

2007-10-197

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

bill



FROM: Department of Facilities Management

SUBMITTAL DATE:
September 27, 2007

SUBJECT: Owner's Representative Services for San Jacinto Animal Shelter

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached Agreement between the County of Riverside and Harris & Associates in the amount of \$399,247 (Attachment A) and authorize the Chairman to execute the Agreement on behalf of the County; and
2. Authorize the Director of Facilities Management to administer the Agreement in accordance with applicable Board policies.

BACKGROUND: On March 23, 2007, Facilities Management advertised a Request for Qualifications (RFQ) to select a firm to provide Owner's Representative Services for the San Jacinto Animal Shelter. The RFQ was distributed for the purpose of selecting the most qualified construction management firm.

(Continued on Page 2)

RF:FG:lmh
Project #FM0811001843

Robert Field, Director
Department of Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 399,247	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	07/08

SOURCE OF FUNDS: CIP funds to be reimbursed with CORAL Bond Proceeds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature

Jennifer L. Sargent

- Policy
- Consent
- Policy
- Consent

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: 3.15, 03/23/07; 3.28, 01/31/06; 3.70, 07/13/04

District: 3

Agenda Number:

3.21

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

FORM APPROVED COUNTY COUNSEL
BY: *H.S. [Signature]*
MARSHA L. VICTOR 10-17-07
DATE

Departmental Concurrence

[Signature]
Reviewed by
CIP TEAM
E.M. Hays

Department of Facilities Management
Owner's Representative Services for San Jacinto Animal Shelter
September 27, 2007
Page 2

BACKGROUND: (Continued)

Per Board policy H-7 and the Government Code, a committee made up of representatives from Facilities Management was formed to interview and review each firm's qualifications. After reviewing all submitted Statement of Qualifications (SOQ) and conducting interviews, Harris & Associates was selected. The selected firm offers particular strengths, experience, and capabilities in providing construction management/owner's representative services for projects with the size and complexity of the San Jacinto Animal Shelter.

The attached Agreement was negotiated with the assistance of County Counsel and County Risk Management. County Counsel has reviewed and approved the Agreement as to legal form.