

2007-06-102

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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Department of Facilities Management

SUBMITTAL DATE:
May 24, 2007

SUBJECT: Architectural Services Agreement--CAC 7th Floor Renovation Project

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached architectural and engineering services agreement between the County of Riverside and Alchemy Design and Architecture of Long Beach, California, in the amount of \$207,000 (Exhibit A), together with a reimbursable allowance of \$5,000, and authorize the Chairman to execute the agreement on behalf of the County; and
2. Authorize the Director of the Department of Facilities Management to administer the agreement in accordance with applicable Board policies.

BACKGROUND: On October 31, 2006, the Board of Supervisors approved the Fiscal Year 2006-2007 First Quarter Budget Report, which included the recommendation for the Capital Improvement Program to proceed with a project to remodel the space occupied by the Human Resources Department on the 7th Floor of the County Administrative Center (CAC).
(Cont'd)

Robert Field, Director
Department of Facilities Management

RF:TW:jle
Project #20063169

FINANCIAL DATA	Current F.Y. Total Cost:	\$10,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$10,000	Budget Adjustment:	No
	Annual Net County Cost, 07/08:	\$202,000	For Fiscal Year:	06/07

SOURCE OF FUNDS: Capital Improvement Program - General Fund	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: Jennifer L. Sargent

County Executive Office Signature

Policy
 Policy
 Consent
 Consent
 Dept't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: M.O. 16.3, 5/3/05

District: 2nd

Agenda Number:

3.9

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

FORM APPROVED COUNTY COUNSEL

JUN 11 2007
BY
Marsha L. Victor

Reviewed by
CIRTEAM

BACKGROUND: (Continued)

On November 23, 2006, Facilities Management advertised a Request for Qualifications regarding the selection of a firm to provide architectural services for the proposed project. The RFQ was distributed for the purpose of selecting the most qualified firm to provide architectural services. The purpose of the project is to renovate approximately 11,000 square feet of office space.

Per Board Policy H-7 and the Government Code, a selection committee was formed that included representatives from Facilities Management and Human Resources to review each firm's qualifications and to interview selected firms. After reviewing all of the submitted Statements of Qualifications and conducting interviews, Alchemy Design and Architecture was selected as the firm best suited to provide the services required to successfully complete the Human Resources remodel project. County Counsel has approved the agreement as to legal form.