

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

511



**FROM:** DPSS-Community Action Partnership of Riverside County

**SUBMITTAL DATE:**  
December 21, 2007

**SUBJECT:** Change Order #1 to TALK Agreement #UO5630 with Richard Heath and Associates, Inc. for the Targeted Community Based Outreach Program.

**RECOMMENDED MOTION:** That the Board of Supervisors ratify and

- 1) Authorize the Chairman of the Board to sign the attached Change Order #1 to the Telephone, Advice, Laws, Knowledge (TALK) Agreement #U05630 between Richard Heath and Associates, Inc. (RHA) and the Department of Public Social Services-Community Action Partnership of Riverside County (DPSS-CAP Riverside) to 1) increase the maximum agreement amount from \$5,500 to \$8,650; and 2) extend the end of the term from August 31, 2007 to November 30, 2007; and
- 2) Instruct the Auditor Controller to adjust the budget as detailed in the Attached Schedule A;

Continued (3 Pages total)

*Lois J. Carson*  
Lois J. Carson, CCAP, Executive Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 3,150	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	07/08

<b>SOURCE OF FUNDS:</b> 100% Richard Heath and Associates, Inc.	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE  
BY: *Debra Cournoyer*  
Debra Cournoyer

**County Executive Office Signature**

FISCAL PROCEDURES APPROVED  
 ROBERT E. BYRD, AUDITOR-CONTROLLER  
 BY: *[Signature]* 12/17/07  
 SUSANA GARCIA-BOCANEGRA  
 Departmental Concurrence

FORM APPROVED COUNTY COUNSEL  
 BY: *[Signature]* 12/13/07  
 LARISA R-MCKENNA  
 DATE

Dept' Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

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**BACKGROUND:**

On 7/17/07 (Agenda #3.48), the Board approved Agreement #UO5630 between RHA and CAP Riverside to provide individual and group educational workshops to targeted populations through a pilot campaign designed as part of the of the Consumer Protection Initiative adopted by the California Public Utilities Commission to facilitate and expand consumer knowledge about communication services through an education program.

CAP Riverside exceeded programmatic goals under the pilot project. On 12/6/07, CAP Riverside received Change Order #1 to Agreement #UO5630 to reflect compensation for actual goals achieved.

Therefore, the Director of DPSS–CAP Riverside requests that the Board approve the attached Change Order #1 to Agreement #UO5630 with Richard Heath and Associates, Inc., increasing the maximum agreement to \$8,650 for the term May 1, 2007 through November 30, 2007.

**FINANCIAL IMPACT:** No County General Funds will be required.

**CONCUR/EXECUTE:** Auditor Controller

LJC:MYJ:KA:jb

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**SCHEDULE A**  
Community Action Partnership of Riverside County  
Department of Public Social Services  
Budget Adjustment  
Fiscal Year 2007/2008

**INCREASE IN APPROPRIATIONS:**

CAARC-21050-5200200000-527780	Special Program Expense ✓	\$3,150
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**INCREASE IN REVENUE:**

CAARC-21050-5200200000-781360	Other Misc. Revenue ✓	\$3,150
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