



MEMORANDUM

RIVERSIDE COUNTY EXECUTIVE OFFICE

Larry Parrish
County Executive Officer

January 28, 2008

TO: Nancy Romero
Clerk of the Board

FROM: Bill Luna, Assistant CEO/Finance

RE: CONTINUANCE

Please continue the following item to February 26, 2008:

3.9 – Executive Office: Adoption of Resolution 2008-080, a Revision to Resolution No. 2005-144, Establishing Policies and Responsibilities related to the Development Impact Fee Program.

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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Executive Office

SUBMITTAL DATE:
January 14, 2008

SUBJECT: Adoption of Resolution No. 2008-080, a Revision to Resolution No. 2005-144, Establishing Policies and Responsibilities Related to the Development Impact Fee Program

RECOMMENDED MOTION: That the Board of Supervisors Approve and:

- 1) Adopt Resolution No. 2008-080, which will supersede and replace Resolution No. 2005-144; and,
- 2) Apply the adopted revisions in Resolution No. 2008-080 to the Indian Paintbrush Recreational Vehicle Park CUP 3228 R1 retroactively to be credited towards the next phase.

BACKGROUND: This resolution update includes clean-up items for policies and responsibilities related to the Development Impact Fee Program (DIF). The Executive Office has been working with County Counsel and the Riverside County Planning Department to evaluate the policies and procedures involved with the application of DIF in regards to the recent application submitted by Indian Paintbrush Recreational Vehicle Park in Desert Hot Springs.
(continued)

Serena Chow

Serena Chow
Senior Management Analyst

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	07-08

SOURCE OF FUNDS: N/A	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

Christopher M. Hans
BY: Christopher M. Hans

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
BY: *Synthia M. Gunzel 1-17-08*
DATE: _____
Departmental Concurrence
SYNTHIA M. GUNZEL

Policy

Consent

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: 3.3 4/5/05; 3.1 3/12/02; 3.3 8/28/01; 3.5 1/8/02

District: All

Agenda Number:

3.9

Adoption of Resolution No. 2008-080, a Revision to Resolution No. 2005-144,
Establishing Policies and Responsibilities Related to the Development Impact
Fee Program

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January 14, 2008

BACKGROUND, Continued

Currently, there are three distinct types of recreational vehicle parks described in Riverside County Planning Department Zoning Ordinance 348: Vacation Recreational Vehicle Parks (Section 19.98), Extended Occupancy Parks (Section 19.98a), and Permanent Occupancy Parks (Section 19.98b). County Counsel, in their legal opinion letter dated November 14, 2007, concluded that recreational vehicle parks should be categorized as multi-family residential and charged the DIF multi-family residential assessment on a "dollar per dwelling unit" basis, which is consistent with DIF Ordinance 659.7.

The short term, transient nature of vacation recreational vehicle parks is popular among senior citizens and vacationing families. In consideration of this population, the proposed Resolution No. 2008-080 will include a 33.3 percent reduction of the applicable multi-family fee amount specifically for Vacation Recreational Vehicle Parks. There is no fee reduction for Extended Occupancy RV Parks or Permanent Occupancy RV Parks.

A definition of a recreational vehicle is included as part of this Resolution and is consistent with the definitions set forth in Riverside County Planning Department Zoning Ordinance 348 Section 21.62. This is the only change to the previous resolution, and adoption of the new resolution does not constitute the adoption of any new fees, nor does it increase any existing fees. The new Resolution No. 2008-080 supersedes and replaces Resolution 2005-144.

