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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** DEPT. OF PUBLIC SOCIAL SERVICES

**SUBMITTAL DATE:**

08/30/07

**SUBJECT:** Agreement #HO 3566-00 with the Coachella Valley Rescue Mission

**RECOMMENDED MOTIONS:** That the Board of Supervisors ratifies and:

1. Authorizes the Chairman of the Board to sign Agreement #HO 3566-00, without competition, between the Coachella Valley Rescue Mission and the Department of Public Social Services (DPSS) to provide overflow emergency sheltering for homeless persons in the eastern Coachella Valley for the period June 8, 2007 through June 30, 2008 in the amount of \$125,000;
2. Authorizes the Purchasing Agent to approve ministerial amendments and exercise the renewal options for an amount not to exceed \$125,000;
3. Authorizes the Director of DPSS to administer the program; and

*Dennis J. Boyle*  
Dennis J. Boyle, Interim Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 125,000	In Current Year Budget:	NO
	Current F.Y. Net County Cost:	\$ 125,000	Budget Adjustment:	YES
	Annual Net County Cost:	\$ 125,000	For Fiscal Year:	07-08

<b>SOURCE OF FUNDS:</b> 100% Realignment Designation Fund	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE  
BY: *Debra Cournoyer*  
Debra Cournoyer

**County Executive Office Signature**

Dep't Recomm.:  Consent   Consent   
Per Exec. Ofc.:

Prev. Agn. Ref.: 12/18/01 (#3.27) District: 4 Agenda Number:

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

3.42

PURCHASING & FLEET SERVICES: Robert Howdyspell, Director  
 FORM APPROVED COUNTY COUNSEL: Larisa R-Mckenna, Departmental Concurrence, 8/27/07  
 FISCAL PROCEDURES APPROVED: Robert E. Byrd, Auditor-Controller, 9/5/07  
 PUBLIC OFFICER: Susana Garcia-Bocanegra

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**TO:** Board of Supervisors

**DATE:**

**SUBJECT:** Agreement #HO 3566-00 with the Coachella Valley  
Rescue Mission

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**RECOMMENDED MOTIONS** (continued):

4. Instructs the Auditor-Controller to adjust the DPSS budget as follows:

Increase Appropriations:

DPARC-21300-5100600000-530360 (Home/Shelter Services) \$125,000

Increase Estimated Revenue:

DPARC—21300-5100600000-790600 (Cont. from Other Funds) \$125,000

Decrease Designation:

RIVCO-10000-1100100000-320129 (DPSS Realignment Growth) \$125,000

Increase Appropriations:

RIVCO-10000-1101000000-551100 (Contributions to Other Funds) \$125,000

**BACKGROUND:**

DPSS contracts with Martha's Village & Kitchen (MVK) to provide 100 beds of emergency shelter, as allowed by their Conditional Use Permit. However, on any given night, MVK declared that up to twenty-five (25) people have to be turned away. Coachella Valley Rescue Mission (CVRM) has agreed to make available 25 beds to house the overflow each night and thus provide an option for all the "turn-aways," especially during hot and cold weather months, which will keep them from being exposed to extreme temperatures.

Therefore, the Director of DPSS requests your approval of the recommended motions.

The last action presented to the Board for approval concerning CVRM shelter services was on 12/18/01 (#3.28) for a cold weather shelter.

**FINANCIAL DATA:**

The funds are 100% Realignment Designation Funds.

**CONCUR/EXECUTE:** COUNTY PURCHASING

DJB:SL:dc

Date: 08/22/07  
From: Daniel Cruz Department/Agency: DPSS  
To: Board of Supervisors  
Via: Purchasing Agent  
Subject: Sole Source Procurement; Request for Coachella Valley Rescue Mission

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Year round emergency homeless shelter.

Supplier being requested: Coachella Valley Rescue Mission (CVRM).

Alternative suppliers that can or might be able to provide supply/service: Martha's Village & Kitchen (MVK); however, they are unable to handle overflow of customers.

Extent of market search conducted: Supervisor's Wilson's office requested that DPSS provide funding to CVRM to help shelter the overflow from Martha's Village & Kitchen, the larger provider of emergency homeless shelter in the desert. CVRM will provide up to 25 beds per day. MVK provides 100 beds per day.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: Available beds, personnel and experience.

Reasons why my department requires these unique features and what benefit will accrue to the county: DPSS is the County's homeless shelter procurer.

Price Reasonableness: The contract value of \$125,000 represents an amount approximately 1/4<sup>th</sup> of the MVK's contract value for 1/4<sup>th</sup> of the beds MVK provides. CVRM's term is for 13 months, while MVK's is 12.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? No.

Dennis J. Boyl 8/22/07  
Department Head Signature Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

[Signature]  
Purchasing Agent

8/24/07  
Date