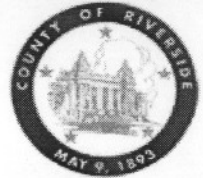


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

238



PURCHASING & FLEET SERVICES: *[Signature]*  
 FORM APPROVED COUNTY COUNSEL BY: *[Signature]* LARISA R-MCKENNA DATE: 3/16/07  
 Departmental Concurrence: *[Signature]* Robert Howdysbell, Director

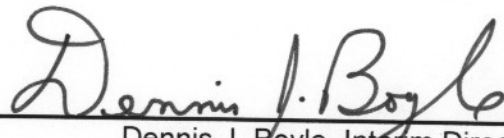
**FROM:** DEPT. OF PUBLIC SOCIAL SERVICES

**SUBMITTAL DATE:**

**SUBJECT:** Agreement #HO 3201-00 with Martha's Village and Kitchen

**RECOMMENDED MOTION:** That the Board of Supervisors ratifies and:

1. Authorizes the Chairman of the Board to sign the attached Agreement #HO 3201-00, without competition, between Martha's Village and Kitchen and the Department of Public Social Services (DPSS) to provide homeless shelter services for the period July 1, 2007 through June 30, 2008 for an amount not to exceed \$428,000; and
2. Authorizes the Director of DPSS to administer the program.

  
 \_\_\_\_\_  
 Dennis J. Boyle, Interim Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	YES
	Current F.Y. Net County Cost:	\$ 428,000	Budget Adjustment:	NO
	Annual Net County Cost:	\$ 428,000	For Fiscal Year:	07-08

<b>SOURCE OF FUNDS:</b> 100% County General Funds	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *[Signature]*  
Debra Cournoyer

**County Executive Office Signature**

Polic y  Polic y   
 Consent  Consent   
 Dept's Recomm.: Per Exec. Ofc.:

**Prev. Agn. Ref.:** 09/12/06 (#3.44) **District:** 4 **Agenda Number:**

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

3.44

**TO:** Board of Supervisors

**DATE:**

**SUBJECT:** Agreement #HO 3201-00 with Martha's  
Village and Kitchen

**PAGE:** 2

**BACKGROUND:**

On February 6, 2007 (#3.35) the Board of Supervisors approved a sole source contract with Martha's Village and Kitchen (MVK), a subsidiary of Father Joe's Village, a nonprofit organization, to provide homeless shelter services for homeless persons in the western desert area of Riverside County. MVK is the only agency capable to operate a shelter of this size.

This 07/08 contract represents the second year of our contractual partnership with MVK. For the period 07/01/06 through 05/31/07, MVK reported that they served 1,208 (unduplicated) persons, and provided 30,670 bed nights, an average of 92 persons per day. A "bed night" is defined as one bed per person per night.

DPSS and MVK wish to continue this partnership with the renewal of this contract, maintaining 100 beds of emergency shelter for homeless people in eastern Coachella Valley. These beds are part of the desert's inventory for extreme weather periods: hot weather (June 1 through September 30) and cold weather (December 1 through April 30). Case management services are offered to individuals using these beds in order to provide assistance in breaking the cycle of homelessness.

Therefore, the Director of DPSS requests your approval of the recommended motions.

**FINANCIAL DATA:**

The funds are 100% County General funds.

**CONCUR/EXECUTE:** COUNTY PURCHASING

DJB:SL:dc

Date: 08/22/07  
From: Daniel Cruz Department/Agency: DPSS  
To: Board of Supervisors  
Via: Purchasing Agent  
Subject: Sole Source Procurement; Request for Martha's Village & Kitchen

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Year-round emergency homeless shelter in the desert area of Riverside County.

Supplier being requested: Fr. Joe's Villages/Martha's Village & Kitchen (MVK).

Alternative suppliers that can or might be able to provide supply/service: Coachella Valley Rescue Mission (CVRM); however, they have agreed to act as a back-up only to handle the overflow from MVK.

Extent of market search conducted: An RFP was started. Notices were sent to agencies on a mailing list; however, the only other agency thought able to compete with MVK was CVRM, but as noted above, CVRM is only willing to act as a back-up.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: Shelter site, personnel and experience.

Reasons why my department requires these unique features and what benefit will accrue to the county: DPSS is the County's homeless shelter procurer.

Price Reasonableness: The contract value is \$428,000 for the fiscal year, which is on a par with the year-round shelter in western Riverside County.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? No.

Dennis J. Boyle 8/22/07  
Department Head Signature Date

Purchasing Department Comments:

Approve Approve with Condition/s Disapprove  
[Signature] 9/2/07  
Purchasing Agent Date