2 **RESOLUTION NO. 2008-080**

3 **ESTABLISHING POLICIES AND RESPONSIBILITIES**
4 **RELATED TO THE DEVELOPMENT IMPACT FEE PROGRAM**

5
6 WHEREAS, the Board of Supervisors of the County of Riverside, State of California, did adopt
7 Ordinance No. 659.7, establishing Development Impact Fees, and

8
9 WHEREAS, Section 5 of Ordinance No. 659.7 states that administrative responsibility and
10 procedures for administration of the Development Impact fee program will be described in a resolution
11 of the Board of Supervisors, which shall supplement Ordinance No. 659.7, and

12
13 WHEREAS, the description of administrative responsibility and procedures contained herein do
14 not constitute the adoption of a new fee or the increase of an existing fee as provided for in Sections
15 66000 through 66025 of the California Government Code.

16
17 NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of the County of
18 Riverside, State of California, in regular session assembled on January 29, 2008, that the following
19 policies and responsibilities pertaining to Development Impact Fees ("DIF") are hereby established:

- 20
21 1. This Resolution shall supplement and be companion to Riverside County Ordinance No. 659.7,
22 known as the Development Impact Fees Ordinance ("Ordinance"), and all policies and
23 responsibilities described herein shall be in accordance with the requirements of the Ordinance.
- 24 2. As used in the resolution, the following terms shall have the following meanings:
- 25
- 26 a. **AREA PLAN OR AREA PLANS.** The areas set forth in Section 7 of this ordinance.
 - 27 b. **BOARD OF SUPERVISORS or BOARD.** The Board of Supervisors of the County
28 of Riverside.

- 1 **c. CERTIFICATE OF OCCUPANCY.** "Certificate of Occupancy" shall mean a
2 certificate of occupancy as defined by Ordinance No. 457 or state law.
- 3 **d. CREDIT.** A credit allowed pursuant to Section 14 hereof which may be applied
4 against the Fees.
- 5 **e. COMMERCIAL ZONES.** "Commercial Zones" means, for purposes of this
6 ordinance, property which at the time of issuance of a building permit is within one of
7 the following Ordinance No. 348 zoning classifications: R-1, R-R, R-R-O, R-1-A, R-
8 A, R-2, R-2-A, R-3, R-3-A, R-T, R-T-R, R-4, R-5, R-6, C-1/C-P, C-T, C-P-S, C-R,
9 C-O, R-V-C, C-V, W-2, R-D, N-A, W-2-M, W-1, or SP with one of the
10 aforementioned zones used as the base zone.
- 11 **f. COUNTY.** The County of Riverside.
- 12 **g. DEVELOPMENT AGREEMENT.** An agreement entered into between the County
13 and an owner of real property pursuant to Section 65864 et seq. of the Government
14 Code that includes provisions requiring the payment of a Public Facilities and
15 Services Mitigation Fee.
- 16 **h. DEVELOPMENT IMPACT FEES or DIF or FEES.** The Fees imposed pursuant to
17 the provisions of Ordinance No. 659.7.
- 18 **i. DEVELOPMENT PROJECT OR PROJECT.** Any project undertaken for the
19 purpose of development including the issuance of a permit for construction pursuant
20 to Ordinance No. 457.
- 21 **j. DIF PROGRAM.** "DIF Program" means the process of collecting and expending
22 Development Impact Fees.
- 23 **k. FACILITIES.** "Facilities" shall mean the public facilities financed, the habitat and
24 open space land preserves, and the regional parkland and recreational trails acquired
25 by the DIF Program and shall include all of the facilities set forth in the Public
26 Facilities Needs List and any subsequently approved revision thereof.
- 27
- 28

- 1 **l. FINAL INSPECTION.** "Final Inspection" shall mean a final inspection as defined
2 by Ordinance No 457

- 3
- 4 **m. GROSS ACREAGE.** "Gross Acreage" means the total property area as shown on a
5 land division map of record, or described through a recorded legal description of the
6 property. This area shall be bounded by road right of way and property lines.

- 7 **n. INDUSTRIAL ZONES.** "Industrial Zones" means, for purposes of this ordinance,
8 property which at the time of issuance of a building permit is within one of the
9 following Ordinance No. 348 zoning classifications: I-P, M-S-C, M-M, M-H, M-R,
10 M-R-A, A-1, A-P, A-2, A-D, W-E, or SP with one of the aforementioned zones used
11 as the base zone.

