

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

845



FROM: Human Resources Dept.

SUBMITTAL DATE:
October 1, 2007

SUBJECT: In Principle Approval to seek temporary space to house staff displaced during 7th floor CAC remodel for the Human Resources Department.

RECOMMENDED MOTION: That the Board of Supervisors grant in-principle approval to seek an additional 5,000 square feet of administrative space within the County Administrative Center (CAC) or leased space within one block of the CAC.

BACKGROUND: The Human Resources Department requires the temporary additional space due to the expanded scope of the 7th floor re-model recently approved by your Board. Approximately 45-50 staff positions including Human Resources senior executive staff, must vacate for 6-9 months during construction.

Departmental Concurrence

Ronald W. Komers
Asst. County Executive Officer/Human Resources Dir.

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 13,250	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 13,250	Budget Adjustment:	No
	Annual Net County Cost:	\$ 13,250	For Fiscal Year:	2007-08
SOURCE OF FUNDS: 10000-11301-00000-526700				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY:
Elizabeth J. Olson

County Executive Office Signature

Policy Policy

Consent Consent

Dept. Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: 09/18/07; 3.19

District: All

Agenda Number:

3.31



ENDORSEMENT

Human Resources Department City of Riverside

The Department of Facilities Management concurs with this request from the Human Resources Department for 7,500 square feet of office space in the City of Riverside. There is no County owned space available meeting this requirement. The request meets County Space Standards.

The information listed below summarizes the requirements provided by the Community Health Agency.

Lead Time: Three (3) months

Size: 7,500 square feet

Term: One year

Lease Cost: \$2.25 per square foot

RCIT Costs: \$135,522.92

Services: County pays for electric and telephone service, Lessor to provide all other utilities.

By: 

Robert Field, Director
Department of Facilities Management

TW:pa
10/22/07

11.262