

2007-12-248

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

b16



FORM APPROVED COUNTY COUNSEL  
BY: M. L. Victor 12/20/07  
DATE  
MARSHAL L. VICTOR

**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
December 5, 2007

**SUBJECT:** Architectural Services Agreement--Hemet Family Care Center

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached architectural and engineering services agreement between the County of Riverside and Hill Partnership, Inc. of Newport Beach, California, in the amount of \$637,318 and a reimbursable allowance of \$10,000 and authorize the Chairman to execute the agreement on behalf of the County; and
2. Authorize the Director of Facilities Management to administer the agreement in accordance with applicable Board policies.

**BACKGROUND:** On May 30, 2007, Facilities Management advertised a Request for Qualifications (RFQ) regarding the selection of a firm to provide architectural services for the proposed project.

(Continued on Page 2)

Robert Field, Director  
Department of Facilities Management

RF:DW:tv  
Project #FM08420003511

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$ 647,318	<b>In Current Year Budget:</b>	Yes
	<b>Current F.Y. Net County Cost:</b>	\$ 647,318	<b>Budget Adjustment:</b>	No
	<b>Annual Net County Cost:</b>	\$ 0	<b>For Fiscal Year:</b>	07/08

**SOURCE OF FUNDS:** Capital Improvement Project - to be reimbursed by CORAL Bond proceeds.

<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: Jennifer L. Sargent  
Jennifer L. Sargent

**County Executive Office Signature**

Policy  
 Policy  
 Consent  
 Consent

Dep't Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref.: 2.0, 5/21/07

District: 3

Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.9

Reviewed by  
CIP TEAM  
Christopher Hans

Department of Facilities Management  
Architectural Services Agreement—Hemet Family Care Center  
December 5, 2007  
Page 2

**BACKGROUND:** (Continued)

The RFQ was distributed for the purpose of selecting the most qualified firm to provide architectural services for a new 23,500 square foot family care center for the Community Health Agency in the Hemet area.

Per Board Policy H-7 and the Government Code, a selection committee was formed that included representatives from Facilities Management and the Community Health Agency to review each firm's qualifications and to interview selected firms. After reviewing all of the submitted Statements of Qualifications and conducting interviews, Hill Partnership, Inc. was selected as the firm best suited to provide the services required to successfully complete the Hemet Family Care Center. County Counsel has approved the agreement as to legal form.