

**SUBMITTAL TO THE BOARD OF DIRECTORS OF THE  
REDEVELOPMENT AGENCY  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

544



**FROM:** Redevelopment Agency

**SUBMITTAL DATE:**  
March 18, 2008

**SUBJECT:** Contractor Pre-qualification List

**RECOMMENDED MOTION:** That the Board of Directors adopt a prequalification procedure using the attached format, authorize the issuance of the request for qualifications to establish a pre-qualified list of general contractors in accordance with the Public Contract Code Section 20101 for general construction projects, and authorize the Executive Director, or designee, of Redevelopment Agency to administer the process.

**BACKGROUND:** In the coming year, the Redevelopment Agency will need to hire qualified general contractors for multiple projects throughout the County. The Agency would like to pre-qualify general contractors for these projects to ensure quality contractors are hired for each project. Once established, the list will be valid for one calendar year, and for ease of use, will be tiered based on estimated project size and relative cost as follows:  
(Continued on Page 2)

*Robin Zimpfer*  
\_\_\_\_\_  
Robin Zimpfer  
Executive Director

RZ:DLTE:MM

S:\RDACOMDIS2\HOMEGARD\FireStation\_Library\_CommCntn\Library-Phase 2\Home Gardens Library re-model\Form 11's\RDA-001a-F11\_prequalcontractorlist.doc

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$ 0	<b>In Current Year Budget:</b>	N/A
	<b>Current F.Y. Net County Cost:</b>	\$ 0	<b>Budget Adjustment:</b>	NO
	<b>Annual Net County Cost:</b>	\$ 0	<b>For Fiscal Year:</b>	2007/08

**COMPANION ITEM ON BOARD OF SUPERVISORS AGENDA: NO**

<b>SOURCE OF FUNDS: N/A</b>	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**  
APPROVE  
BY: *Jennifer L. Sargent*  
\_\_\_\_\_  
Jennifer L. Sargent  
**County Executive Office Signature**

- Dep't Recomm.:  Consent  Policy
- Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** \_\_\_\_\_ **District:** \_\_\_\_\_ **Agenda Number:** \_\_\_\_\_

Bidding Category 1 – General Building/Facility projects on which the engineer's or architect's estimate is between \$800,000 and \$5,000,000.

Bidding Category 2 - General Building/Facility projects on which the engineer's or architect's estimate is over \$5,000,000 and up to \$10,000,000.

Bidding Category 3 – Street Improvement projects on which the engineer's or architect's estimate is over \$500,000 and up to \$5,000,000.

Bidding Category 4 – Street Improvement projects on which the engineer's or architect's estimate is over \$5,000,000 and up to \$10,000,000.

Section 20101 of the Public Contract Code provides that a public entity may establish a process for pre-qualifying prospective bidders pursuant to this section on a quarterly basis and a pre-qualification pursuant to this process shall be valid for one calendar year following the date of initial prequalification. The proposed list will be used on a case by case basis for projects administered by the Redevelopment Agency and determined appropriate by staff subject to Board approval upon the issuance of each notice inviting bids.

Attached is a format of the pre-qualification procedure for approval by the Board. There are currently no point values attached to the scoring. Points will be assigned, and questions added or revised as needed for specific contracts, following the format being adopted by the Board's action today. The supplemental financial resources section is included as an optional tool that the Redevelopment Agency may use as needed, if appropriate for the projects contemplated by the solicitation. The Agency will obtain input and necessary approvals from Risk Management and County Counsel prior to advertisement of the prequalification round.