

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

276



FROM: Stanley Sniff, Sheriff - Coroner - PA

SUBMITTAL DATE:

02/13/08

SUBJECT: Acceptance of a Grant Award from the California Department of Parks and Recreation

RECOMMENDED MOTION:

1. Authorize the Sheriff to sign and execute the Project Agreement with the California Department of Parks and Recreation, Division of Off-Highway Motor Vehicle Recreation, accepting grant awards of \$470,000 for Off-Highway Vehicle (OHV) related law enforcement and \$103,000 for OHV safety and/or education.
2. Approve the purchase of eight ATVs, two motorcycles, two 4x4 SUVs, one 4x4 diesel pickup truck, and two enclosed trailers.
3. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

BACKGROUND: Recent OHV grants were accepted on September 10, 2002 (3.32), April 27, 2004 (3.18), July 12, 2005 (3.57) and October 2, 2007 (3.57), the Board accepted grant funding for the Riverside County Off-highway Vehicle Enforcement program (ROVE).

BR 08-073

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller

Patrick McManus For
Stanley L. Sniff, Jr., Sheriff - Coroner - PA
Patrick McManus, Assistant Sheriff

BY: *Samuel Wong* 3/2/08
SAMUEL WONG Deputy

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 429,400	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	07/08

SOURCE OF FUNDS: State Grant Revenue	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
BY: *Steve P. Schubert*
Steve P. Schubert

County Executive Office Signature

- Dept't Recomm.: Consent Policy
- Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 10/02/07 3.57 | District: ALL | Agenda Number:

3.45

FORM APPROVED COUNTY COUNSEL
 BY: *Synthia M. Gunzel* 2-14-08
 DATE: _____
 SYNTHIA M. GUNZEL
 Departmental Concurrence
 Doug Barabaz, Assistant Director
 Fleet Services: _____
 RCTP
 Matthew Frymyre, CIO

On September 4, 2007 (3.31), the Board adopted Resolution # 2007-422, which authorized the Sheriff to apply for \$573,000 in grant funds from the State to expand this specialized patrol program in all five Supervisorial Districts.

In response to the County's application, the California Department of Parks and Recreation has now awarded the Sheriff's Department \$470,000 to continue its enforcement efforts and an additional \$103,000 for an off-highway vehicle safety and education program. The grants cannot exceed 75% of the total program costs of \$764,000. The grantor requires a County cash or in-kind match of 25% of program costs, or at least \$191,000 (\$156,667 and \$34,333, respectively). The Sheriff's Department will provide the in-kind match through salaries and benefits of budgeted ROVE personnel within the project performance period.

The grant project term is from 1/1/08 to 03/31/09. County Counsel has approved the two Project Agreements as to form.

Schedule A

Increase Appropriations:

10000-2500300000-520105	Protective Gear	\$15,780.00
10000-2500300000-520240	Communications Equipment	\$12,000.00
10000-2500300000-520320	Telephone Service	\$12,000.00
10000-2500300000-521500	Maint-Motor Vehicles	\$4,990.00
10000-2500300000-523620	Books/Publications	\$26,000.00
10000-2500300000-523640	Computer Equipment (CPU, monitor, printers - Non-fixed asset)	\$18,000.00
10000-2500300000-523660	Computer Supplies, Software	\$200.00
10000-2500300000-523680	Office Equipment (Non-fixed assets >\$100 & <\$5,000)	\$9,800.00
10000-2500300000-523700	Office Supplies	\$3,350.00
10000-2500300000-525160	Photography	\$1,600.00
10000-2500300000-526900	Instruments/Minor Medical Equipment	\$600.00
10000-2500300000-526930	Flashlights, Batteries, Bulbs	\$800.00
10000-2500300000-526960	Small Tools, Instruments & Hardware	\$3,230.00
10000-2500300000-527720	Safety/Security Supplies	\$1,250.00
10000-2500300000-546320	Vehicles-Cars/Light Trucks	\$137,800.00
10000-2500300000-546380	Vehicles Other	\$182,000.00
		<u>\$429,400.00</u> ✓

Increase Estimated Revenues:

10000-2500300000-755190	CA-Off Highway Veh Park & Rec	\$429,400.00
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Project Costs/Deliverables (PC/D)
(OHV Form J, Part 2, Project Cost Estimates)