- 12 **o. INTENSIVE USE AREA.** "Intensive Use Area" means, for purposes of Surface
13 Mining Operations, the roadways, parking areas, building areas, recycling operations,
14 materials stock pile areas (area of calculation of fee for stock piles not to exceed 2
15 acres), maintenance and refueling buildings, scales and scale house, block plant
16 buildings and material testing buildings. DIF fees shall not be assessed on the area
17 designated as the "Mineral Extraction Area" within the surface mining operation.

- 18 **p. MINERAL EXTRACTION AREA.** "Mineral Extraction Area" is defined as the
19 quarry/mineral extraction area, settling/situation ponds, mining setbacks/buffer areas,
20 mining roads within the quarry/mineral extraction area, conveyers, topsoil stockpiles set
21 aside for reclamation purposes, reclamation test re-vegetation areas, waste fines
22 stockpiles in the quarry/mineral extraction area to be utilized in the reclamation, and
23 other similar types of operations not specifically listed above, as determined applicable
24 by County staff.

- 25 **q. MULTI-FAMILY RESIDENTIAL OR MFR.** "Multi-Family Residential" or "MFR"
26 means attached residential dwellings that are not classified as Single Family Residential
27 units. This category includes apartment houses, boarding, rooming and lodging houses,
28 congregate care residential facilities, and individual spaces within mobile homes parks

1 and recreational vehicle parks. All other residential units shall be classified either as
2 Single Family Residential units or Senior Citizen's Residential units.

3 **r. ORDINANCE NO. 810.** "Ordinance No. 810 means Ordinance No. 810 of the County
4 of Riverside adopted on March 13, 2001 Establishing An Interim Open Space
5 Mitigation Fee.

6 **s. PROJECT AREA.** "Project Area" means the area, measured in acres, from the
7 adjacent road right of way line to the limits of project improvements. Project Area shall
8 include all project improvements and areas of intensive use on applicant's Gross
9 Acreage, including all areas depicted on the applicant's exhibit, as submitted to the
10 County of Riverside Planning Department. Except as otherwise provided herein, the
11 Project Area is the acres upon which the development will be assessed DIF Fees.

12 **t. PUBLIC FACILITIES NEEDS LIST.** The list entitled Riverside County Public
13 Facilities Needs List Through the Year 2010, which list is on file with the Clerk of
14 the Board.

15 **u. SENIOR CITIZEN'S UNITS.** "Senior Citizen's Units" mean residential units in
16 developments that are legally restricted to occupancy by senior citizens pursuant to
17 applicable federal and state law.

18 **v. SIGNAL PRIORITY LIST.** Means that working document which is maintained by
19 the Transportation and Land Management Agency to assist in the determination of
20 locations for signalization. The Signal Priority List is a dynamic listing of locations
21 that have been determined to have met Traffic Signal Warrants, which locations are
22 prioritized based on traffic volume and collision theory.

23 **w. SINGLE FAMILY RESIDENTIAL or SFR.** "Single Family Residential" or SFR"
24 means a detached residential dwelling unit, an attached dwelling unit that is located
25 on a separate lot (i.e. a duplex), any residential unit meeting the statutory definition of
26 a condominium contained in the California Civil Code, Section 1351, and for which a
27 condominium plan has been recorded pursuant to California Civil Code, Section
28 1352, and any building or portion thereof used by one (1) family and containing but
one (1) kitchen.

