

2007-07-141

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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Department of Facilities Management

SUBMITTAL DATE:
July 20, 2007

SUBJECT: Pre-Qualified Consultant List for As-Needed Services

RECOMMENDED MOTION: That the Board of Supervisors approve the selection of the attached list of engineering, land surveying, and cost estimating firms (Attachment A) to be retained on an as-needed basis

Departmental Concurrence

BACKGROUND:

On May 14, 2007, Facilities Management's Design and Construction Division advertised a Request for Qualifications (RFQ) for various types of consulting services, including engineering, surveying, and cost estimating. The RFQ was circulated for the purpose of developing a pool of qualified specialty consulting firms to perform work on minor capital and deferred maintenance projects on an as-needed basis.

(Cont'd)

Robert Field, Director
Department of Facilities Management

RF:JP:jle

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 07/08

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: Jennifer L. Sargent

County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.:

District: All

Agenda Number:

3.51

BACKGROUND: (Cont'd)

On May 14, 2007, Facilities Management, Design and Construction Division, advertised a Request for Qualifications (RFQ) for various consultant related services including engineering, surveying, and cost estimating services. The RFQ was submitted for the purpose of developing a pool of qualified specialty consulting firms to provide services for minor capital and deferred maintenance projects on an as needed basis.

Per Board Policy H-7 and Government Code, a selection committee made up of representatives from Facilities Management was established to review each firm's qualifications and interview selected firms. After reviewing all of the submitted qualifications and conducting interviews, 18 firms were selected on the basis of achieving at least a predetermined minimum collectively related score. Each firm offers particular strengths that apply to the different types of projects managed by Facilities Management.

Creating and building upon a pool of qualified firms is in conformance with Board Policy H-7, and is intended to enable the department to quickly respond to client needs and accelerate the delivery of projects.

For agreements with compensation levels below \$25,000, services will be retained on an as-needed basis via the issuance of a purchase order for negotiated services including, but not limited to, agreement on the scope of work, terms, conditions, and compensation. For agreements with compensation levels between \$25,000 and \$125,000, Facilities Management will request that the Board approve a professional services agreement with the selected firm.

Firms will be selected by the Facilities Management staff based on the pre-qualified firm's current workload and the firm's particular strengths for individual projects.

For larger and more complex projects, a project-specific RFP process will be utilized to secure the consulting services.

Attachment A

Engineering Services:

Allard Engineering;
Albert A. Webb & Associates
Madison FCS
Engineering Resources of Southern California, Inc.
GFB-Friedrich & Associates, Inc.
TMAD
Taylor and Gaynes
P2S Engineering
MRC Engineering
Dream Engineering, Inc.
Simpson Gumpertz & Heger, Inc.

Land Surveying Services:

Hall & Foreman, Inc.
Guida Surveying, Inc.
D. Woolley & Associates
Leja Surveying

Cost Estimating Services:

Cumming Corporation
D.C. Construction Management
Capstone Planning