

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

606



**FROM:** Larry W. Ward, Assessor-County Clerk-Recorder

**SUBMITTAL DATE:**  
July 3, 2007

**SUBJECT:** Approval of the Agreement with EMC Corporation for an Enterprise Content Management System.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and authorize the Chairman of the Board to sign and execute the attached agreement between the County of Riverside and EMC Corporation for software, software maintenance, training and professional services in the amount not to exceed \$2,687,030 for the period of August 1, 2007, through June 30, 2008, with four one-year maintenance renewal options.
2. Authorize the Assessor-County Clerk-Recorder to administer this Agreement.
3. Authorize the Purchasing Agent to approve and execute any future amendments with concurrence from the Assessor-County Clerk-Recorder to this Agreement and exercise renewal options for an amount not to exceed the maximum Agreement amount.

**BACKGROUND:** SEE PAGE 2

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*Cathy Coer for Larry W Ward*  
Larry W. Ward  
Assessor-County Clerk-Recorder

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$2,687,030	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	No
	Annual Net County Cost:	\$0	For Fiscal Year:	2007/2008

<b>SOURCE OF FUNDS:</b> Reserve for Modernization	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Steve P. Schubert*  
Steve P. Schubert

**County Executive Office Signature**

Dep't Recomm.:  Consent  Policy   
Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: 12-19-06, Item 3.12 | District: | Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.6

PCIT  
Matthew Flynn, CIO

Purchasing:  
Mark Seiler, Assistant Dir.

JUL 03 2007  
BY: *Steve Schubert*

SUBJECT: Approval of the agreement with EMC Corporation for an Enterprise Content Management System.

**BACKGROUND:**

On December 19, 2006, the Board of Supervisors approved Agenda Item Number 3.12 authorizing the issuance of a Request for Proposal (RFP) for an Enterprise Content Management System.

This timely and strategic decision to implement an Enterprise Content Management System (ECMS) is critical to the success in support of the growing demands for the services the Assessor-County Clerk Recorder's Office offers to the public.

This multi-phase implementation will provide the Assessor-County Clerk Recorder's Office with a basic foundation for upgrading to new systems, where all contents will be centrally stored, indexed and retrieved with electronic workflow and forms.

The evolution from a paper-based methodology to an electronic document management system will significantly enhance access to information for our staff, which will improve our services to the public.

With this multiple-phase project targeted to be completed in FY2008-2009, our office will be well positioned to take on new e-Government initiatives and mandates.

The Assessor-County Clerk-Recorder will purchase additional hardware and third-party party software with the County awarded vendors in an estimated amount of \$1,520,000.

The total estimated FY2007-2008 cost, including EMC software / services and third-party party hardware / software, will be \$4,207,030.

**PRICE REASONABLENESS:**

The RFP was released on December 21, 2006. The RFP was advertised on the County Purchasing website. Six proposals were received with prices ranging from \$122,893.00 to \$10,660,725.46.

The evaluation committee evaluated all the proposals against a predetermined set of criteria. With scoring done of a scale of 1 -100, EMC scored 84.71 and AMCAD scored 82.79. The lowest priced bidder scored 66.00 and was deemed not to meet the technical requirements of the project. EMC and AMCAD were invited to participate in a second round of presentations. EMC was the most responsive bidder with a score of 93.87, with AMCAD scoring 73.54. The evaluation committee found EMC to provide the most comprehensive, best integrated system to perform the scope of work outlined in RFP PUARC-864.

TO: BOARD OF SUPERVISORS

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FINANCIAL DATA:

The total estimated FY2007/2008 amount of the Enterprise Content Management System is estimated at \$4,207,030 as follows:

FY2007/2008 costs per the EMC Agreement:	
EMC Contract:	\$2,687,030
FY2007/2008 Additional Costs (County Awarded Vendors):	
Software & Software Maintenance:	\$1,200,000
Hardware & Hardware Maintenance:	<u>\$320,000</u>
Total Estimated FY2007/2008 ECMS Costs	<u>\$4,207,030</u>

The EMC contract allows for the following optional annual maintenance costs for year 2 through year 5, estimated at 2008 through 2011:

Year 2:	\$185,811
Year 3:	\$185,811
Year 4:	\$195,102
Year 5:	<u>\$204,857</u>
Total Optional EMC Maintenance Costs	<u>\$771,581</u>