

1 This Administrative Review Board will review the cost of performing the permit services which
2 may include information provided orally or in written form by the applicant and agency staff. The
3 Administrative Review board may determine that the costs were or were not appropriate and may
4 then reduce the costs charged. The Administrative Review Board shall, in writing, notify the
5 appealing person of his/her decision within three working days.

6 Any responsible party aggrieved by the decision of the Administrative Review Board, may within
7 ten (10) calendar days after the date of mailing of the Administrative Review Board's decision,
8 file a written appeal of the decision with the Board of Supervisors. The appeal shall be on the
9 form(s) provided by the Clerk of the Board of Supervisors and shall be accompanied by a filing
10 fee of \$50. Upon receipt of the completed appeal with filing fees, the Clerk of the Board shall set
11 the matter for hearing before the Board of Supervisors not less than ten (10) nor more than thirty
12 (30) days thereafter and shall give written notice of the hearing to the applicant and the TLMA
13 Director. The Board of Supervisors shall render its decision within thirty (30) days following the
14 close of the hearing of the appeal.

15 Unless appealed, the decision of the TLMA Director is final. If the decision of the TLMA
16 Director is appealed, then the decision of the Administrative Review Board is final. If the decision
17 of the Administrative Review Board is appealed, then the decision of the Board of Supervisors is
18 final.

19 Work on any permit may continue during any appeal process provided there are sufficient funds
20 on deposit.

21 G. Section 304.3 of the Uniform Administrative Code is amended to read:

22 When a plan or other data are required to be submitted by Section 302.2, a plan review fee shall be
23 paid at the time of submitting plans and specifications for review.

24 Where plans or other data are incomplete or changed so as to require additional review, an
25 additional minimum one-half hour fee at the approved rate shall be charged for the first half hour
26 and for each half hour thereafter.

27 H. Section 304.5.1 and 304.5.2 of the Uniform Administrative Code are amended to read:

28 304.5 Investigation Fees. Work Without a Permit.

1. Investigation. Whenever work for which a permit is required by this code has been
commenced without first obtaining a permit, an investigation shall be conducted before a
permit may be issued for such work.

2. Fee. An investigation fee, hereinafter referred to as "administrative costs" as defined by
Riverside County Ordinance No. 725, Section 1.e, shall be collected prior to the issuance
of any permit for work commenced without first obtaining the required permit. The
administrative cost shall be calculated as provided for in Riverside County Ordinance No.
725, Section 1.e. I through V, and shall not be based upon the permit fee as established by
this code.

I. Section 304.6 of the Uniform Administrative Code is amended to read:

1 The building official may authorize refunding of a fee paid hereunder which was erroneously paid
2 or collected.

3 The building official may authorize during the term of a fixed-rate permit, the refunding of not
4 more than 80 percent of the permit fee paid when no work has been done under a permit issued in
5 accordance with this code.

6 When property for which a permit for a project has been issued is annexed to a city and the
7 County loses jurisdiction thereof before the project is completed, the portion of any fees collected
8 under any section of this Ordinance in excess of expenses of the building official may be refunded
9 upon the recommendation of the building official and the approval of the Board of Supervisors.
10 The application for refund shall be made upon the usual form of claim against the County, and the
11 action of the building official shall be stated thereon along with the amount approved for refund.

12 Notwithstanding the foregoing, any fee collected under any section of this Ordinance for the State
13 of California shall not be refunded by the County of Riverside.

14 J. The following provisions are added to Section 304 of the Uniform Administrative Code:

15 304.7. Performance Bonds. As a condition to the issuance of a permit for any project involving
16 demolition, rehabilitation, or special inspection, the building official may require the posting of a
17 performance bond in an amount which the building official, in his discretion, deems sufficient to
18 assure timely performance and completion of the project for which the permit is issued.

19 The permit applicant shall satisfy the requirement of posting a performance bond by providing any
20 of the types of security specified in Section 19835 of the Health and Safety Code.

21 The performance bond shall be released upon completion, final inspection, and approval of the
22 project for which the permit is issued. All or part of the performance bond may be released
23 earlier, in the discretion of the building official.

24 **Section 2.** This ordinance shall be effective thirty (30) days after the date of adoption.

25 BOARD OF SUPERVISORS OF THE COUNTY
26 OF RIVERSIDE, STATE OF CALIFORNIA

27 By: _____
28 Chairman, Board of Supervisors

ATTESTED:

29 NANCY ROMERO
30 Clerk to the Board

31 By: _____
32 Deputy

FORM APPROVED
COUNTY COUNSEL

33 MAR 22 2007
34 BY: 