

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

817



FROM: TLMA Code Enforcement Department

SUBMITTAL DATE:
July 20, 2007

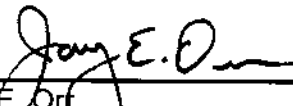
SUBJECT: Approval In Principle for the Department of Facilities Management, Real Estate Division, to locate suitable office space for the Code Enforcement Department in the 5th Supervisorial District.

RECOMMENDED MOTION: That the Board of Supervisors authorize the Department of Facilities Management Real Estate Division to locate between 4,000-5,000 additional square feet of office space, in the 5th District for the offices of the Code Enforcement Department.

BACKGROUND: The Code Enforcement Department requests that the Board of Supervisors approve In Principle the authority for the Department of Facilities Management, Real Estate Division, to locate suitable space in the 5th Supervisorial District for the Code Enforcement.

Continued on page 2.

Departmental Concurrence


Jay E. Orr
Director, Code Enforcement

FINANCIAL DATA

Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	N/A
Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
Annual Net County Cost:	\$ N/A	For Fiscal Year:	2007/2008

SOURCE OF FUNDS: N/A

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: 
Tina Grande

County Executive Office Signature

Consent
 Policy
 Consent
 Policy
 Dept't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.:

District: All

Agenda Number:

3.101

This space will also be used to either augment space needs or entirely relocate the Code Enforcement 5th District office currently located in the Festival shopping center, in Moreno Valley, at Heacock Street and Hemlock Avenue, as the department has outgrown the current space they occupy. The current leased space is approximately 2,000 square feet. The department will be seeking to lease space for a period of five years. Approximately \$117,000 for the move, reconfiguration, and other additional lease costs is anticipated.

Prior to a funding request, the department will work with the Executive Office to identify the total impact to the general fund. Once this has been completed, Code Enforcement and Facilities Management will return with a lease agreement and funding request for the Board's consideration and approval.

Along with identifying additional space in the 5th District, the department will work with Facilities Management on a comprehensive evaluation of space needs countywide. It is anticipated that this study will be completed by mid-year. Included in the space study is an examination of the potential relocation of administration.