- 1 x. **REPORT.** Means the “Final Report County of Riverside Comprehensive Mitigation
2 Fee Review”
- 3 y. **RESIDENTIAL UNIT.** A building or portion thereof used by one (1) family and
4 containing but one (1) kitchen, which unit is designed or occupied for residential
5 purposes, including single-family and multiple family dwellings, but not including
6 hotels and motels.
- 7 z. **REVENUE or REVENUES.** Any funds received by the County pursuant to the
8 provisions of this ordinance for the purpose of defraying all or a portion of the cost of
9 the facilities set forth in the Public Facilities Needs Report, purchasing regional
10 parkland, and preserving habitat and open space.
- 11 aa. **TRAFFIC SIGNAL WARRANTS.** “Traffic Signal Warrants” means those criteria
12 described in the State of California Department of Transportation Traffic Manual and
13 the U.S. Department of Transportation Federal Highway Administration Manual on
14 Uniform Traffic Control Devices. Inasmuch as those criteria for the installation of
15 traffic signals are nationally accepted, those warrants, and any subsequent revisions
16 are hereby adopted as the County of Riverside Traffic Signal Warrants.
- 17 bb. **RECREATIONAL VEHICLE.** A motor home, travel trailer, truck camper or
18 camping trailer, with or without motive power, designed for human habitation for
19 recreational, emergency, or other occupancy. The term “dependent recreational
20 vehicle” shall mean a recreational vehicle not equipped with a toilet for sewage
21 disposal. The term “independent recreational vehicle” shall mean a recreational
22 vehicle equipped with a toilet for sewage disposal.

23 I Administrative and program responsibilities for the DIF shall be as follows:

- 24 a. The County Executive Officer shall be responsible for:
- 25 i. Administration of the DIF.
- 26 ii. General oversight of the DIF collection process, including assurance of the accuracy
27 and accountability in all elements of the DIF collection process.
- 28

1 iii. Establishing and maintaining the following Trust Funds for the purpose of depositing
2 DIF Revenues and any income interest earned from moneys on deposit in each Trust
3 Fund:

- 4 1. Countywide Public Facilities Fund
- 5 2. San Gorgonio Pass Area Plan (AP 20) Public Facilities Fund
- 6 3. Western Riverside County Traffic Signal Fund
- 7 4. Eastern Riverside County Traffic Signal Fund
- 8 5. Western Riverside County Fire Facilities Fund
- 9 6. Eastern Riverside County Fire Facilities Fund
- 10 7. Jurupa Area Plan (AP 1) Roads, Bridges, Major Improvements Fund
- 11 8. Coachella – Western Area Plan (AP 2) Roads, Bridges, Major Improvements
12 Fund
- 13 9. Highgrove/Northside/University City Area Plan (AP 3) Roads, Bridges, Major
14 Improvements Fund
- 15 10. Reche Canyon/Badlands (AP 4) Roads, Bridges, Major Improvements Fund
- 16 11. Eastvale Area Plan (AP 5) Roads, Bridges, Major Improvements Fund
- 17 12. Temescal Canyon Area Plan (AP 6) Roads, Bridges, Major Improvements
18 Fund
- 19 13. Woodcrest/Lake Matthews (AP 7) Roads, Bridges, Major Improvements Fund
- 20 14. March Air Force Base (AP 8) Roads, Bridges, Major Improvements Fund
- 21 15. Desert Center Area Plan (AP 9) Roads, Bridges, Major Improvements Fund
- 22 16. Upper San Jacinto Valley Area Plan (AP 10) Roads, Bridges, Major
23 Improvements Fund
- 24 17. REMAP Area Plan (AP 11) Roads, Bridges, Major Improvements Fund
- 25 18. Lakeview/Nuevo Area Plan (AP 12) Roads, Bridges, Major Improvements
26 Fund
- 27 19. Mead Valley/Goodhope Area Plan (AP 13) Roads, Bridges, Major
28 Improvements Fund

