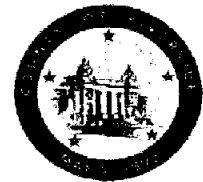


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

555



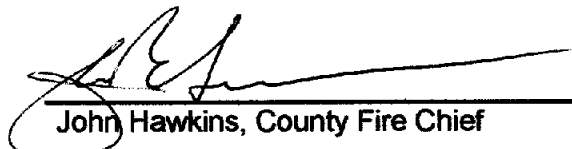
**FROM:** FIRE

**SUBMITTAL DATE:** December 27, 2007

**SUBJECT:** Approval of (RCTOA) Riverside County Training Officers' Association and San Bernardino County Fire Department Training & Safety Division as Single Source vendors to provide required State Certified training service.

**RECOMMENDED MOTION:** Move that the Board of Supervisors  
Approve the single source purchase for training utilizing Riverside County Training Officers' Association for the amount of \$70,240 and San Bernardino County Fire Department Training & Safety Division for the amount of \$21,000, without securing competitive bids, in the total amount of \$91,240 and authorize the Purchasing Agent to award the contract on behalf of the County.

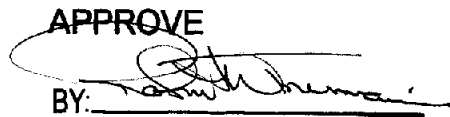
**BACKGROUND:** Provided is a breakdown of training that the Riverside County Regional Training Program will provide to all of the fire agencies within the County. The funding for these courses is provided by the State Homeland Security Program (SHSP) via the Riverside County Anti Terrorism Approval Authority (ATAA) Board. The total expenditure outlined above is 100% reimbursable from the State Homeland Security Program for Grant Year 06' which terminates on March 31, 2008.

  
John Hawkins, County Fire Chief

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	91,240	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	0	Budget Adjustment:	No
	Annual Net County Cost:	0	For Fiscal Year:	N/A

<b>SOURCE OF FUNDS:</b> State Homeland Security Grant 100%	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	

**C.E.O. RECOMMENDATION:**


APPROVE  
  
BY: Robert Tremaine

**County Executive Office Signature**

Dept Recomm.:  Consent  Policy  
Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** | **District:** All | **Agenda Number:**

3.5

Purchasing:   
Billy Cornett, Purchasing Manager  
Department Concurrence

TO: BOARD OF SUPERVISORS

DATE: December 27, 2007

SUBJECT: Single Source  
Vendors to provide required State Certified Training

PAGE: 2

**BACKGROUND (continued):** Training Classes of this type are very specific in nature and are offered by a limited number of sources; specifically California State Fire Marshal authorized and approved instructors as well as training sites, as is the case for the Rescue Systems 1 classes.

Following is a list of classes we intend to deliver for the Riverside County Fire Agencies by course title and cost:

Rescue Systems 1 student)	\$23,200.00/class	(Class = 40 Students @ \$580.00/per student)
Rescue Systems 1 student)	\$23,520.00/class	(Class = 48 Students @ \$483.00/per student)
Rescue Systems 1 student)	\$23,520.00/class	(Class = 48 Students @ \$483.00/per student)
ICS-300	\$2200.00/class	(Class = 40 students @ \$55.00/per student)
ICS-300	\$2200.00/class	(Class = 40 students @ \$55.00/per student)
ICS-400	\$2200.00/class	(Class = 40 students @ \$55.00/per student)
ICS-400	\$2200.00/class	(Class = 40 students @ \$55.00/per student)
ICS Fire Command 1C student)	\$5950.00/class	(Class = 25 students @ \$238.00/per student)
ICS Fire Command 1C student)	\$6250.00/class	(Class = 25 students @ \$250.00/per student)

(These classes will be provided by the Riverside County Training Officers Association)

Please note that this specialized training must be conducted at an approved California State Fire Marshal training site. There are only 2 of these approved sites available that are proximal to our area. Therefore, we received proposals from both the Riverside County Training Officers Association (utilizing San Marcos Fire's training venue) as well as San Bernardino County Fire Department's site. No other local vendors were available to provide this training without adversely affecting the costs of providing the training. If we go beyond the local area, we would incur additional expenses such as travel, lodging and per diem.

**PRICE REASONABLENESS:**

The pricing per student and total class pricing is comparable with the same classes offered elsewhere in the State of California at State Fire Marshal approved sites. The vendors listed have given Riverside County Fire price reductions in the form of "No Charge" for use of approved sites.

The end result will be a benefit to the County of Riverside by increasing the number of Public Safety Personnel trained in these specialized techniques for disaster emergency rescues.

Date: December 27, 2007  
From: John Hawkins Department/Agency: Fire  
To: Board of Supervisors  
Via: Purchasing Agent

Subject: Single Source Procurement; Request for training services provided by (RCTOA) Riverside County Training Officers' Association and San Bernardino County Fire Department Training & Safety Division

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested:

Training services from California State Fire Marshal authorized and approved instructors as well as training sites for Fire Department Rescue Systems I and various ICS classes.

Supplier being requested:

RCTOA-Riverside County Training Officers' Association  
P. O. Box 70104  
Riverside, CA 92513-7014  
Tel: (951) 571-6311  
And

San Bernardino County Fire Department Training & Safety Division  
157 West Fifth Street, Second Floor  
San Bernardino, CA 92415-0451  
Tel: (909) 387-5974

Alternative suppliers that can or might be able to provide supply/service:

Yes, but no other local vendors meet the requirements as outlined above by the California State Fire Marshal.

Extent of market search conducted:

Minimal research conducted, due to the lack of local qualified and authorized training sites available in the surrounding Counties. One local site, City of Riverside Fire Department, is currently under reconstruction rendering site unavailable.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

There are only two California Fire Marshal authorized and approved sites available that are proximal to our area. RCTOA utilizing San Marcos Fire's training venue and San Bernardino County Fire Departments' site.

Reasons why my department requires these unique features and what benefit will accrue to the county:

The end result will be a benefit to the County of Riverside by increasing the number of Public Safety Personnel trained in these specialized techniques for disaster emergency rescues.


Price Reasonableness:

Training classes of this type are very specific in nature and are offered by a limited number of sources. Specifically California State Fire Marshal authorized and approved instructors as well as training sites. No other local vendors were available to provide this training without adversely affecting the costs of providing the training. If we go beyond the local area, we would incur additional expenses such as travel, lodging and per diem.

RCTOA-Riverside County Training Officers' Association cost for training \$70,240  
San Bernardino County Fire Department Training & Safety Division cost \$21,000  
Amount Totaling: \$91,240. The pricing per student and total class pricing is comparable with the same classes offered elsewhere in the State of California at State Fire Marshal approved sites. The vendors listed have given Riverside County Fire price reductions in the form of "No Charge" for use of approved sites.


Does moving forward on this product or service further obligate the county to future similar contractual arrangements?

It is not anticipated, as these courses will satisfy the State Homeland Security Program for Grant Year 06', the Riverside County Anti Terrorism Approval Authority Board, and the California State Fire Marshal requirements.

  
\_\_\_\_\_  
Department Head Signature 12/28/07  
Date

Purchasing Department Comments:

Approve       Approve with Condition/s       Disapprove

  
\_\_\_\_\_  
Purchasing Agent 12/28/07  
Date