

2007-04-05

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

827



FROM: Department of Facilities Management

SUBMITTAL DATE:
May 1, 2007

SUBJECT: Architectural Services Agreement--Facilities Management Relocation Project

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached architectural and engineering services agreement between the County of Riverside and Kroh Architects of Riverside, California, in the amount of \$300,000, and authorize the Chairman to execute the agreement on behalf of the County; and
2. Authorize the Executive Office to transfer \$300,000 in CIP funding to the Facilities Managements Capital Projects fund (30100-7200800000) to cover the cost of these architectural and engineering services. Transfer of the CIP funds will be made on a reimbursement basis.

BACKGROUND: On September 12, 2006 the Board of Supervisors authorized the purchase of real property known as 2991 Franklin Avenue, a 22,000 square foot warehouse building located on a total of 1.52 acres.
(Cont'd)

Robert Field, Director
Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost (07/08):	\$300,000	For Fiscal Year:	2006/2007

SOURCE OF FUNDS: CORAL financing with payments included in departmental budget.

Positions To Be Deleted Per A-30

Requires 4/5 Vote

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature

Policy Policy

Consent Consent

Dept's Recomm.: Per Exec. Ofc.:

Prev. Agn. Ref.: 9/12/06, 3.26

District: 1st

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.23

FORM APPROVED COUNTY COUNSEL

MAY 21 2007

BY: [Handwritten Name]

Reviewed by [Handwritten Signature] e.m. Hens

BACKGROUND (cont'd):

Beginning on November 23, 2006, Facilities Management advertised a Request for Qualifications (RFQ) regarding the selection of a firm to provide architectural services for the Facilities Management relocation project. The RFQ was distributed for the purpose of selecting the most qualified firm to provide architectural services to the project.

Per Board policy H-7 and the Government Code, a selection committee made up of representatives from Facilities Management was formed to review each firm's qualifications and interview selected firms.

After reviewing all of the submitted Statements of Qualifications and conducting interviews, Kroh Architects was identified as the firm best suited to provide the services required to successfully complete the Facilities Management relocation project. The attached agreement was subsequently negotiated with the assistance of County Counsel and County Risk Management. Kroh Architects offers particular strengths, experience, and capabilities in providing architectural services for projects with the size and complexity of the Facilities Management relocation project. County Counsel has approved the agreement as to legal form.

The purpose of the project is to relocate Facilities Management from an existing facility located at 3133 Mission Inn Avenue in order to provide temporary quarters (sometimes referred to as "surge space") for other County departments currently located in the downtown Riverside County Administrative Center (CAC) as floors in the CAC are remodeled. As an example of adaptive reuse, Facilities Management also intends to have the new facility serve as a model that other departments can draw from for future projects, as it is expected to be significantly less expensive than new-build space of similar size and type.

It is anticipated that funding for the project will be included in future County of Riverside Asset Leasing (CORAL) Corporation financing. A reimbursement resolution will be forwarded to the Board within the next 60 days to ensure all project costs are included.