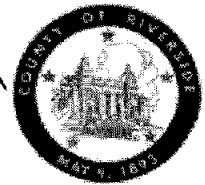


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

819



**FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES**

**SUBMITTAL DATE:**  
September 18, 2007

**SUBJECT:** Professional Service Agreement #AA3580-00 for the Student Intern Program with California State University, Los Angeles

**RECOMMENDED MOTION:** That the Board of Supervisors approve and:

1. Authorize the Chairman to sign the Contract Agreement #AA3580-00 between DPSS and California State University, Los Angeles for the period of November 1, 2007 through June 30, 2008;
2. Authorize the Purchasing Agent to approve and execute any future amendments to the Agreement and exercise renewal options as requested by DPSS; and
3. Authorize the Director of DPSS to administer the terms of the Agreement.

(CONTINUED - 2 PAGES IN TOTAL)

*Susan Loew*

Susan Loew, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2007/2008

**SOURCE OF FUNDS:** N/A

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Debra Cournoyer*  
Debra Cournoyer

**County Executive Office Signature**

Dept Recomm.:  Consent  Policy  
Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** 01/23/07, #3.34;  
11/18/03, #3.25; 09/09/03, #3.58

**District:** All

**Agenda Number:**

3.35

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

Purchasing: *Mark Seller*  
Mark Seller, Assistant Director

Departmental Concurrence

*Larise R. McKenna*  
Larise R. McKenna  
County Counsel

**TO: BOARD OF SUPERVISORS**

**DATE: 09/18/2007**

**Page: 2**

**SUBJECT:** Professional Service Agreement #AA3580-00 for the Student Intern Program with California State University, Los Angeles

**BACKGROUND:**

The student internship program prepares students for entry into the social work profession, specifically for children's and adult services division. The experience with DPSS provides an opportunity for students to gain an understanding of working in the public sector and assists the department in recruitment of social work staff.

The educational institutions field instruction provides for building on previous life and work experience as well as for the development of new areas of professional competence. It provides the opportunity for the student to engage in selected and organized activities, on behalf of Riverside County clients, that apply the social work skills, knowledge, and values learned in the classroom.

The student interns are thoroughly screened which may include, but is not limited to criminal background checks, drug testing, and physical checks prior to initial field placement. Students do not carry a caseload and each student intern has a mentor who provides hands-on supervision for them by observation and interaction.

DPSS currently has student internship agreements with Loma Linda University, La Sierra University, California State University, San Bernardino, and California State University, Long Beach. Through these Programs, it will help students assimilate into the DPSS environment.

This agreement was negotiated without competition in accordance with California Department of Social Services (CDSS) manual section 23-650, paragraph 1.14, which states that contracts may be negotiated without formal advertising "for any service to be rendered by any federal, state or local governmental agency, public University, public college or other public educational institution."

Therefore, the Director of DPSS requests that the Board approve and execute the attached Agreement #AA3580-00 between Riverside County Department of Public Social Services (DPSS) and California State University, Los Angeles.

**FINANCIAL DATA:** No County General Funds will be required.

**CONCUR/EXECUTE –** County Purchasing

**SL:ns**