

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

822



**FROM:** Assessor-County Clerk-Recorder

**SUBMITTAL DATE:**  
11/06/2007

**SUBJECT:** Approve the Recorder's office to be open to the public on December 24, 2007 and December 31, 2007.

**RECOMMENDED MOTION:** Move that the Board of Supervisors:

- 1) Approve the Recorder's office located at 2724 Gateway Drive in Riverside to be open to the public on the County established holidays of December 24, 2007 and on December 31, 2007 from 8:00 a.m. to 4:30 p.m.

**BACKGROUND:** County of Riverside Ordinance 358 establishes office hours for County business and identifies County Holidays including December 24 and December 31 when they fall on Monday. Resolution 94-258 (established pursuant to Government Code Section 27361.4(b)) provides that \$1.00 is collected per recorded document when the County Recorder is open every business day except for legal and judicial holidays. December 24, 2007 and December 31, 2007 are not legal or judicial holidays as defined by Section 135 of the Code of Civil Procedure or Government Code Section 6700. Therefore, in order to continue the collection of the \$1.00 per recorded document, the Recorder must remain open on December 24, 2007 and December 31, 2007. On November 4, 2003, Agenda Number 3.3, the Board of Supervisors took action to allow the County Recorder to remain open two of the holidays during Christmas and New Year's.

*Larry W. Ward*  
\_\_\_\_\_  
Larry W. Ward, Assessor/County Clerk-Recorder

FORM APPROVED COUNTY COUNSEL  
BY: *DOROTHY L. BONN* 11-6-07  
DATE

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 12,500	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2007-08

<b>SOURCE OF FUNDS:</b> Reserve Fund Balance for Modernization	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Rob Rockwell*  
Rob Rockwell

County Executive Office Signature

Dep't Recomm.:  Policy  Policy  
 Per Exec. Ofc.:  Consent  Consent

3.9