

506

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Department of Mental Health

SUBMITTAL DATE:
November 9, 2007

SUBJECT: In-Principle Approval for Leased Space, Department of Mental Health Western Region.

RECOMMENDED MOTION: Move that the Board of Supervisors authorize in-principle, the County Leasing Officer to seek office space and negotiate a full-service, five year lease for approximately 15,000 square feet in the Riverside area.

BACKGROUND: The Department of Mental Health's Western Region is continuing to look to relocate its Central Adult Clinic in order to accommodate the expansion of services through the Mental Health Services Act (MHSA).
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Departmental Concurrence

JW:amf

Jerry Wengerd

Jerry Wengerd, Director
Department of Mental Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2007/2008

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

Dep't Recomm.:
Per Exec. Ofc.:

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SUBJECT: In-Principle Approval for New Leased Space, Department of Mental Health Western Region.

BACKGROUND: (Continued)

Originally the Department requested 3,850 square feet for the Central Clinic Adult Services, which was approved by the Board of Supervisors on November 7, 2006, item no. 3.23. The requested square footage has been increased to 15,000 square feet. The additional space is needed to support the expansion of services funded by the various implementation phases of MHSA. These services require private offices, large group/conference rooms, interview rooms, clerical/reception area, Welcome Center office (lobby), adequate public and employee parking, as well as, secured parking for County vehicles. At the present facility parking is inadequate.

FINANCIAL INFORMATION

The Department will need approximately 15,000 square feet of space to house the additional staff and office supplies/equipment.

There are sufficient funds in the Department of Mental Health budget to fund this additional office space. No additional County Funds are required.



ENDORSEMENT

Department of Mental Health Leased Space in Riverside

The Department of Facilities Management concurs with this request from the Department of Mental Health for approximately 15,000 square feet. There is no County owned space available. This request meets County space standards.

The information listed below was used as an estimate in determining this Endorsement:

Lead Time:	Six (6) months
Size:	15,000 Square Feet
Term:	Five (5) Years
Lease Cost:	To be determined.
Communication Cost/ Data Cost:	\$184,541.76
Services:	County to pay electrical. Lessor to provide and pay for all other services.

By: 

Robert Field, Director
Department of Facilities Management

MH:pa
11/29/07

11.366