

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

861



FROM: Registrar of Voters

SUBMITTAL DATE:
November 13, 2007

SUBJECT: Selection of ballot printer and mailing services' vendor

RECOMMENDED MOTION: That the Board of Supervisors authorize the Purchasing Agent to execute a two year agreement with K&H Integrated Print Solutions for ballot printing and mailing services; and furthermore, authorize the Purchasing Agent to execute the option to extend services for an additional year, if requested by the Registrar of Voters.

BACKGROUND: The Purchasing Department issued a Request for Proposals (RFP) on behalf of the Registrar of Voters on October 29, 2007 for printing and mailing of Riverside County's new Optech ballots. All five ballot printers certified by the State of California to print Optech ballots were sent the RFP. Three qualified bidders submitted proposals: Sequoia Voting Systems, K&H Integrated Print Solutions, and Runbeck Election Services. While K&H and Sequoia were roughly equivalent in pricing, for the complete line of services, including ballot mailing, K&H was judged superior based on our experience and customer references.

The contract will cover elections in 2008 and 2009, with an option to extend for an additional year. Services include printing, addressing and mailing vote-by-mail ballots as well as providing all polling place paper ballots and test ballots. Due to the impending February 5, 2008 Presidential Primary, it is requested the Purchasing Agent be authorized to finalize and execute an agreement immediately with K&H based on their responsive bid.

Barbara Dunmore

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Registrar of Voters

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 300,000*	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 300,000*	Budget Adjustment:	No
	Annual Net County Cost:	\$ Varies	For Fiscal Year:	2007/08

SOURCE OF FUNDS: General Fund	*per countywide election	Positions To Be Deleted Per A-30	<input type="checkbox"/>
		Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
Jennifer L. Sargent
BY _____
Jennifer L. Sargent

County Executive Office Signature

Policy Policy

Consent Consent

Dept't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.:

District: ALL

Agenda Number:

3.42

Department of Competency

Purchasing: Mark Selter, Assistant Director