

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

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**FROM:** Transportation and Land Management Agency (TLMA)  
Administrative Services Department  
**SUBJECT:** Geographic Information Services Desktop Fee

**SUBMITTAL DATE:**  
December 7, 2007

**RECOMMENDED MOTION:** That the Board of Supervisors:  
1. Approve the recommended GIS Desktop Fee.

**BACKGROUND:**

In October of 2006, the Auditor-Controller conducted an audit of the Transportation and Land Management Agency's (TLMA) Geographic Information System (GIS) budget, its GIS Trust fund and the TLMA budgeting process as it relates to charges assessed to both TLMA and non-TLMA users of GIS software and system support. Since 1988, county departments have paid TLMA an annual fee for GIS software and system support. The Auditor-Controller recommended that TLMA replace this annual fee with a Desktop fee or a per-user/per-connection fee for the annual GIS software and system support. In addition, it was recommended that carryover funds from the GIS Trust be used to underwrite the cost of providing GIS software and system support to county departments.

Based on these recommendations, TLMA Administrative Services Department calculated a Desktop fee using a methodology designed by the Auditor/Controller's office. The desktop fee of \$1,200 reflects the estimated cost of providing these services, less \$650,000 from the GIS Trust to underwrite these costs. County departments were informed of the proposed desktop change as FY 07-08 budgets were being prepared. In general, this resulted in a decrease to departmental costs.

*Katherine Gifford*

Katherine Gifford, Director  
TLMA Administrative Services Department

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	N/A	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	N/A	Budget Adjustment:	No
	Annual Net County Cost:	N/A	For Fiscal Year:	FY 07/08

<b>SOURCE OF FUNDS:</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	

**C.E.O. RECOMMENDATION:** APPROVE  
By *Tina Grande*  
County Executive Office Signature  
Tina Grande

FISCAL PROCEDURES APPROVED  
 ROBERT E. BYRD, AUDITOR-CONTROLLER  
 BY MICHAEL G. ALEXANDER  
 Dep't Recomm.:  Consent  Policy   
 Per Exec. Ofc.:  Consent  Policy