- 1 20. Palo Verde Valley Area Plan (AP 14) Roads, Bridges, Major Improvements
- 2 Fund
- 3 21. Greater Elsinore Area Plan (AP 15) Roads, Bridges, Major Improvements
- 4 Fund
- 5 22. Highway 74/79 Area Plan (AP 16) Roads, Bridges, Major Improvements Fund
- 6 23. Sun City/Meniffee Valley Area Plan (AP 17) Roads, Bridges, Major
- 7 Improvements Fund
- 8 24. Coachella – Eastern Area Plan (AP 18) Roads, Bridges, Major Improvements
- 9 Fund
- 10 25. Southwest Area Plan (SWAP) (AP 19) Roads, Bridges, Major Improvements
- 11 Fund
- 12 26. San Gorgonio Pass Area Plan (AP 20) Roads, Bridges, Major Improvements
- 13 Fund
- 14 27. Fourth District Conservation Land Bank Fund
- 15 28. Western Riverside County Regional Park Facilities Fund
- 16 29. Eastern Riverside County Regional Park Facilities Fund
- 17 30. Eastvale Area Plan (AP 5) Community Center/Park Facilities Fund
- 18 31. Temescal Canyon Area Plan (AP 6) Community Center/Park Facilities Fund
- 19 32. Woodcrest/Lake Matthews (AP 7) Community Center/Park Facilities Fund
- 20 33. Palo Verde Valley Area Plan (AP 14) Community Center/Park Facilities Fund
- 21 34. Greater Elsinore Area Plan (AP 15) Community Center/Park Facilities Fund
- 22 35. Coachella – Eastern Area Plan (AP 18) Community Center/Park Facilities
- 23 Fund
- 24 36. Western Riverside County Regional Multipurpose Trail Facilities Fund
- 25 37. Eastern Riverside County Regional Multipurpose Trail Facilities Fund
- 26 38. Eastvale Area Plan (AP 5) Flood Control Facilities Fund
- 27 39. Upper San Jacinto Valley Area Plan (AP 10) Flood Control Facilities Fund
- 28 40. Mead Valley/Goodhope Area Plan (AP 13) Flood Control Facilities Fund

1 41. San Gorgonio Pass Area Plan (AP 20) Flood Control Facilities Fund

2 42. Western Riverside County Library Book Fund

3 43. Eastern Riverside County Library Book Fund

4 44. Countywide DIF Program Administration.

5 45. Eastern Riverside County Public Facilities

6 46. Western Riverside County Public Facilities

7 iv. Preparation of an Annual Report no later than six (6) months after the closing of the
8 fiscal year, as determined by the County of Riverside Auditor-Controller's office the
9 contents of which are:

10 1. A brief description of the Fee

11 2. The amount of the Fee

12 3. The beginning and ending balance in each Trust Fund

13 4. The amount of Fees collected and the interest earned within each Trust Fund

14 5. An identification of each public improvement on which Fees were expended
15 and the amount of the expenditure on each improvement including the total
16 percentage of the cost of the public improvement that was funded with Fees

17 6. An identification of an approximate date by which the construction of the
18 public improvements will commence once the CEO has determined that
19 sufficient funds have been collected to complete financing of an incomplete
20 public improvement

21 7. The amount of any Refunds or Allocations

22 v. Consulting with the Board on an annual basis to update the Public Facilities Needs
23 List Through the Year 2010.

24 b. The County Executive Officer is authorized to expend moneys from the Countywide DIF
25 Program Administration Fund (identified in section 4.a.iii.130) without additional approval
26 from the Board.