Applicant: Riverside County Sheriff's Department							
Project Title: Riverside County Sheriff's Department Riverside County Law Enforc						OR- (Division use only)	
Project Type: <input type="checkbox"/> Acquisition <input type="checkbox"/> Conservation <input type="checkbox"/> Development <input type="checkbox"/> FO&M <input checked="" type="checkbox"/> Law Enforcement							
<input type="checkbox"/> OHV Safety and/or Education Program <input type="checkbox"/> Planning <input type="checkbox"/> Restoration <input type="checkbox"/> Trail Maintenance (Mark only one)							
Item of Expense (Category)	Deliverable # from OHV Form J, Part 1	Qty*	Unit**	Unit Cost	Subtotal	Match or Agency Contribution	Grant Request
Staff:							
Sergeant	1	2,392.00	hour	61.13	146,222.96	146,222.96	0.00
8 Deputies	1	19,136.00	Hour	39.44	754,723.84	754,723.84	0.00
Overtime for sworn personnel	1	1,440.00	Hr	53.75	77,400.00	0.00	77,400.00
Total					978,346.80	900,946.80	77,400.00
Contracts:							
Total							
Materials/Supplies:							
Department Uniforms	1	12.00	ea	350.00	4,200.00	4,200.00	0.00
Helmets	2	12.00	ea	500.00	6,000.00	0.00	6,000.00
Knee/Shin Guards	1	12.00	ea	100.00	1,200.00	0.00	1,200.00
Padded Jackets	1	12.00	ea	110.00	1,320.00	0.00	1,320.00
Boots	1	12.00	ea	250.00	3,000.00	0.00	3,000.00
Goggles	1	12.00	ea	75.00	900.00	0.00	900.00
Elbow Guards	1	12.00	ea	50.00	600.00	0.00	600.00
ATV Box	1	8.00	ea	150.00	1,200.00	0.00	1,200.00
Nylon bag for gear	1	12.00	ea	100.00	1,200.00	0.00	1,200.00
ATV tie downs	1	10.00	ea	20.00	200.00	0.00	200.00
Tow ropes	1	10.00	ea	25.00	250.00	0.00	250.00
EZ-UP Canopy	3	2.00	ea	300.00	600.00	0.00	600.00
Riding pants	1	18.00	ea	120.00	2,160.00	0.00	2,160.00
Fuel 50 gallons/day x 180 days	5	180.00	day	151.50	27,270.00	27,270.00	0.00
Protective gloves	1	12.00	ea	50.00	600.00	0.00	600.00
Total					50,700.00	31,470.00	19,230.00
Equipment Use Expenses:							
Vehicle service/maintenance	1	10.00	ea	1,400.00	14,000.00	0.00	14,000.00
Total					14,000.00	0.00	14,000.00

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Item of Expense (Category)	Deliverable # from OHV Form J, Part 1	Qty*	Unit**	Unit Cost	Subtotal	Match or Agency Contribution	Grant Request
Equipment Purchase:							
Red & blue lights for ATV	1	10.00	ea	125.00	1,250.00	0.00	1,250.00
Air compressor	2	1.00	ea	120.00	120.00	0.00	120.00
Hand held GPS	1	12.00	ea	250.00	3,000.00	0.00	3,000.00
Satellite phones	2	12.00	ea	1,000.00	12,000.00	0.00	12,000.00
Digital cameras	2	4.00	ea	400.00	1,600.00	0.00	1,600.00
Helmet communication	1	12.00	ea	1,000.00	12,000.00	0.00	12,000.00
Decibel meter	1	12.00	ea	220.00	2,640.00	0.00	2,640.00
Night vision	1	4.00	ea	4,000.00	16,000.00	16,000.00	0.00
Rechargeable flashlights	1	4.00	ea	200.00	800.00	0.00	800.00
Shop vacuum	1	2.00	ea	65.00	130.00	0.00	130.00
Pressure washer	1	2.00	ea	170.00	340.00	0.00	340.00
Portable lights	2	4.00	ea	145.00	580.00	0.00	580.00
Generator	1	1.00	ea	1,000.00	1,000.00	0.00	1,000.00
ATV 2wd/4wd vehicles	1	8.00	ea	12,000.00	96,000.00	0.00	96,000.00
Enduro motorcycles	1	2.00	ea	8,000.00	16,000.00	0.00	16,000.00
4x4 SUV	1	2.00	ea	41,400.00	82,800.00	0.00	82,800.00
4x4 Diesel pick-up truck	1	1.00	ea	55,000.00	55,000.00	0.00	55,000.00
26 ft. toy trailer	1	1.00	ea	45,000.00	45,000.00	0.00	45,000.00
Box trailer	1	1.00	ea	25,000.00	25,000.00	0.00	25,000.00
Total					371,260.00	16,000.00	355,260.00
Other:							

