

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

503B



FROM: County Counsel

SUBMITTAL DATE: June 25, 2007

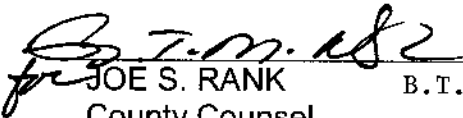
SUBJECT: Approval of the Conflict of Interest Code for the Jurupa Unified School District

RECOMMENDED MOTION: That the Board of Supervisors approve the amended Conflict of Interest Code submitted by the Jurupa Unified School District.

BACKGROUND: Government Code section 87306.5 requires that all local agencies review their Conflict of Interest Code, and the listing of designated positions for employees who must disclose along with the types of disclosure required, and make appropriate amendments to each as required.

The Jurupa Unified School District recently revised Exhibits A and B of the Appendix to its Conflict of Interest Code and has submitted it for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the revised code and has found that it complies with statutory requirements. It is recommended that the Jurupa Unified School District's new revised code be approved and that the Clerk of the Board notify the Agency of the action taken.

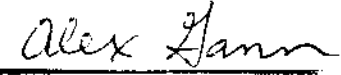

JOE S. RANK B.T. Miller
County Counsel

REVIEWED BY EXECUTIVE OFFICE

DATE 7-05-07 Alex Gann

C.E.O. RECOMMENDATION:

APPROVE

BY 
Alex Gann

County Executive Office Signature

- Policy
- Poli
- Consent
- Consent

Department Recommendation:
Per Executive Office:

Prev. Agn. ref.

Dist.

AGENDA NO.

RESOLUTION NO. 2007/27

**RESOLUTION OF THE BOARD OF EDUCATION OF THE
JURUPA UNIFIED SCHOOL DISTRICT AMENDING THE
APPENDIX OF THE CONFLICT OF INTEREST CODE
PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

WHEREAS, the Legislature of the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Jurupa Unified School District (the "District") and requires all public agencies to adopt and promulgate a conflict of interest code; and

WHEREAS, the Board of Education adopted a Conflict of Interest Code (the "Code") which was amended on December 6, 2004, in compliance with the Act; and

WHEREAS, subsequent changed circumstances within the District have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the Appendix of the District's Code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

WHEREAS, notice of the time and place of a public meeting on, and of consideration by the Board of Education of, the proposed amended Appendix was provided each affected designated employee and publicly posted for review at the offices of the District; and

WHEREAS, a public meeting was held upon the proposed amended Appendix at a regular meeting of the Board of Education on December 8, 2006, at which all present were given an opportunity to be heard on the proposed amended Appendix.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Jurupa Unified School District that the Board of Education does hereby adopt the proposed amended Appendix of the Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the Director of Administrative Services and available to the public for inspection and copying;

BE IT FURTHER RESOLVED that the said amended Appendix shall be submitted to the Board of Supervisors of the County of Riverside for approval and said Appendix shall become effective 30 days after the Board of Supervisors approves the proposed amended Appendix as submitted.


5003 FEB 10 6W 5:15

APPROVED AND ADOPTED this 8th day of December, 2006.



President, Board of Education
Jurupa Unified School District

ATTEST:



Secretary, Board of Education
Jurupa Unified School District

APPENDIX

CONFLICT OF INTEREST CODE
OF THE
JURUPA UNIFIED SCHOOL DISTRICT
(Amended December 8, 2006)

EXHIBIT "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the District's Code, but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et seq.). [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments³:

Members of the Board of Education
Superintendent
Assistant Superintendent-Business Services
Director of Fiscal Services
Financial Consultants

³ Individuals holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Accounting Supervisor	2, 3, 5
Administrator of Education Support Services	6
Administrator of Education Technology & Assessment	6
Assistant Director; Maintenance & Operations	6
Assistant Principal (ALL)	6
Assistant Superintendent, Education Services	6
Assistant Superintendent, Personnel Services	6
Business Assistant	3, 5
Buyer (ALL)	5
Coordinator of Assessment & Accountability	6
Coordinator of Child Welfare & Attendance	6
Coordinator of Educational Technology	6
Director of Language Services & Student Programs	6
Coordinator of Student Support Services	6
Database Administrator	6
Director of Administrative Services	5
Director of Categorical Projects	6
Director of Centralized Support Services	2, 3, 5

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Director of Classified Personnel	6
Director of Elementary Education	6
Director of Food Services	6
Director of Secondary Education	6
Director of Transportation	6
Elementary School Operations Manager	6
General Counsel	1, 2
Grounds Supervisor	6
Head Start/Preschool Supervisor	6
Maintenance and Operations Supervisor	6
Network Manager	6
Personnel Specialist	6
Principal (ALL)	6
Senior Building Inspector	6
Supervisor of Transportation	6
Warehouse Manager	6

DESIGNATED EMPLOYEES'
TITLE OR FUNCTION

DISCLOSURE CATEGORIES
ASSIGNED

Consultant⁴

⁴ Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Superintendent may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

EXHIBIT "B"

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, including gifts, loans and travel payments, or real property which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in business entities, and sources of income, that are located in, do business in, or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

Category 3: All investments and business positions in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions.

Category 5: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Employee's Department.

APPENDIX

CONFLICT OF INTEREST CODE

OF THE

JURUPA UNIFIED SCHOOL DISTRICT

(Amended ~~December 6, 2004~~ December 8, 2006)

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Administrator of Education Technology & Assessment	6
<u>Assistant Director: Maintenance & Operations</u>	6
Assistant Principal (ALL)	6
Assistant Superintendent, Education Services	6
Assistant Superintendent, Personnel Services	6
Business Assistant	3, 5
Buyer (ALL)	5
<u>Coordinator of Assessment & Accountability</u>	6
Coordinator of Child Welfare & Attendance	6
Coordinator of Educational Technology	6
<u>Coordinator</u> <u>Director</u> of Language Services <u>& Student Programs</u>	6
Coordinator of Student Support Services	6
Database Administrator	6
Director of Administrative Services	5
Director of Categorical Projects	6
Director of Centralized Support Services	2, 3, 5
Director of Classified Personnel	6

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