

2007-09-176

380



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Department of Facilities Management and Assessor-County Clerk-Recorder

SUBMITTAL DATE:
August 30, 2007

SUBJECT: Assessor – County Clerk – Recorder – Renovation of the Box Springs Office

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached Amendment #2 to the architectural and engineering agreement between the County of Riverside and Harley Ellis Devereaux of Riverside, California, in the amount of \$19,400 and authorize the Chairman to execute the agreement on behalf of the County;
2. Approve a reduction of the contract retention for H.P. Construction and Management from 10% to 5% per the General Conditions of the contract;

(Continued on Page 2)

Larry W. Ward

Robert Field

Larry W. Ward
Assessor-County Clerk-Recorder

Robert Field, Director
Department of Facilities Management

RF:FG:jle
Project #FM08120001898

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 445,355	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	07/08

SOURCE OF FUNDS: Reserve Fund Balance for Modernization	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

Jennifer L. Gargent

County Executive Office Signature

BY Jennifer L. Gargent

Policy

Consent

Dept's Recomm.:
Per Exec. Ofc.:

30012650 14 5:00
Prev. Agn. Ref.: 3.12, 11/21/06; 3.37, 7/11/06, 3.17, 5/2/06; 3.7, 3/14/06; 3.8, 12/13/05; 3.27, 10/26/04

District: 1

Agenda Number:

3.26

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, AUDITOR-CONTROLLER
BY *Susana Garcia-Roganeira* 9/26/07
SUSANA GARCIA-ROGANEIRA

FORM APPROVED COUNTY COUNSEL
BY *H.S. Kelle* 09-25-07
MARSHA L. VICTOR
DATE

Departmental Concurrence

RECOMMENDED MOTION: (Continued)

3. Accept the Assessor-County Clerk-Recorder (ACR) Box Springs Renovation, constructed by H.P. Construction and Management, as complete and authorize the Clerk of the Board to file the Notice of Completion;
4. Authorize the release of \$212,977.45 in retained funds to the contractor in accordance with the contract terms; and
5. Direct the Auditor-Controller to adjust Facilities Management's FY 2007/08 Capital projects budget (30100-7200800000) as set out on Attachment A.

BACKGROUND:

On November 21, 2006 the Board of Supervisors approved Amendment #1 to the architectural and engineering agreement between the County of Riverside and Harley Ellis Devereaux of Riverside, California, in the amount of \$23,140 for numerous unforeseen substandard structural conditions.

Amendment #2 will increase Harley Ellis Devereaux's compensation by \$19,400 for a new not to exceed total of \$272,540. Due to unforeseen conditions encountered, the project completion date was increased by 80 days; therefore, compensation is necessary for additional construction administration services. Also, modifications to the ACR I.T. Room required additional design work.

The General Conditions of the Contract state that after the 50% completion point of the contract work, if satisfactory progress is being made the County has sole discretion to reduce the retention to a minimum of 5% of the contract. HP Construction has completed the contract work. The contract work was completed on time, within budget, and in a professional manner. Therefore, Facilities Management recommends that the contract retention be reduced to 5% of the contract and the Clerk of the Board to file the Notice of Completion. The project was inspected and found to comply with all contract documents. This Board action will release the balance of the contract retention funds of \$212,977.45 to H.P. Construction.

FINANCIAL DATA:

This project was not included in the FY 07/08 budget; therefore, an additional \$445,355 is needed for final expenditures. Facilities Management incurred project related costs during FY 06/07. Billing for recovery of these costs will include retroactive charges. All related costs for this project will be fully funded by ACR, thus no additional Net County Cost will be incurred.

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Attachment A

Increase Estimated Revenues:

30100-7200800000-778280 – Interfund Reimbursement for Service	\$445,355
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Increase Appropriations:

30100-7200800000-542040 – Capital Projects	\$445,355
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