

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

222



FROM: PROBATION DEPARTMENT

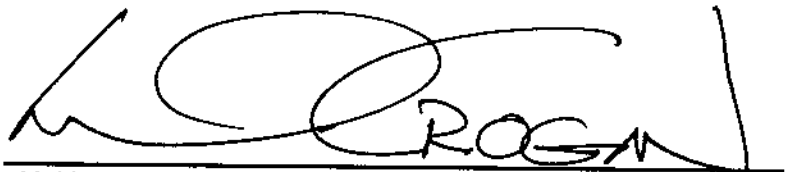
SUBMITTAL DATE:
June 13, 2007

SUBJECT: FY 2006/07 Budget Year-End Adjustments

RECOMMENDED MOTION: Move that the Board approve and direct the Auditor-Controller to make the budget adjustments shown on Schedule A, attached.

BACKGROUND: The Probation Department has completed its year-end financial analysis and determined that there are two areas that require budget adjustments prior to year-end closing. Additional appropriations totaling \$275,000 are needed for salaries and benefits in the juvenile institutions and administration budget units. Overtime costs in the juvenile institutions have increased significantly due to staff coverage needed for a higher daily population. In addition, the department is projecting a shortfall in salaries and benefits in the administration budget unit due to unanticipated payoffs on retirement of staff. The department is anticipating savings in the court placement budget unit due to reduced placement fees to offset the shortfall in institutions and administration budget units.

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ALAN M. CROGAN, Chief Probation Officer

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 1,295,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 2006/07

SOURCE OF FUNDS: Federal - \$1,025,000; Fees - \$270,000	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: 
Lisa Brandl

County Executive Office Signature

FISCAL PROCEDURES APPROVED
 ROBERT E. BYRD, Auditor-Controller
 Susana Garcia-Borranoyra
 BY: Susana Garcia-Borranoyra 6/14/07 Deputy
 Departmental Concurrence
 Dept's Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: | **District:** All | **Agenda Number:**

3.48

As presented during the budget hearing, the department is currently working on four major capital projects. In order to ensure that funding is available to cover one-time and on-going costs, funding among the three budget units have to be realigned. Also, additional revenues are projected to be realized which were not included during the third quarter report that can be used to offset the capital project costs. Title IV-E revenues are projected at \$760,000 above the original estimate due to changes in the claiming procedures. National School Lunch Program reimbursements are projected at \$265,000 above the estimate due to an increase in the per-meal rate and in the number of minors housed at our juvenile facilities. Fee revenue is projected at \$270,000 above the estimate due to the impact of higher parental support rates implemented last year for institutions and standardization of rates for all actively supervised adult probationers.

Because the exact amount of the fourth quarter revenues will not be known until the end of June, we are requesting an adjustment to the revenue estimate at this time and will assure that the amount encumbered at year-end does not exceed the amount available. The adjustments requested in Schedule A will balance the Probation budget based on current projections. These adjustments involve some realignment of the department's net county cost among the various budget units, but no additional net county cost is being requested.

SCHEDULE A

PROPOSED BUDGET ADJUSTMENTS PROBATION DEPARTMENT

Increase Appropriations:

10000-2600100000-510420	Overtime	\$100,000
10000-2600100000-522310	Maint-Buildings & Improvements	570,000
10000-2600200000-522310	Maint-Buildings & Improvements	225,000
10000-2600700000-510200	Payoff/Permanent/Seasonal	100,000
10000-2600700000-510420	Overtime	75,000
10000-2600700000-522310	Maint-Buildings & Improvements	<u>950,000</u>
		\$2,020,000

Decrease Appropriations:

10000-2600200000-510040	Regular Salaries	\$450,000
10000-2600400000-530100	Institutional Placement	<u>275,000</u>
		\$725,000

Increase Estimated Revenues:

10000-2600100000-761080	Fed-National School Lunch	\$265,000
10000-2600200000-777430	Reimbursement for Probation Services	270,000
10000-2600200000-761060	Fed-Title IV-E Funding	<u>760,000</u>
		\$1,295,000