

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

419



FROM: Department of Facilities Management

SUBMITTAL DATE:
April 4, 2007

SUBJECT: Specifications for Job Order Contracting

RECOMMENDED MOTION: That the Board of Supervisors approve the specifications for Job Order Contract #001 and authorize the Clerk of the Board to advertise for bids;

BACKGROUND:

On November 14, 2006, the Board of Supervisors authorized Facilities Management to develop and implement the Job Order Contracting (JOC) system of public works for other-than-new construction in conjunction with The Gordian Group. The Gordian Group has developed specifications for Job Order Contract #001.
(Cont'd)

Robert Field
Robert Field, Director
Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2007/08

SOURCE OF FUNDS: Intra-Internal Charges, Interfund-Reimbursement for Services, Reimbursement for Services, Deferred Maintenance	Positions To Be Deleted Per A-30:	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
BY: *Jennifer L. Sargent*
County Executive Office Signature Jennifer L. Sargent

Policy
 Policy

Consent
 Consent

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: 3.10, 11/14/2006 | District: All | Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.14

FORM APPROVED COUNTY COUNSEL

Marsha L. Victor
JUN 20 2007
BY: *Marsha L. Victor*

BACKGROUND (cont'd):

On November 14, 2006, the Board of Supervisors authorized Facilities Management to develop and implement the Job Order Contracting (JOC) system of public works for other-than-new construction in conjunction with The Gordian Group. The Gordian Group has developed specifications for Job Order Contract #001.

Approval of the motion set forth above will authorize Facilities Management to solicit a single contract that will serve as the rollout of the JOC system on behalf of the County of Riverside. The JOC process will generally follow the procedures outlined below:

- Facilities Management will manage the bid process approved herein in conjunction with the Clerk of the Board, which will result in the award of a JOC contract to a general contractor.
- On a job-by-job basis, Facilities Management will secure a proposal from that general contractor; the proposal will consist of a detailed scope of work and a lump sum cost, which will serve as a proposal for a job order against the overall JOC contract.
- Upon review and acceptance of the proposal for a specific project by one of the department's project managers, Facilities Management will issue a Notice to Proceed for the work to the general contractor; each individual project will have a maximum value of \$125,000.
- Upon successful completion of the work under each job order, Facilities Management will issue a Notice of Completion and approve final payment under same.

The JOC contract will expire 12 months from the date entered on the agreement or when all job orders approved and completed against the contract amount to \$1,500,000. The JOC contract will have a minimum obligation of \$25,000, so the County can release the general contractor if their work is not acceptable after the minimum obligation threshold is reached.

All job orders will be reimbursed by the user departments who initiate the projects through Facilities Management's Form 5 System; as a result, no additional Net County Cost obligations will be incurred as a result of this agreement. The agreement and specifications have been approved by County Counsel as to legal form and are ready for public bid.