

2007.09.179

608



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
September 25, 2007

**SUBJECT:** First Amendment to Lease – Department of Public Social Services, Riverside

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached First Amendment to Lease and authorize the Chairman of the Board to execute the same on behalf of the County; and
2. Authorize the Auditor-Controller to adjust the FY 2007/08 budget for Facilities Management's Real Property (10000-7200400000).

**BACKGROUND:** (Commences on Page 2)

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller

RF:HR:pa  
11.185

BY: Samuel Wong  
Samuel Wong Deputy

Robert Field, Director  
Department of Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$105,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 6,930	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 4,585	For Fiscal Year:	07/08

**SOURCE OF FUNDS:** Federal 57.6%; State 29.9%; County 6.6%; Realignment 5.8%; Other .1%

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: Jennifer L. Sargent  
Jennifer L. Sargent

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL  
BY: Gordon V. Woo 10/11/07  
DATE: 10/11/07  
Departmental Counsel/Beebe, DPSS

Dep't Recomm.:  Consent  Policy

Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: 5/15/07; #3.18

District: 1

Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.22

**BACKGROUND:** DPSS leases office and warehouse space at 731 Palmyrita in Riverside, which is utilized primarily as their Records Management Center for active and closed files. In an effort to update and streamline their records storage operation, DPSS will be installing an electronic filing system encompassing a footprint of approximately 10,000 square feet. The filing system will require improvements to the building to accommodate its operation and this First Amendment to Lease addresses those modifications.

Lessor: Koch Investments, LP  
P.O. Box 21185  
Los Angeles, CA 90021

Premises Location: 731 Palmyrita, Riverside

Size: 81,206 square feet

Improvements: Not to exceed \$200,000.00 to be reimbursed in 3 payments over three (3) fiscal years plus ten (10%) percent interest.

RCIT: \$35,526.84

The attached First Amendment to Lease has been reviewed and approved by County Counsel as to legal form.

**FINANCIAL DATA:** All associated cost for this First Amendment to Lease will be fully funded through DPSS funds. DPSS has budgeted for these costs in FY 2007/2008; however, Facilities Management requires a budget adjustment to its FY 2007/2008 Real Property (10000-7200400000) budget to cover related transactional costs with the property owner. While Facilities Management will front the costs for this First Amendment to Lease with the property owner, DPSS will reimburse Facilities Management for all associated lease costs related to this property.

## Schedule A

### Increase Appropriations:

✓10000-7200400000-526700 - Rent/Lease Buildings ✓	\$105,000.00
✓10000-7200400000-572500 – Intra – Leases ✓	(\$105,000.00)