- 1 c. The Director of the Building and Safety Department shall be responsible for the verification
2 that the DIFs are properly collected prior to the issuance of certificates of occupancy and/or
3 final inspection.
- 4 d. All affected County Departments and special districts, including but not limited to the
5 Riverside County Flood Control and Water Conservation District and the Riverside County
6 Regional Parks and Open Space District shall be responsible for coordination with the
7 County Executive Officer regarding fee credits and development agreements pertaining to
8 the types of facilities included in the DIF program.
- 9 3. Operational procedures for the implementation of Ordinance 659.7.
- 10 a. Any existing commercial and industrial buildings and corresponding parking and landscaping
11 shall not be included when determining the amount of the DIF to be paid. The DIF shall be
12 paid only on that gross acreage of the project site that was previously vacant and built
13 subsequent to the effective date of the ordinance.
- 14 b. If a commercial or industrial development is partially under construction at the time of the
15 effective date of the ordinance, the DIF shall be paid only on the area of the building
16 footprint and corresponding parking and landscaping for those building permits issued
17 subsequent to the effective date of the ordinance. The issuance of a "foundation only" permit
18 shall be subject to the payment of the DIF pursuant to the ordinance.
- 19 c. Phasing of the payment of the DIF for commercial and industrial development projects is
20 permitted, if a development phasing plan has been approved by the Planning Department as
21 part of the applicant's development plot plan. The area calculations for each phase must be
22 defined separately and included as part of the conditions of approval for the project. The DIF
23 for each phase shall be paid prior to the first final inspection or occupancy permit issued for
24 any building constructed within a phase of the development project.
- 25 d. The expansion of a legal non-conforming use permitted pursuant to Section 18.8 of
26 Ordinance No. 348 shall not be subject to the payment of the DIF.
- 27 e. DIF fees for development of golf courses shall be determined by the total square footage of
28 active areas. Active areas include but are not limited to the following: building areas,

1 parking lots, driving ranges, restroom buildings and maintenance buildings. Golf course
2 holes shall be excluded in the calculation of DIF fees.

3 f. DIF fees for development of schools, public and private parks, child care facilities,
4 cemeteries, churches and similar facilities shall be determined by the total square footage of
5 active areas. Active areas include but are not limited to the following: school buildings,
6 parking lots, administrative buildings, restroom buildings and maintenance buildings.
7 Playground and open space areas of such facilities shall be excluded from the calculation of
8 DIF fees.

9 g. DIF fees for development of Wind Energy Conversion Systems (WECS) will be determined
10 by the total square footage of the permanent facilities. Permanent facilities include but are
11 not limited to the following: turbines, maintenance buildings and access roads.

12 h. DIF fees for surface mining operations will be determined by the total acreage of the
13 "Intensive Use Area". The Intensive Use Area is defined as follows: roadways, parking
14 areas, building areas, office areas, batch/asphalt/concrete plants, crushing and screening
15 areas, recycling operations, materials stock pile areas (area for calculation of fee for stock
16 piles not to exceed 2 acres), maintenance and refueling buildings, scales and scale house,
17 block plant buildings and material testing buildings. DIF fees shall not be assessed on the
18 area designated as the "Mineral Extraction Area" within the surface mining operation. The
19 Mineral Extraction Area is defined as follows: quarry/mineral extraction area,
20 settling/situation ponds, mining setbacks/buffer areas, mining roads within the
21 quarry/mineral extraction area, conveyers, topsoil stockpiles set aside for reclamation
22 purposes, reclamation test re-vegetation areas, waste fines stockpiles in the quarry/mineral
23 extraction area to be utilized in the reclamation, and other similar types of operations not
24 specifically listed above, as determined applicable by County staff.

25 i. **DIF fees for Vacation Recreational Vehicle Parks, Extended Occupancy Recreational**
26 **Vehicle Parks, and Permanent Occupancy Recreational Vehicle Parks shall be assessed as**
27 **Multi-Family Residential. A 33.3 percent reduction of the applicable MFR Amount shall be**
28 **applied to Vacation Recreational Vehicle Parks. No reductions will be applied to Extended**

1 **Occupancy Recreational Vehicle Parks or Permanent Occupancy Recreational Vehicle Parks.**
2 **A Vacation Recreational Vehicle Park is defined as a park designed for transient use, such as**
3 **overnight or short-term occupancy. No occupancy shall exceed 120 days in one calendar**
4 **year. An Extended Occupancy Park is a recreational vehicle park which is designed for**
5 **extended occupancy. No such occupancy shall exceed nine months in any one calendar year.**
6 **The Planning Department Conditions of Approval for the entitlement of the Recreational**
7 **Vehicle Park shall specify whether it is a Vacation Recreational Vehicle Park, an Extended**
8 **Occupancy Recreational Vehicle Park, or a Permanent Occupancy Recreational Vehicle**
9 **Park.**

10 4. Rules for consideration of fee credits.

