

**SUBMITTAL TO THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

591



FROM: Housing Authority of the County of Riverside

SUBMITTAL DATE:
June 28, 2007

SUBJECT: Award of Service Agreement for Landscape Maintenance at West Riverside County Public Housing Sites

RECOMMENDED MOTION: That the Board of Commissioners:

1. Approve the attached Service Agreement with Mow It Down Landscaping, Inc., in the amount of \$5,620 per month for landscaping maintenance services at fourteen Public Housing sites in the western areas of the County;
2. Authorize the Chairman to execute the attached Agreement for Contract Services with Mow It Down Landscaping, Inc; and
3. Authorize the Assistant County Executive Officer/EDA or designee to take the necessary steps to implement the Agreement, including execution of necessary and related documents.

BACKGROUND: The Housing Authority advertised an Invitation to Bid for landscape maintenance at its Public Housing sites with a closing date of February 22, 2007. Five bids for the western areas of the County were received as follows:

| | |
|-------------------|-------------------|
| 1. Mow It Down | \$5,620 per month |
| 2. Western Empire | \$7,445 per month |
| 3. DLS Landscape | \$9,675 per month |

(BACKGROUND continued on Page 2)

Robin Zimpfer

RZ:DL:HM:JC:KJ

Robin Zimpfer, Assistant County Executive Officer/EDA

S:\Housing Authority\Sandi & Anita changes\Form 11 West Co Landscape.doc

| | | | | |
|-----------------------|--------------------------------------|----------|--------------------------------|-----------|
| FINANCIAL DATA | Current F.Y. Total Cost: | \$67,440 | In Current Year Budget: | Yes |
| | Current F.Y. Net County Cost: | \$0 | Budget Adjustment: | No |
| | Annual Net County Cost: | \$0 | For Fiscal Year: | 2007/2008 |

| | | |
|--|---|--------------------------|
| SOURCE OF FUNDS: United States Department of Housing and Urban Development Public Housing Operating Funds | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| | Requires 4/6 Vote | <input type="checkbox"/> |

C.E.O. RECOMMENDATION:

APPROVE

BY:

Jennifer L. Sargent
Jennifer L. Sargent

County Executive Office Signature

Policy

Consent

Dep't Recomm.:
Per Exec. Ofc.:

0:22

Prev. Agn. Ref.:

District: All

Agenda Number:

FORM APPROVED COUNTY COUNSEL

JUL 09 2007

BY *Masha Vitor*
Masha Vitor
Departmental Concurrence

BACKGROUND (continued):

| | |
|---------------------------|--------------------|
| 4. Golden State Landscape | \$11,430 per month |
| 5. Golden West Landscape | \$11,857 per month |

County Counsel has reviewed the bids and certifies the bid submitted by Mow It Down, Inc., is appropriate in form. Funding for the landscape maintenance is provided through United States Department of Housing and Urban Development (HUD) Public Housing Operating Funds.