

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

Q30



FROM: TLMA / Code Enforcement Department

SUBMITTAL DATE:
January 17, 2008

SUBJECT: Approval of Contract Amount and Renewal Option with Data Ticket, Inc.

RECOMMENDED MOTION: That the Board of Supervisors:

- (1) Approve an increase in the contract amount from \$54,496 to \$150,000 per year with Data Ticket, Inc., an increase of \$98,504 (Contract No. TLARC-96258-006-044-06/07); and
- (2) Authorize the Purchasing Agent to exercise the option to renew the agreement annually for up to three (3) additional one year periods.

BACKGROUND: The Code Enforcement department issues parking and administrative citations pursuant to the ordinances of the County of Riverside and the laws of the State of California. On August 29, 2006 (Agenda Item 3.70), the Board of Supervisors approved the sole source request for Data Ticket, Inc. to perform the citation processing.

Over the last twelve months, the Department has had a 257 percent increase in the number of parking citations being issued. Additionally, the number of administrative citations issued has increased 100 percent in the same time frame. Due to the dramatic increase in citations processed, the previous contract amount is inadequate. This request will increase the contract amount sufficiently so that the Department can continue processing issued citations.

Continued on page 2.

Jay Orr
Jay Orr, Director of Code Enforcement

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|-----------------------|-------------------------------|------------|-------------------------|----------------|
| FINANCIAL DATA | Current F.Y. Total Cost: | \$ 150,000 | In Current Year Budget: | Yes |
| | Current F.Y. Net County Cost: | \$ 0 | Budget Adjustment: | No |
| | Annual Net County Cost: | \$ 0 | For Fiscal Year: | FY 2007 - 2008 |

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|---|---|--------------------------|
| SOURCE OF FUNDS: Private Payments for administrative citation fines. | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| | Requires 4/5 Vote | <input type="checkbox"/> |

C.E.O. RECOMMENDATION:

APPROVE

BY *Tina Grande*
Tina Grande

County Executive Office Signature

Dep't Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.:

District: All

Agenda Number:

3.55

The funding for this service is a percentage of the citation fees paid by the recipient of the citation to the County; therefore, no additional funding is needed.

PRICE REASONABLENESS: The Purchasing Department issued a formal Request for Proposal with only a single response received, submitted by Data Ticket, Inc. Because no other proposals were submitted, the pricing offered to the County by the vendor has been compared to other agencies this vendor serves (using similar numbers of citation processing). The pricing offered to the County is lower than those prices being charged to other government agencies for similar services due to larger volume for the County. Based on this comparison, the pricing is deemed to be fair and reasonable.