11 The fee credit option as defined in Section 17(c) of Ordinance 659.7 for the construction of a
12 transportation facility as identified on the Public Facility Needs List should be limited to those
13 circumstances that meet all of the following criteria:

- 14 a. The facility that is being constructed is on the approved Public Facility Needs List.
- 15 b. The facility is off-site relative to the project boundary that is being developed.
- 16 c. The facility is completed to the improvement standard envisioned for that facility in the
17 Public Facility Needs List.
- 18 d. The fee credit shall not exceed the level of the calculated DIF fee contribution towards
19 the construction of that facility in accordance with the Public Facility Needs List.

20 5. Traffic Signal Warrants are as set out in the State of California Department of Transportation Traffic
21 Manual.

22 6. Traffic Signal installations to be funded from the DIF shall be included in the Transportation
23 Department's Transportation Improvement Program and the Signal Priority List. Design activities
24 relating to the Traffic Signal Component of the DIF may be performed without inclusion in the
25 Transportation Improvement Program if Traffic Signal Funds are available.

26 7. Annual DIF adjustments shall be calculated by the County Executive Officer and presented to the
27 Board of Supervisors by September 30 of each year for implementation sixty (60) days after Board
28

1 approval. The County Executive Officer shall insure that the current fee schedule is readily
2 available to the public upon request.

3 8. The Annual DIF adjustments shall be calculated as follows:

4 a. The Public Facilities and Fire Facilities Components of the DIF shall be adjusted by an
5 amount equal to the percentage change in the Building Cost Index as measured from the most
6 recent available data over a twelve (12) month period.

7 b. The Transportation, Conservation and Land Bank, Regional Park, Community Center/Park,
8 Regional Multipurpose Trails, and Flood Control Components of the DIF shall be adjusted
9 by an amount equal to the percentage change in the Construction Cost Index as measured
10 from the most recent available data over a twelve (12) month period.

11 c. The Library Books Component of the DIF shall be adjusted by an amount equal to the
12 Consumer Price Index as measured from the most recent available data over a twelve (12)
13 month period.

14 9. The County Executive Officer shall prepare or cause to be prepared detailed procedures of the duties
15 and responsibilities of each County Staff member that is connected with the Ordinance. Procedures
16 shall be especially defined for those duties related to the identification, collection, and accounting of
17 DIF funds. Accounting of DIF funds shall be performed in accordance with federal and state law,
18 and in accordance with the County of Riverside policies and procedures.

19 10. Payment of the DIF shall be made by cash, check, or other County approved methods of payment,
20 which shall be made payable to the County or Riverside. The person making said payment shall be
21 issued an official County receipt as proof of payment. Each receipt shall include a reference to the
22 property or development number(s), applicant name, and other pertinent and required information.

23 11. DIF funds shall be programmed for the purposes for which they were collected pursuant to the
24 Ordinance.

25 ~~12. DIF fund commitments shall be approved on uncommitted available fund balances only.~~

26 13. The County Executive Officer shall coordinate all negotiations with cities pertaining to DIF funds
27 and projects affected by incorporations and annexations of unincorporated County territory.
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1 14. When adopted, this resolution shall replace and supersede Resolution 2005-144 and Resolution
2 2005-144 shall be of no further force and effect.

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FORM APPROVED COUNTY COUNSEL
BY: *Synthia M. Gunzel* 1-17-88
SYNTHIA M. GUNZEL DATE