

2007-11-240

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

366



FORM APPROVED COUNTY COUNSEL  
BY: M. Victor 12/06/07  
DATE: MARSHAL VICTOR

**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
November 27, 2007

**SUBJECT:** Plans and Specifications – CAC 3<sup>rd</sup> Floor Renovation Project

**RECOMMENDED MOTION:** That the Board of Supervisors approve the plans and specifications for the renovation of the 3<sup>rd</sup> Floor at the Riverside County Administrative Center (CAC) and authorize the Clerk of the Board to advertise for bids.

**BACKGROUND:** This project will renovate approximately 3,800 square feet of office space occupied by the Auditor Controller located on the 3<sup>rd</sup> floor of the CAC. The plans and specifications are complete and Facilities Management requests approval to solicit bids for the project. Facilities Management will return to the Board with a Form 11 for approval of the total project budget and award of the construction contract to the lowest responsive and responsible bidder. County Counsel has approved the specifications as to legal form.

CM HANS  
Ols

RF:NS:trv  
Project #FM08130003732

Robert Field, Director  
Department of Facilities Management

|                |                               |      |                         |       |
|----------------|-------------------------------|------|-------------------------|-------|
| FINANCIAL DATA | Current F.Y. Total Cost:      | \$ 0 | In Current Year Budget: | N/A   |
|                | Current F.Y. Net County Cost: | \$ 0 | Budget Adjustment:      | N/A   |
|                | Annual Net County Cost:       | \$ 0 | For Fiscal Year:        | 07/08 |

**SOURCE OF FUNDS:** Capital Improvement Program Funds

|                                  |                          |
|----------------------------------|--------------------------|
| Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| Requires 4/5 Vote                | <input type="checkbox"/> |

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
Jennifer L. Sargent

County Executive Office Signature

Policy  
 Policy  
 Consent  
 Consent  
 Dept't Recomm.:  
 Per Exec. Ofc.:

Prev. Agn. Ref.:

District: 2

Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.31