



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FORM APPROVED COUNTY COUNSEL
BY: H. Decker 10-17-07
MARSHA L. VICTOR DATE
Departmental Concurrence

FROM: Department of Facilities Management and Assessor-County Clerk-Recorder

SUBMITTAL DATE:
June 28, 2007

SUBJECT: Assessor - County Clerk - Recorder Air Conditioning System for Data Room - Plans and Specifications

RECOMMENDED MOTION: That the Board of Supervisors approve the plans and specifications for the Assessor-County Clerk-Recorder Data Room Air Conditioning System and authorize the Clerk of the Board to advertise for bids.

BACKGROUND: The Assessor-County Clerk-Recorder initiated a project to construct an air conditioning system in their data room for the Gateway Building through Facilities Management's Form 5 process. The contract documents are now complete and Facilities Management requests approval to solicit bids for construction of the project. Facilities Management will return to the Board with a Form 11 for approval of the total project budget and award of the construction contract to the lowest responsive and responsible bidder.

Larry W. Ward
Assessor-County Clerk-Recorder

Robert Field, Director
Department of Facilities Management

RF:NC:drt
Project: 20062790

FINANCIAL DATA	Current F.Y. Total Cost:	\$0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	N/A
	Annual Net County Cost:	\$0	For Fiscal Year:	07/08

SOURCE OF FUNDS: Reimbursement for services	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
BY:
Jennifer L. Sargent
County Executive Office Signature

Dep't Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy