

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

347



**FROM:** Bob Doyle, Sheriff-Coroner-PA

**SUBMITTAL DATE:**  
09/04/07

**SUBJECT:** Approval of Additional Supervisory and Support Staff for the Sheriff's Contracts and Adoption of Resolution No. 440- 8745

**RECOMMENDED MOTION:** Move that the Board of Supervisors:

1. Amend Ordinance No. 440 pursuant to Resolution 440- 8745 submitted herewith. Per the Resolution add the following positions:

Ord. 440	Class Code	+/-	Class Title	Salary Plan	Grade	Salary
2500100000	15917	+3	Supr. Acct. Technician	SEU	319	\$38,559-\$50,243
2500100000	74106	+1	Staff Analyst II	SEU	379	\$41,974-\$54,697
2500200000	13791	+1	Sher. Rec/Warr. Asst. II	UPE	290	\$27,837-\$36,277
2500200000	13797	+4	911 Comm. Officer II	UPE	480	\$38,037-\$52,318
2500200000	13798	+1	Sr. 911 Comm. Officer	SEU	377	\$41,548-\$57,091
2500200000	13866	+1	Office Assistant III	UPE	249	\$26,048-\$33,940
2500200000	77414	+1	Principal Accountant	MCO	415	\$60,924-\$83,630
2500300000	13809	+1	Sheriff's Comm. Supr.	SEU	512	\$48,167-\$66,217
2500300000	13865	+3	Office Assistant II	UPE	190	\$23,467-\$30,553
2500300000	37608	+6	Sheriff's Investigator	RSA	181	\$55,359-\$74,338
2500300000	37611	+6	Sheriff's Sergeant	LEM	112	\$68,616-\$89,681

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, AUDITOR-CONTROLLER  
BR 08-033 (Continued on Page 2)  
BY: Susana Garcia Bocanegra 9/2/07  
SUSANA GARCIA-BOCANEGRA

Will Taylor FOR  
Bob Doyle, Sheriff-Coroner-PA  
Will Taylor

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$2,142,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 2007-08

<b>SOURCE OF FUNDS:</b> Contract Revenue	<b>Positions To Be Deleted Per A-30</b>	<input checked="" type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: Steve P. Schubert  
Steve P. Schubert

**County Executive Office Signature**

PURCHASING & FLEET SERVICES  
 Robert Howarth, Director  
 FICT Matthew Fymer, CIO  
 Departmental Conference  
 Approved by Ronald W. Kormers, Asst. County Executive Officer/ Human Resources Director  
 Dept's Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

**RECOMMENDED MOTION (Continued):**

<u>Ord. 440</u>	<u>Class Code</u>	<u>+/-</u>	<u>Class Title</u>	<u>Salary Plan</u>	<u>Grade</u>	<u>Salary</u>
2500300000	37614	+1	Sheriff's Lieutenant	LEM	133	\$81,896-\$107,007
2500300000	52262	+2	Sheriff's Serv. Off. II	UPE	238	\$25,677- \$33,429
2500300000	52265	+2	Comm. Serv. Off. II	UPE	475	\$37,344-\$48,648

2. Approve the purchase of 17 800 MHz handie-talkies, 13 mobile radios and 6 mobile data computers from the County Information Technology Department.
3. Approve the purchase of 6 Black and White vehicles and 7 "plain" vehicles.
4. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

**BACKGROUND:**

During fiscal year 2006-07, the Sheriff's Department added 45.16 fully supported Deputies for contract service. The Department must now add supervisory and support staff to complement this contingent of new hires. Therefore, we are requesting 33 new positions. These positions will be accounted for in the FY 2007-08 contract rates based on their level of support to the patrol function, and all applicable costs will be recovered through those rates.

Six black and white and 7 "plain" vehicles will be required for the sworn positions. The vehicles' radio equipment and MDCs and hand-held radios conform to selected County Technology Standards and will be purchased through the Information Technology Department.

1 RESOLUTION NO. 440-8745

2  
3 BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in  
4 regular session assembled on October 2, 2007, that pursuant to Section 5.A. of  
5 Ordinance No. 440, the Sheriff/Coroner/Public Administrator is authorized to make the following listed  
6 change(s), operative on the date of approval, as follows:

7 Job

8 <u>Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
9 52265	+ 2	2500300000	Community Services Officer II
10 13865	+ 3	2500300000	Office Assistant II
11 13866	+ 1	2500200000	Office Assistant III
12 77414	+ 1	2500200000	Principal Accountant
13 13798	+ 1	2500200000	Senior Sheriff 911 Communication Officer
14 13797	+ 4	2500200000	Sheriff 911 Communication Officer II
15 13809	+ 1	2500300000	Sheriff Communications Supervisor
16 37608	+ 6	2500300000	Sheriff Investigator
17 37614	+ 1	2500300000	Sheriff Lieutenant
18 13791	+ 1	2500200000	Sheriff Records/Warrants Assistant II
19 37611	+ 6	2500300000	Sheriff Sergeant
20 52262	+ 2	2500300000	Sheriff Services Officer II
21 74106	+ 1	2500100000	Staff Analyst II
22 15917	+ 3	2500100000	Supervising Accounting Technician

## Schedule A

### Increase Appropriations:

10000-2500100000-510040	Regular Salaries ✓	\$76,706
10000-2500100000-518100	Budgeted Benefits ✓	<u>34,640</u>
	Subtotal	\$111,346 ✓
10000-2500200000-510040	Regular Salaries ✓	\$152,266
10000-2500200000-518100	Budgeted Benefits ✓	<u>70,937</u>
	Subtotal	\$223,203 ✓
10000-2500300000-510040	Regular Salaries ✓	\$982,094
10000-2500300000-518100	Budgeted Benefits ✓	416,830
10000-2500300000-520105	Protective Gear ✓	7,800
10000-2500300000-520115	Uniforms ✓	19,500
10000-2500300000-520220	800 MHz Radios/System Backbone ✓	65,403
10000-2500300000-527460	Firearm Equipment and Supplies ✓	19,500
10000-2500300000-527500	Handcuffs ✓	650
10000-2500300000-528920	Carpool ✓	102,128
10000-2500300000-546060	Communications-Equipment ✓	<u>193,546</u>
	Subtotal	\$1,807,451 ✓
	Total	\$2,142,000 ✓

### Increase Estimated Revenues:

10000-2500100000-773520	✓Contract City Law Enforcement	\$111,346
10000-2500200000-773520	✓Contract City Law Enforcement	223,203
10000-2500300000-773520	✓Contract City Law Enforcement	<u>1,807,451</u>
	Total	\$2,142,000 ✓