

2007-09-161

441



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Department of Facilities Management

SUBMITTAL DATE:
September 4, 2007

SUBJECT: Amendment to Architectural Services Agreement --CAC 7th Floor Renovation Project

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached Amendment No. 1 to the architectural and engineering services agreement between the County of Riverside and Alchemy Design and Architecture of Long Beach, California, in the amount of \$78,500 and authorize the Chairman to execute the Amendment No. 1 on behalf of the County;
2. Authorize the Director of Facilities Management to administer the Amendment No. 1 in accordance with applicable Board policies; and
3. Approve the renovation of the remainder of the 7th floor of the Riverside CAC.

BACKGROUND: On October 31, 2006, the Board of Supervisors approved the Fiscal Year 2006-2007 First Quarter Budget Report, which included the recommendation for the Capital Improvement Program to proceed with a project to remodel the space occupied by the Human Resources Department on the 7th Floor of the Riverside County Administrative Center.

(Continued on Page 2)

Robert Field, Director
Department of Facilities Management

RF:TW:jle
Project #FM08113003169

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 78,500	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 78,500	Budget Adjustment:	No
	Annual Net County Cost, 07/08:	\$ 0	For Fiscal Year:	07/08

SOURCE OF FUNDS: Capital Improvement Program – General Fund	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature Jennifer L. Sargent

- Policy
- Policy
- Consent
- Consent

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: 3.9, 6/19/07; 2.0, 5/21/07; 3.8, 1/30/07; 16.3, 5/3/05	District: 2 nd	Agenda Number: 3.24
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ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

BACKGROUND: (Continued)

On June 19, 2007, the Board of Supervisors approved the architectural and engineering services agreement between the County of Riverside and Alchemy Design and Architecture to provide design services for the remodel of a portion of the Human Resources Department on the 7th Floor of the Riverside County Administrative Center.

Alchemy's original scope of work included renovation of approximately 11,000 square feet (65%) of the 16,800 square feet available on the 7th floor. The Human Resources Department has requested renovation of the remaining portion of floor in order to maximize utilization of the entire floor and to configure the floor to meet current staff needs and organizational structure. Upon approval of Amendment No. 1 to Alchemy's Agreement, the Architect will proceed with design services related to the remaining 5,000 square feet of floor space. Per Board Policy B-22, the CIP Team has reviewed and approved the additional scope of work. County Counsel has approved the amendment as to legal form.

There are funds available within the project budget to absorb this cost and no additional General Fund allocation is necessary.