

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

222



FROM: Stanley L. Sniff Jr., Sheriff-Coroner

SUBMITTAL DATE:
11/16/07

SUBJECT: Approval of Budget Adjustments to Purchase Furniture and Make Office Modifications for the Sheriff's Information Services Bureau

RECOMMENDED MOTION: Move that the Board of Supervisors approve and direct the Auditor-Controller to make the necessary budget adjustments on the attached Schedule A enabling the Sheriff's Information Services Bureau to utilize Automated County Warrant System Sub funds for furniture purchases and a minor office construction project.

BACKGROUND: With Board approvals (3.28 5/8/07, 3.96 7/31/07), the Sheriff's Information Services Bureau (ISB) phased in the replacement of badly worn and broken furniture throughout its offices and constructed a handicapped accessible and ergonomically correct front counter for the County Warrant Bank office.

Now Sheriff's ISB is requesting additional furniture purchases totaling \$18,615. In addition, the Bureau proposes to install motorized rollup windows at its front counter for a cost of \$15,515. Per State Penal Code Section 853.7, revenue from the County's Automated Warrant System Sub Fund can be utilized for these purchases.

Departmental Concurrence

BR 08-054

[Signature]
Stanley L. Sniff Jr., Sheriff-Coroner *for* *Will Taylor*

| | | | | |
|-----------------------|-------------------------------|----------|-------------------------|------------|
| FINANCIAL DATA | Current F.Y. Total Cost: | \$34,130 | In Current Year Budget: | No |
| | Current F.Y. Net County Cost: | \$0 | Budget Adjustment: | Yes |
| | Annual Net County Cost: | \$0 | For Fiscal Year: | FY 2007-08 |

| | | |
|--|----------------------------------|-------------------------------------|
| SOURCE OF FUNDS: Automated County Warrant System Trust Fund | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| | Requires 4/5 Vote | <input checked="" type="checkbox"/> |

C.E.O. RECOMMENDATION:

APPROVE
BY: *[Signature]*
Steve P. Schubert

County Executive Office Signature

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller
SAMUEL WONG
BY: *[Signature]* Deputy

Dept's Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

Schedule A

Increase Appropriations:

| | | |
|---------------------------|------------------------|-------------------|
| 10000-2500200000-522310 ✓ | Maintenance-Building ✓ | \$15,515 |
| 10000-2500200000-523680 ✓ | Office Equipment ✓ | <u>18,615</u> |
| | Total | \$34,130 ✓ |

Memo Line Only:

| | | |
|-------------------------|---------------------------------|----------|
| 11087-2500200000-308142 | Automated County Warrant System | \$34,130 |
|-------------------------|---------------------------------|----------|