

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

849



**FROM:** Department of Mental Health

**SUBMITTAL DATE:**

**SUBJECT:** Approval of the Second Amendment to the agreement with Kronos, Inc.

**RECOMMENDED MOTION:** Move that the Board of Supervisors authorize the County Purchasing Agent, on behalf of the County of Riverside, to enter into a Second Amendment to the agreement for 200 additional user software licenses from Kronos, Inc., in the amount of \$19,320.

**BACKGROUND:** In January of 1995, the Department purchased, installed, and implemented the current Kronos Time and Attendance System. The contract was awarded through a competitive bid process (RFP) to the lowest responsible and responsive bidder, Kronos, Inc. The Board approved a budget adjustment for this purchase on March 16, 1999, Agenda Item 3.35. On May 17, 2005, Agenda Item 3.17, the Board approved a sole source purchase agreement for software upgrade and installation services with Kronos, Inc. On March 28, 2006, Agenda Item 3.7, the Board approved an additional 80 professional service hours needed to complete the Kronos Version 5.0 upgrade.

Continued on page 2...

JW:BL

*Jerry Wengerd*  
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Jerry Wengerd, Director  
Department of Mental Health

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 19,320	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2007/08

**SOURCE OF FUNDS: 100% State**

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Debra Courmoyer*  
Debra Courmoyer

**County Executive Office Signature**

Purchasing: *Billy Cornett*  
Billy Cornett, Purchasing Manager

FORM APPROVED COUNTY COUNSEL  
BY: *NEAL K. KIPNIS*  
DATE: \_\_\_\_\_

- Policy
- Policy
- Consent
- Consent

Dept's Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref.: 3.7 of 3/28/06,  
3.17 of 5/17/05, 3.35 of 3/16/99

District: All    Agenda Number:  
ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.28

**SUBJECT:** Approval of the Second Amendment to the agreement with Kronos, Inc.

**BACKGROUND:** (cont'd)

Under the current Kronos agreement, the Department is allotted 1,000 user software licenses. The Department has recently exceeded this amount due to personnel growth. The additional 200 user software licenses will support the increase of new and future employees.

**Single Source Justification:** Kronos, Inc. is the only provider capable of increasing the Department's user software licenses because the user software licenses are proprietary to Kronos, Inc.

**Price Reasonableness:** Pricing of the user software licenses has been deemed to be fair and reasonable when compared with other service providers.

There are sufficient funds in the Department's budget for fiscal year 2007/2008 to provide for this purchase.

**Date:** December 20, 2007  
**From:** Rosie Whitehead, ITO  
**Program Section:** MIS and Payroll  
**To:** Board of Supervisors  
**Subject:** Single Source Procurement; Request for approval to purchase additional user software licenses

The below information is provided to support my Section request for approval of a sole/single source vendor. Outside of a duly declared emergency, the development of a statement of work or specifications is not in itself justification for sole/single source.

**Supply/Service being requested:** The purchase of an additional 200 user software licenses for the Kronos Time and Attendance system.

**Supplier being requested:** Kronos, Inc.

**Alternative supplies that can or might be able to provide supply/service:** There is no other supplier for additional user software licenses. The reason for the single source is that the user software licenses are proprietary to Kronos, Inc. and the required software is a single source procurement.

**Extent of market search conducted:** The reason for the single source is that the user software licenses are proprietary to Kronos, Inc. and the required software is a single source procurement.

**Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:** No other authorized sources are known. The reason for the single source is that the user software licenses are proprietary to Kronos, Inc. and the required software is a single source procurement.

**Reasons why my department requires these unique features and what benefit will accrue to the county:** The personnel growth in the department has exceeded the current 1,000 employee license capacity. The reason for the single source is that the user software licenses are proprietary to Kronos, Inc. and the required software is a single source procurement.

**Price Reasonableness:** Pricing of the Kronos user software licenses has been deemed to be fair and reasonable when compared with other service providers. The user software licenses are proprietary to Kronos, Inc.

**Does moving forward on this product or service further obligate the county to future similar contractual arrangements?** No.