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Item of Expense (Category)	Deliverable # from OHV Form J, Part 1	Qty*	Unit**	Unit Cost	Subtotal	Match or Agency Contribution	Grant Request
EMT bag with supplies	1	9.00	ea	50.00	450.00	0.00	450.00
Tool box with tools	1	2.00	ea	150.00	300.00	0.00	300.00
Protective lining	1	3.00	ea	350.00	1,050.00	0.00	1,050.00
Gas cans	1	10.00	ea	25.00	250.00	0.00	250.00
Portable litter	1	1.00	ea	150.00	150.00	0.00	150.00
Sheriff's raid vest	1	9.00	ea	180.00	1,620.00	1,620.00	0.00
Camelback hydration packs	5	12.00	ea	40.00	480.00	0.00	480.00
Giant Coleman Cooler	1	2.00	ea	75.00	150.00	0.00	150.00
Chairs	1	12.00	ea	50.00	600.00	0.00	600.00
Tables	1	4.00	ea	50.00	200.00	0.00	200.00
10 gallon Igloo	4	2.00	ea	45.00	90.00	0.00	90.00
Total					5,340.00	1,620.00	3,720.00
Subtotal:					1,419,646.80	950,036.80	469,610.00
Administrative Costs:							
(Actual, but not to exceed 10% of Total Grant Request)							0.00
TOTALS:							
Total					1,419,646.80	950,036.80	469,610.00
Rounded Total (Round to the nearest \$1000)					1,420,000	950,000	470,000
* Qty: Enter the quantity ordered							
**Unit: Enter the appropriate unit of measure for each items (e.g., yr = year, mo = month, wk = week, day, hr = hour, ea = each, doz = dozen, ft = foot, pk = package, & bx = box)							
Applicants may request administrative costs, not to exceed 10% of the total Project(s) requested. If administrative costs are requested, identify them here. Administrative costs must be documented.							

Project Costs/Deliverables (PC/D)
(OHV Form J, Part 2, Project Cost Estimates)

Applicant: Riverside County Sheriff's Department							
Project Title: Riverside County Sheriff's Department Riverside County OHV Safety						OR- (Division use only)	
Project Type: <input type="checkbox"/> Acquisition <input type="checkbox"/> Conservation <input type="checkbox"/> Development <input type="checkbox"/> FO&M <input type="checkbox"/> Law Enforcement <input checked="" type="checkbox"/> OHV Safety and/or Education Program <input type="checkbox"/> Planning <input type="checkbox"/> Restoration <input type="checkbox"/> Trail Maintenance (Mark only one)							
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Staff:							
Sergeant	2	2,392.00	hr	61.13	146,222.96	146,222.96	0.00
8 Deputies	4	19,136.00	hr	39.44	754,723.84	754,723.84	0.00
Total					900,946.80	900,946.80	0.00
Contracts:							
Total							
Materials/Supplies:							
Educational pamphlets, rider sa	3	10,000.00	ea	3.00	30,000.00	0.00	30,000.00
Educational pamphlets, vehicle	3	8,000.00	ea	3.00	24,000.00	0.00	24,000.00
Educational pamphlets, OHV are	5	8,000.00	ea	3.00	24,000.00	0.00	24,000.00
Fuel 50 gallons/day x 180 days	5	180.00	day	151.50	27,270.00	27,270.00	0.00
Total					105,270.00	27,270.00	78,000.00
Equipment Use Expenses:							
Total							
Equipment Purchase:							
Lap top computer	2	5.00	ea	2,000.00	10,000.00	0.00	10,000.00
DLP video projector	2	4.00	ea	2,000.00	8,000.00	0.00	8,000.00
Display board	2	2.00	ea	500.00	1,000.00	0.00	1,000.00
EZ-Up canopy	4	4.00	ea	400.00	1,600.00	0.00	1,600.00
Laser pointer	2	4.00	ea	50.00	200.00	0.00	200.00
R/W CD's	2	20.00	pkg	20.00	400.00	0.00	400.00
PA Microphone System	2	4.00	ea	900.00	3,600.00	0.00	3,600.00
Total					24,800.00	0.00	24,800.00
Other:							
Utility table	3	4.00	ea	50.00	200.00	0.00	200.00
Utility chair	3	4.00	ea	25.00	100.00	0.00	100.00
Total					300.00	0.00	300.00

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Project Title: Riverside County Sheriff's Department Riverside County OHV Safety						OR- (Division use only)	
Project Type: <input type="checkbox"/> Acquisition <input type="checkbox"/> Conservation <input type="checkbox"/> Development <input type="checkbox"/> FO&M <input type="checkbox"/> Law Enforcement <input checked="" type="checkbox"/> OHV Safety and/or Education Program <input type="checkbox"/> Planning <input type="checkbox"/> Restoration <input type="checkbox"/> Trail Maintenance (Mark only one)							
Item of Expense (Category)	Deliverable # from OHV Form J, Part 1	Qty*	Unit**	Unit Cost	Subtotal	Match or Agency Contribution	Grant Request
Subtotal:					1,031,316.80	928,216.80	103,100.00
Administrative Costs:							
(Actual, but not to exceed 10% of Total Grant Request)							0.00
TOTALS:							
Total					1,031,316.80	928,216.80	103,100.00
Rounded Total (Round to the nearest \$1000)					1,031,000	928,000	103,000
* Qty: Enter the quantity ordered							
**Unit: Enter the appropriate unit of measure for each items (e.g., yr = year, mo = month, wk = week, day, hr = hour, ea = each, doz = dozen, ft = foot, pk = package, & bx = box)							
Applicants may request administrative costs, not to exceed 10% of the total Project(s) requested. If administrative costs are requested, identify them here. Administrative costs must be documented.							