

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

795



FROM: Community Health Agency, Department of Public Health

SUBMITTAL DATE:

SUBJECT: In-Principle approval to seek leased space in the City of Riverside for the Department of Public Health

RECOMMENDED MOTION: That the Board of Supervisors grant in-principle approval to the Community Health Agency (CHA) to seek leased space in the City of Riverside for the Department of Public Health Nutrition and Maternal, Child and Adolescent Health (MCAH) programs.

BACKGROUND: The Department of Public Health requires approximately 25,000 square feet of space in the City of Riverside for the Nutrition and MCAH program staff. The lack of space in the current Health Administration Building has risen to a critical level due to the growth in Public Health programs and new and expanding CHA support services. Although the planning and design of the new CHA Health Services building addition on County Circle Drive is underway, the new building is not anticipated to be available for another 3 years. It is anticipated that the nutrition and MCAH staff will return to the Health Administration Building once the expansion project is complete.

Departmental Concurrence

(continued)

CR:ms

Susan D. Harrington
Susan Harrington, Director
Department of Public Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 56,250	In Current Year Budget:	yes
	Current F.Y. Net County Cost:	\$ 35,000	Budget Adjustment:	no
	Annual Net County Cost:	\$ 35,000	For Fiscal Year:	07/08

SOURCE OF FUNDS: Grant funds - approximately 38% County General Funds - approximately 62%	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

- Policy
- Policy
- Consent
- Consent
- Dep't Recomm.:
- Per Exec. Ofc.:

SUBJECT: In-Principle approval to seek leased space in the City of Riverside for the Department of Public Health.

BACKGROUND (Continued)

The leased facility should be located in the city of Riverside, near the existing Health Administration Building with sufficient parking to accommodate staff.

FINANCIAL INFORMATION:

The lease will be for 3 to 4 years with the expectation that the programs will return to the Health Administration Building after the completion of the expanded CHA Health Services Building. It is anticipated that furnishings will be financed over the term of the lease. Annual lease costs are estimated at \$56,250 (\$2.25 per square foot). This lease cost includes tenant improvements and utilities with the exception of electricity. Estimated annual Net County Cost is \$35,000 with the remainder of the costs reimbursed by state and federal grants.



ENDORSEMENT

COMMUNITY HEALTH AGENCY LEASED SPACE IN RIVERSIDE

The Department of Facilities Management concurs with this request from the Community Health Agency for 25,000 square feet of leased space in Riverside. There is no County owned space available meeting this requirement. The request meets County Space Standards.

The information listed below summarizes the requirements provided by the Community Health Agency.

Lead Time: Six (6) months

Size: 25,000 square feet

Term: Three years

Lease Cost: To be determined.

RCIT Costs: \$187,982.15

Services: County pays for electric and telephone service,
Lessor to provide all other utilities.

By: 

Robert Field, Director
Department of Facilities Management