

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

805



**FROM:** Purchasing and Fleet Services Dept.

**SUBMITTAL DATE:**  
December 18, 2007

**SUBJECT: APPROVAL OF FIVE (5) YEAR ANNUALLY RENEWABLE INDEPENDENT CONTRACTOR AGREEMENT FOR ARMORED TRUCK SERVICES WITH DUNBAR ARMORED INC.**

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve an independent contractor service agreement with Dunbar Armored Inc., in an amount not to exceed \$150,000 total per year, annually renewable for four (4) years from date of execution;
2. Authorize the Chairman of the Board of Supervisors to execute an independent contractor service agreement with Dunbar Armored Inc.;
3. Authorize the Purchasing Agent to renew the contract annually for Dunbar Armored Inc.

**BACKGROUND:** The County of Riverside uses armored truck services to safeguard money and personnel. This armored truck service collects cash and checks at Community Health Agency, Department of Public and Social Services, Riverside County Regional Medial Center, Waste Management Department, Transportation and Land Management Agency, Mental Health, and Department of Child Support Services throughout the county and delivers to the County's bank.

(Continued on Page 2)

ROBERT J. HOWDYSHELL, Director  
Purchasing and Fleet Services Dept.

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 75,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	

**SOURCE OF FUNDS:** Departmental Funds

Positions To Be Deleted Per A-30

Requires 4/5 Vote

**C.E.O. RECOMMENDATION:**

APPROVE

BY: Serena Chow  
Serena Chow

County Executive Office Signature

Dep't Recomm.:  Consent  Policy   
Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: \_\_\_\_\_ District: \_\_\_\_\_ Agenda Number: \_\_\_\_\_

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

**3.31**

FORM APPROVED BY COUNTY COUNSEL  
BY: NEAL R. KIPNIS DATE

**BOARD OF SUPERVISORS**

**FORM 11: APPROVAL OF FIVE (5) YEAR ANNUALLY RENEWABLE INDEPENDENT  
CONTRACTOR AGREEMENT FOR ARMORED TRUCK SERVICES WITH  
DUNBAR ARMORED INC.**

**PAGE 2**

**PRICE REASONABLENESS**

On January 18, 2007, the County Purchasing Department issued a formal request for proposal (RFP) PUARC872 for Armored Truck Services. Purchasing sent the RFP to five (5) vendors, posted it on the County website, and received three (3) responses. The responsible bid range was from \$204,912 to \$246,360. After evaluation of these proposals, it was determined to split the award based on price and award to Dunbar and a second bidder, AT Systems, as each were lower cost for different departments. Therefore, we are requesting approval to award \$150,000 to Dunbar. The amount awarded to the second vendor, AT Systems, is within the Purchasing Agents authority. The third bidder, Brinks Armored Inc. was determined to be non-responsive for not responding to the required proposal due date.