

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Community Health Agency / Department of Public Health

SUBMITTAL DATE:
September 24, 2007

SUBJECT: Approval of services contracts exceeding \$100,000 to provide HIV/AIDS Prevention Education Services to the County for the Department of Public Health HIV/AIDS Program

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve and authorize the Chairman to sign services contracts exceeding \$100,000 annually to provide HIV/AIDS Prevention Education Services, and;
- 2) Direct the Clerk of the Board to file one executed copy and return three (3) original signed copies to the Community Health Agency.

BACKGROUND: The Department of Public Health, HIV/AIDS Program has been actively involved in reducing and eliminating the spread of HIV disease within Riverside County through its many prevention programs. To assist in these efforts, the HIV/AIDS Program utilizes community based non-profit agencies who are specialists in these services to assist in executing the education efforts for hard to reach and underserved populations.

VJB:ML:nm

Susan D. Harrington

Susan Harrington, Director of Public Health

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 494,116	In Current Year Budget:	YES
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	NO
Annual Net County Cost:	\$ 0	For Fiscal Year:	07/08

SOURCE OF FUNDS: State of California Department of Public Health Office of AIDS (OA)	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Courmoyer*
Debra Courmoyer

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
 BY: *H. S. Keeler* 09-26-07 DATE
 MARSHAL VICTOR
 Departmental Concurrence
 Purchasing: *Billy Cornett*
 Billy Cornett, Purchasing Manager
 Policy Policy

 Consent Consent

 Dept' Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: District: All Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.7

SUBJECT: Approval of services contracts exceeding \$100,000 to provide HIV/AIDS Prevention Education Services to the County for the Department of Public Health HIV/AIDS Program

BACKGROUND: (continued)

CHA Procurement and Contracts issued a formal Request for Proposal to secure non-profit agencies who would be the best possible candidates to provide the services to a targeted population base. As a result of an evaluation of the submitted proposals, it was determined that awarding service contracts to four (4) vendors, who provide prevention services to the different targeted communities specified in the RFP, would be in the best interest of the County. The services would commence early in Fiscal Year 07/08 and continue through to June 30, 2008, with an option to re-new annually for two years.

All services will be performed as directed by the Department of Public Health, HIV/AIDS Program in accordance with all current policies. Four contracts are requested for the following non-profit agencies:

Bienestar Human Services	\$54,882
Desert AIDS Program	\$257,108
First Chance/Y-Chow	\$24,949
Inland AIDS Project	\$157,177

PRICE REASONABLENESS: The basis for determining the awards of the services contracts was primarily the capability of the vendor to provide the service as prescribed by the County and in accordance with any State or Federal regulations governing the implementation of services. In addition, the selected vendors showed extraordinary strengths in being able to bring the education program to those targeted community areas most prone to the spread of HIV/AIDS. Lastly, the cost elements for the proposals were compared, indicating a favorable price for those vendors selected based on personnel costs.