

2007-11-216

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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FORM APPROVED COUNTY COUNSEL
BY: H. V. Victor 11/19/07
MARSHAL VICTOR DATE

FROM: Department of Facilities Management

SUBMITTAL DATE:
October 31, 2007

SUBJECT: Glen Oaks Fire Station - Architectural Services Agreement

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached architectural and engineering services agreement between the County of Riverside and Nicoloff and Associates, Inc. of San Diego, California, in the amount of \$261,280 (Attachment A), and a reimbursable allowance of \$8,326, and authorize the Chairman to execute the agreement on behalf of the County; and
2. Authorize the Director of Facilities Management to administer the agreement in accordance with applicable Board policies.

BACKGROUND: On May 30, 2007, Facilities Management advertised a Request for Qualifications (RFQ) regarding the selection of a firm to provide architectural services for the proposed project.

(Continued on Page 2)

Lisa Brandl,

Lisa Brandl for

Robert Field, Director

Department of Facilities Management

RF:DW:trv

Project #FM08270003809

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 269,606	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	07/08

SOURCE OF FUNDS: Developer Impact Fees (DIF)	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Jennifer L. Sargent*
Jennifer L. Sargent

County Executive Office Signature

Consent
 Policy

 Consent
 Policy

 Dept't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.:

District: 3

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.25

BACKGROUND: (Continued)

The RFQ was submitted with the purpose of selecting the most qualified firm to design a new 8,000 square foot fire station for the Riverside County Fire Department in the Glen Oaks service area.

Per Board Policy H-7 and the Government Code, a selection committee was formed that included representatives from Facilities Management and the Fire Department to review each firm's qualifications and to interview selected firms. After reviewing all of the submitted Statements of Qualifications and conducting interviews, Nicoloff and Associates, Inc. was selected. This firm offers particular strengths, experience, and capabilities deemed necessary for the design of fire stations and during their interview, they presented many good solutions to typical design issues encountered for this type of facility.

County Counsel has reviewed and approved the agreement as to legal form.