

538



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Community Health Agency, Department of Animal Services

**SUBMITTAL DATE:**

October 11, 2007

**SUBJECT:** Approval of the contract with the City of Blythe for animal control field services.

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Approve the contract between the City of Blythe and the County of Riverside for the performance period from the date of execution through January 1, 2008 in the amount of \$15,345;
- 2) Authorize the Auditor Controller to adjust the budget as specified in Schedule A; and
- 3) Authorize the Chairperson to execute four (4) original copies of the contract on behalf of the County of Riverside.

**BACKGROUND:**

At the end of August 2007, the Department of Animal Services (DAS) was contacted by the City of Blythe with a request to provide temporary Field Services duties for the City. This service is needed to subsidize the City's Animal Control Officer's duties while he is recuperating from an unexpected illness.

(Continued)

*Robert P. Miller*  
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 Robert Miller, Director of Animal Services

RM:pmh

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$15,345	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	07/08

<b>SOURCE OF FUNDS:</b> 100% funded by the City of Blythe.	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Debra Cournoyer*  
 Debra Cournoyer

**County Executive Office Signature**

FORM APPROVED COUNTY COUNSEL  
 BY: *Tiffany N. North*  
 DATE: 10/3/07  
 TIFFANY N. NORTH

Departmental Concurrence

FISCAL PROCEDURES APPROVED  
 ROBERT E. BYRD, AUDITOR-CONTROLLER  
 BY: *Susana Garcia-Bocanegra*  
 SUSANA GARCIA-BOCANEGRA  
 10/15/07

Consent  
 Policy  
 Consent  
 Policy

Dep't Recomm.:  
 Per Exec. Ofc.:

Prev. Agn. Ref.:

District: 4

Agenda Number:

3.5

Form 11

Subject: Approval of the contract with the City of Blythe for animal control field services.

Page 2

**BACKGROUND:**

DAS began servicing the City of Blythe immediately to safeguard the City's domestic and wild animals, promote the humane treatment of animals, and enforce the City's Ordinances and State laws relating to animal control. Additionally, the County has been transporting the animals picked up within Blythe city limits to the County shelter located in Blythe for housing, redemption and adoption. The current staff working at the Blythe shelter has been able to absorb these additional duties; therefore, no additional staffing is needed at the shelter at this time.

It is anticipated that the City's Animal Control Officer will be able to return to work at the beginning of January, 2008 and resume field services duties; however, an extension clause has been included in the contract should it be needed.

Funding of \$15,345 has not been included in the Fiscal Year 07/08 budget; therefore, a budget adjustment for this amount is needed.

**SCHEDULE A**  
**Budget Adjustment**  
**Fiscal Year 2007/08**

INCREASE IN APPROPRIATIONS:

10000-4200600000-510040 ✓	Regular Salaries	\$7,494
10000-4200600000-518100 ✓	Budgeted Benefits	3,761
10000-4200600000-517000 ✓	Workers Comp Insurance	375
10000-4200600000-510500 ✓	Standby Pay	808
10000-4200600000-527180 ✓	Operational Supplies	2,907

TOTAL INCREASE IN APPROPRIATION \$15,345

INCREASE IN ESTIMATED REVENUE:

10000-4200600000-773220 ✓	City Billings-Field Services	\$15,345
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TOTAL INCREASE IN ESTIMATED REVENUE \$15,345