

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

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**FROM:** Human Resources Dept.

**SUBMITTAL DATE:**  
November 9, 2007

**SUBJECT:** Classification addition to Human Resources Department-TAP; State of California mandated minimum wage adjustment; and amend Ordinance No. 440 pursuant to Res. No. 440-8755 submitted herewith.

**RECOMMENDED MOTION:** That the Board approve the attached Resolution No. 440-8755.

**BACKGROUND:** Departments throughout the County provide student interns with the opportunity to comply with undergraduate and graduate internship requirements. The students gain valuable experience as do the County mentors. It is requested that a classification be established for this unpaid volunteer internship which describes the duties of an internship assignment.

Effective January 1, 2007, A.B. 1835 raised the State of California minimum wage in two phases: The first increase raised the minimum wage from \$6.75 per hour to \$7.50 per hour, effective January 1, 2007. The second increase, effective January 1, 2008, raises the minimum wage from \$7.50 per hour to \$8.00. There are approximately 90 employees affected by this change in the minimum wage.

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Ronald W. Komers  
Asst. County Executive Officer/Human Resources Dir.

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 26,910	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2007/08

<b>SOURCE OF FUNDS:</b> Departmental Budget	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
\_\_\_\_\_  
Elizabeth J. Olson

**County Executive Office Signature**

- Consent
- Policy
- Consent
- Policy

Dep't Recomm.:  
Per Exec. Ofc.:

**Prev. Agn. Ref.:** | **District:** | **Agenda Number:** 3.30

**CLASSIFICATION ADDITION: Temporary Assistant Program**

Temporary Assistant – Student Intern: It is recommended to add this class to the Class and Salary Listing at salary plan/grade EXE 120 (\$0). This unpaid student intern classification will be used throughout County departments to assist undergraduate and graduate students in complying with required supervised work experience in a specific professional vocation.

Since this is an unpaid classification, there is no cost impact. The class specification is attached.

**Minimum Wage Adjustment**

Effective January 1, 2008, A.B. 1835 raises the State of California minimum wage from \$7.50 per hour to \$8.00 per hour. There are approximately 90 employees affected by this change.

RESOLUTION NO. 440-8755

BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on November 20, 2007, that pursuant to Section 4.C. of Ordinance No. 440, the Assistant County Executive Officer/Human Resources Director is authorized to amend the Class and Salary Listing of Ordinance No. 440, operative the beginning of the pay period following approval, as follows:

<u>Job Code</u>	<u>+/-</u>	<u>Class Title</u>	<u>Salary Plan/Grade</u>
13894	+	Temporary Assistant – Student Intern	EXE 001

BE IT FURTHER RESOLVED that pursuant to Section 5.A. of Ordinance No. 440, the Assistant County Executive Officer/Human Resources Director is authorized to make the following listed change(s), operative the beginning of the pay period following approval, as follows:

<u>Job Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
13894	+30	1131800000	Temporary Assistant – Student Intern

BE IT FURTHER RESOLVED that pursuant to Section 8.C. of Ordinance No. 440, the Assistant County Executive Officer/Human Resources Director is authorized to amend the Class and Salary Listing of Ordinance No. 440, operative *January 1, 2008*, as follows:

<u>Job Code</u>	<u>Class Title</u>	<u>From Salary Plan/Grade</u>	<u>To Salary Plan/Grade</u>
57720	Employment Program Aide	EXE 120 (\$7.5000 - \$7.5000)	EXE 120 (\$8.0000 - \$8.000)
9400	Laborer - Fair	UPE A10 (\$7.6875 - \$24.7436)	UPE A10 (\$8.0000 - \$24.7436)
13814	Public Service Employee A	EXE 106 (\$7.5000 - \$10.7712)	EXE 106 (\$8.0000 - \$10.7712)

1	13871	Temporary Assistant	EXE 112 (\$7.5000 - \$138.9232)	EXE 112 (\$8.0000 - \$138.9232)
2	13883	Temporary Assistant Exempt	EXE 112 (\$7.5000 - \$138.9232)	EXE 112 (\$8.0000 - \$138.9232)
3	13886	Temporary Assistant – Per Diem	EXE 112 (\$7.5000 - \$138.9232)	EXE 112 (\$8.0000 - \$138.9232)
4	13884	Temporary Assistant Exempt – Per Diem	EXE 112 (\$7.5000 - \$138.9232)	EXE 112 (\$8.0000 - \$138.9232)
5	13891	Temporary Assistant Floater - CNF	EXE 112 (\$7.5000 - \$138.9232)	EXE 112 (\$8.0000 - \$138.9232)
6	13888	Temporary Assistant Floater - LIUNA	EXE 112 (\$7.5000 - \$138.9232)	EXE 112 (\$8.0000 - \$138.9232)
7	13890	Temporary Assistant Floater - MGT	EXE 112 (\$7.5000 - \$138.9232)	EXE 112 (\$8.0000 - \$138.9232)
8	13889	Temporary Assistant Floater - SEIU	EXE 112 (\$7.5000 - \$138.9232)	EXE 112 (\$8.0000 - \$138.9232)
9	13892	Temporary Assistant Floater – SEIU-NE	EXE 112 (\$7.5000 - \$138.9232)	EXE 112 (\$8.0000 - \$138.9232)
10	13893	Temporary Assistant Floater - Waste	EXE 112 (\$7.5000 - \$138.9232)	EXE 112 (\$8.0000 - \$138.9232)
11	57711	Senior Citizen Nutrition Program Assistant	UPE 100	UPE 105
12	57721	Service Aide I	EXE 120 (\$7.5000 - \$7.5000)	EXE 120 (\$8.0000 - \$8.000)
13	74118	Student Aide II	EXE 120 (\$7.5000 - \$7.5000)	EXE 120 (\$8.0000 - \$8.000)

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15 11/08/2007  
16 440 Resolutions\KC  
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